

# Sydenham Parish Council

## Minutes of Parish Meeting of the Parish Council 5<sup>th</sup> December 2018

Present: Alison Isherwood (AI) - Chair  
 Rachel Blake (RB)  
 David Wilkins (DW)  
 Janet Potts (JP)  
 Mike May (MM)  
 Mark Kermack (MK) – NP item only

<b>Members' declaration of interests (for items on the agenda)</b>	No interests declared															
<b>Approval of minutes</b>	The minutes of the previous meeting were approved and signed.															
<b>Planning</b>	<p><b>P18/S0967/FUL</b>          Manor Farm Demolition, extension, alteration and conversion of existing buildings to form four dwellings with parking and amenity space.          Response from Paula Fox awaited re guidance on curtilage listed building applications.</p> <p><b>P18/S3215/HH</b>          New garden room with alterations to entrance          Wykehams Barn, Brookstones, Sydenham OX39 4LY          Granted</p>	MM														
<b>Finance</b>	<p><b>The following items were approved for payment:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">£ 3.09</td> <td>SSE Telephone box</td> </tr> <tr> <td>£4175.00</td> <td>RCOH Ltd – NP</td> </tr> <tr> <td>£190.00</td> <td>Tara Glen expenses – NP</td> </tr> <tr> <td>£25.00</td> <td>Safe custody hold at bank</td> </tr> <tr> <td>£250.00</td> <td>Ditch clearing – ongoing, total TBC</td> </tr> <tr> <td>£13.33</td> <td>DW expenses – petrol for strimmer and mower</td> </tr> <tr> <td>£11.64</td> <td>RB expenses – spare corner for goal post in playing field</td> </tr> </table> <p><b>Potential CIL payments</b>          Review of approved planning applications and where CIL payments are due. In consultation with SODC exemptions apply, particularly with barn conversions. These barns have to be enclosed and in use for 6 months prior to planning being submitted. Open barns are not exempt so some CIL will be payable on Manor Farm conversions. Ryders Farm have been advised that no CIL payment is due but that is now being revised by SODC.          Sydenham Grove – SOHA are a charity so are exempt from CIL payments. As the units will be for market sale this maybe argued.          SODC do not have a CIL expert and are unable to give solid advice.          The PC shouldn't expect a windfall!</p> <p><b>Review budget for 2018/19 in revised format</b></p>	£ 3.09	SSE Telephone box	£4175.00	RCOH Ltd – NP	£190.00	Tara Glen expenses – NP	£25.00	Safe custody hold at bank	£250.00	Ditch clearing – ongoing, total TBC	£13.33	DW expenses – petrol for strimmer and mower	£11.64	RB expenses – spare corner for goal post in playing field	
£ 3.09	SSE Telephone box															
£4175.00	RCOH Ltd – NP															
£190.00	Tara Glen expenses – NP															
£25.00	Safe custody hold at bank															
£250.00	Ditch clearing – ongoing, total TBC															
£13.33	DW expenses – petrol for strimmer and mower															
£11.64	RB expenses – spare corner for goal post in playing field															

Signed ..... Date .....

	A new format of the budget for 2018/19 was reviewed and accepted by all the team.	
NatWest Current a/c: b/f £13133.48	<b>November Payments:</b> £13.09 to SODC for dog hygiene bin £310.00 for Clerk salary £125.80 for training/handover to new Clerk £130.85 for chevron/visibility tape for van (RB expenses) £3.09 to SSE for telephone box £25 for Safe custody hold £190 to Tara Glen for NP expenses £100 to OSR for Will Munday's funeral donation (o/s cheque)	Closing balance at 30/11/18  £12335.65
NatWest Reserve a/c: b/f £12,110.57	<b>Income received</b> £1.99 Interest	£12112.56
<b>SSE electricity supply</b>	MM has chased SSE a number of times without any success so escalated to senior level. The land agents were supposed to be getting permission for access. SSE are taking permissions back in house and should have permissions sorted early in New Year and finished by Easter. Recent power cut would not have happened if work had been completed.	MM
<b>Speeding / Pinchpoint and van</b>	<b>Pinchpoint</b> MM and JP met Jon Beale and Lee Turner, OCC Highways. Confirmed agreement to approach to build of pinchpoint by Oxford Direct Services. They will do design and consultation, visiting village on 18.12.18 to mark out. 14.1.18 – 15.2.18 is scheduled consultation period. Results of our survey to be sent to OCC. Consultation will go to March cabinet meeting if there are any objections. We can have a pinchpoint without a light but not tables or humps. Pinchpoint will have bend over sign on island. Horses and cyclists are safer without a separate channel and should use the road. OCC advised a road closure might be required but Oxford Direct Services are have included in original price. If OCC do the resurfacing, they may need a road closure. Road closure approval is 12 weeks. Best case scenario will be installed by end of March, if not June. Grant has been approved, OCC have received their share for consultation and design. Grant balance due to us, MM to check process.	MM
<b>Threat of legal action by Jim Wood re van parking</b>	Emails to PC discussed at length. Tone and nature of communication is unprecedented and totally unacceptable. Police have confirmed there is no issue with legality of parking, insurers are aware that van is parked on the village road at all times. PC feel we must respond to last email, RB to draft a response. <b>Full details of correspondence are available via the Parish Clerk</b>	RB
<b>Playing Field</b>	Goalpost is repaired for the moment but will need replacement in due course. Kissing gate into field needs replacement, grants may be available. Ask Shaun Hunter for a quote to supply and replace new gates, materials and labour.	AI/DW

Signed ..... Date .....

<b>Road Drainage &amp; ditches</b>	Ditch clearing in progress throughout the village. Thames Water blocked pipe taking water across the road from ditch by Slade Farm to the field opposite. This has now been rectified. Stert junction drainage problem has been solved too. Road drain outside Old Byre House is still blocked and road floods when it rains. Remedial work by British Gas didn't work. OCC Highways to be asked if they can suggest how to resolve when they visit on 18.12 to survey pinchpoint.	DW  MM/JP
<b>Neighbourhood Plan</b>	Draft NP has been circulated to the PC. Now needs to be approved by PC and then sent out to the village for consultation via Sydenham Mail, newsletter and a hard copy to be made available if requested. Villagers to be made aware that the plan is in a prescribed format for planners so not everyone will be very familiar with some of the terminology. Target to be sent out before Christmas with a six-week consultation period, possibly longer over the Christmas period - TBA. Letters in respect of green space that has been nominated to be sent to landowners which have been drafted for PC to send. Awaiting feedback from SODC re SEA, Strategic Environmental Assessment, requirement which would then be included in the plan. Mainly required when a plan is proposing sites for development. Plan has to be submitted by PC by email to interested parties for their view which include the Environment Agency. Local consultant ecologist will assess allotment field to see if of any special interest, which will then be included. Approval given by PC.	MM MK
<b>Broadband</b>	Power has been provided to the green cabinet and it is being commissioned tonight. Superfast should be available tomorrow, village to be advised.	
<b>Matters Arising</b>	SODC Deep cleanse to be carried forward to next meeting. Heather will return as Clerk wef 1.1.19. Virtual landline number to be set up for PC use. Salt bins – should be delivered this week.	
<b>Correspondence</b>	None	
<b>Any Other Business</b>	Occupants of Wayside on Stert Road spoken to RB regarding their planning application. RB at Christmas fayre with Sydenham PC stall.	
There being no other business the meeting closed at 22.00pm The next meeting date is at Thursday 3 <sup>rd</sup> January 2019 at 7.30pm in the Old School Room.		

Signed ..... Date .....