

Intake Staff: \_\_\_\_\_



**Ansaar Foundation**  
*Serving the Homeless and Needy*

## Volunteer Application Form

*Personal Information – please print clearly*

Full Name \_\_\_\_\_  
*Last First*

Address: \_\_\_\_\_  
*Street Apartment/ Unit No*

\_\_\_\_\_ *City Province Postal code*

Home Phone: \_\_\_\_\_ Other: \_\_\_\_\_

Email: \_\_\_\_\_

Languages: \_\_\_\_\_ Languages: \_\_\_\_\_  
*(Spoken) (Written)*

Emergency Contact: \_\_\_\_\_ Emergency Contact: \_\_\_\_\_  
*(Name) (Number)*

### Position Information

*Why are you interested in volunteering with us?*

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*Please list your preferred times to volunteer?*

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Please list specific opportunities that you are interested in?

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Do you have any other skills or talents that you would like to use while volunteering? (optional)

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Please describe the main reasons you would like to volunteer (Check all that apply)

To make a contribution or difference:

To improve your employment prospects:

To improve your academic prospects:

To have fun or socialize:

To use skills or experience:

To support the cause, you strongly feel about:

Others (Please specify): \_\_\_\_\_

#### Parental Consent – for volunteers under 18

A parent or guardian signature is required for all applicants under the age of 18.

I \_\_\_\_\_ do understand that my child \_\_\_\_\_ wishes to be become a volunteer, and I hereby give my permission for my child to serve in this capacity.

Parent or Legal Guardian Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Parent or Legal Guardian Signature: \_\_\_\_\_ Date (DD/MM/YY): \_\_\_\_\_

## Communication and Media Consent

- Please check here if you would like to be added to our last minute openings or special event volunteer team.
- Please check here if you would like to receive emails from Volunteer Services about other volunteer opportunities, volunteer satisfaction surveys and volunteer related mailings. This communication is only related to Ansaar Foundation and we Do Not share this information with other organization
- I consent to have a picture/videotape/interview of me for the purpose of obtaining material which may be used in a promotional capacity for Ansaar Foundation

## References

As a part of Ansaar Foundation's screening process we will complete 2 reference checks on all volunteer candidates. Please let your references know that we will be contacting them as unsuccessful attempts to contact your references may result in a delay in the application process.

Acceptable references include present or former employers, volunteer agencies, co-workers or community contacts such as religious leaders or community leaders. If these are not possible, a friend or acquaintance who has known you for at least 1 year may be used.

### Reference #1 Name:

Contact Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact e-mail: \_\_\_\_\_

### Reference #2 Name:

Contact Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact e-mail: \_\_\_\_\_

Ansaar Foundation is committed to providing accessible employment and volunteer practices that comply with the Accessibility for Ontarians with Disabilities Act (AODA). Please notify us, if you require accommodation for disability during any stage of the volunteer intake process.

I hereby certify that all of the information included in this application form is true and complete. I understand that an incomplete application will not be considered, and that providing false or misleading information may result in dismissal, regardless of the time of discovery.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Thank-you for your interest in volunteering with us.

## Volunteer Commitment Policies

Volunteers are an integral part of Ansaar Foundation. Your gift of time, talent and energy is crucial to the success of the organization.

As a volunteer of Ansaar Foundation, I understand and acknowledge the information given to me and I have read all the information with regards to the position description, time commitment for the role and

I acknowledge that I will complete the required orientation training prior to beginning my role as a Ansaar Foundation Volunteer. The volunteer orientation will cover the Ansaar Foundation's Confidentiality Statement, Police Reference Check Policy, Code of Conduct Policy, Community Development and Empowerment, Anti-Racism Policy, and Anti-Discrimination Policy.

I acknowledge that any offer of volunteering made to me by the organization will be conditionally based upon my ability to satisfactorily complete the essential duties and requirements of the volunteer position for which I have been considered, as well as meet the necessary requirement for the Police Reference Check Policy.

I have provided Ansaar Foundation with accurate and correct reference information. I hereby provide the agency with my consent to contact the references and the agency is not obligated to disclose the information gathered by these sources.

I willingly promise to hold in confidence all matters that come to my attention in the line of duty at Ansaar Foundation, including material form and about clients and matters regarding colleagues. I will respect the privacy of the people whom I serve and confer appropriately with those designated as my supervisors and/or administrators. I will use in a responsible manner information gained in the course of my services.

The participant agrees to remise, release and forever discharge Ansaar Foundation, its successors, assigns and employees, from all manner of action, causes of action, suits, claims or demands arising or to be raised by a reason of personal injury, or death or loss or damage to property arising out of participation as a volunteer and of and from claims and demands, whatsoever in law or inequity which the undersigned his or her heirs, executors, administrators or assigns had, now have or may hereafter have, by reason aforesaid against any or all of the said bodies and persons.

Volunteer Signature \_\_\_\_\_ Date: \_\_\_\_\_

Staff witness \_\_\_\_\_ Date: \_\_\_\_\_