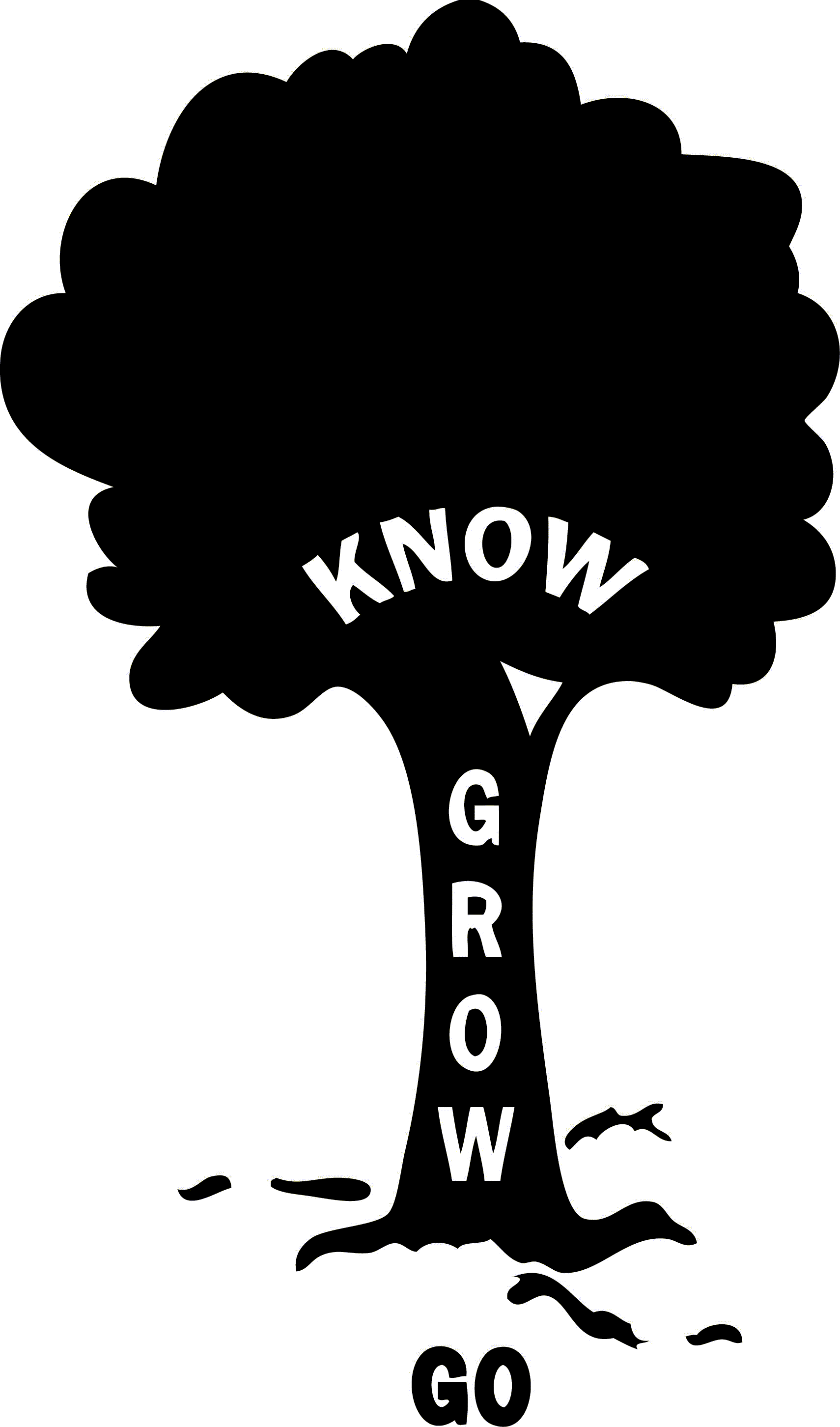
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**Employment Application**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

Date:  Position(s) Applied For:

Name:

Last, First, Middle

Address:

City: State: Zip: Phone:

Email Address:

Are you legally eligible for employment in this country?  Yes  No

Note: If you are hired, you will be required to produce documents about your eligibility for employment in order to complete an I-9 Form.

Employees must be at least 18 years of age. Are you at least 18 years of age as of the date of this application?  Yes  No

**Employment History**

Please complete all of the following blanks about your employment history even if you do not think the questions relate to the position you seek.

Present/Last Employer:

Address:

City:  State:  Zip:

Phone:  May we contact your current employer?  Yes  No

Dates of employment: From To

Month/Year Month/Year

Position or Title:

Supervisor's Name & Title:

Supervisor’s Email Address:

Starting Salary: Ending Salary:

Describe job duties, responsibilities, and important accomplishments:

Reason for leaving:

**Employment History**

**(continued)**

Previous Employer:

Address:

City:  State:  Zip:

Phone:  May we contact your previous employer?  Yes  No

Dates of employment: From  To

Month/Year Month/Year

Position or Title:

Supervisor's Name & Title:

Supervisor’s Email Address:

Starting Salary:  Ending Salary:

Describe job duties, responsibilities, and important accomplishments:

Reason for leaving:

Previous Employer:

Address:

City:  State:  Zip:

Phone:  May we contact your previous employer?  Yes  No

Dates of employment: From  To

Month/Year Month/Year

Position or Title:

Supervisor's Name & Title:

Supervisor’s Email Address:

Starting Salary:  Ending Salary:

Describe job duties, responsibilities, and important accomplishments:

Reason for leaving:

**Educational Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name | City | Dates Attended | Degree |
| High School |  |  |  |  |
| College |  |  |  |  |
| Graduate |  |  |  |  |
| Other |  |  |  |  |

If you are presently enrolled in school, what are you studying?

List any special skills, training, or knowledge you have for this position and any other achievements you would like considered?

**References**

**(Must be 18 years or older, not a relative or your previous supervisor.)**

Name:

Mailing Address:

City:  State:  Zip:

Phone: (H)  (W)

Email Address:

Relationship:

Name:

Mailing Address:

City:  State:  Zip:

Phone: (H)  (W)

Email Address:

Relationship:

Name:

Mailing Address:

City:  State:  Zip:

Phone: (H)  (W)

Email Address:

Relationship:

In the past seven years, have you been convicted of a crime, other than a misdemeanor traffic violation?  Yes  No If yes, please explain:

Why do you want to be employed by the Kid's Harbor program at Harrisonburg First Church?

Please share a brief testimony about your personal relationship with Jesus Christ:

The information given by me to all questions on this application and any attachments are, to the best of my knowledge and belief, true and correct and I have not knowingly withheld any pertinent facts or circumstances. I understand that any omission or misrepresentation of fact in this application may result in refusal of or separation from employment upon discovery thereof. I authorize any references or organizations listed in this application to give you any information they may have regarding my character and fitness for children's work. I authorize Kid's Harbor, Harrisonburg First Church of the Nazarene and their respective agents to solicit background information relative to my criminal history. Should my application be accepted, I agree to adhere to all policies with Kid's Harbor.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print) Signature Date

Please put a check mark beside the hours you areavailable to work on each day of the week. Please check all that apply. However, do not put a check mark in the category if you are not available for that entire “shift”.

Desired Hours Per Week:  Minimum  Maximum

**Mondays**   7:15am – 4:30 pm  7:15am – 12:30 pm  8:30 am – 5:30 pm  12:30pm-5:30pm

Comments:

**Tuesdays**   7:15am – 4:30 pm  7:15am – 12:30 pm  8:30 am – 5:30 pm  12:30pm-5:30pm

Comments:

**Wednesdays**  7:15am – 4:30 pm  7:15am – 12:30 pm  8:30 am – 5:30 pm  12:30pm-5:30pm

Comments:

**Thursdays**  7:15am – 4:30 pm  7:15am – 12:30 pm  8:30 am – 5:30 pm  12:30pm-5:30pm

Comments:

**Fridays**  7:15am – 4:30 pm  7:15am – 12:30 pm  8:30 am – 5:30 pm  12:30pm-5:30pm

Comments: