

**MINUTES OF THE NOVEMBER 19, 2024 SPECIAL MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	November 19, 2024
Place:	Mill Creek Water Reclamation District Treatment Facility 39W889 Wellington Way Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, Mark Hammond, and Ben D'Andrea were present.
Others:	William Thomas, James Hare, Jason Fowler, D. Whiston, N. Bellavia and G. Weddle.

AGENDA ITEM NUMBER:

1. And 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:31 p.m. at the Mill Creek Water Reclamation District Treatment Facility, 39W889 Wellington Way, Geneva, Kane County, Illinois on Tuesday, November 19, 2024, by Trustee D'Andrea. Trustee D'Andrea, Trustee Hammond, and Trustee Dougherty were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D'Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comments and no members of the public were in attendance other than those identified above.

3. PUBLIC HEARING ON 2025 BUDGET AND APPROPRIATION ORDINANCE. Motion by Trustee Hammond to open the Public Hearing; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and Public Hearing opened. There was no public comment.

Motion by Trustee Hammond to close the public hearing; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and public hearing closed.

4. LONG RANGE PLANNING. No report.

5. DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY.

a. Discuss and approve Final Report to be submitted to Kane County.

Motion by Trustee Hammond to approve the final report and submit to Kane County; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6. OLD BUSINESS.

a. Approval of the minutes of the October 15, 2024 Board of Trustees Meeting.

Motion by Trustee Hammond to approve the minutes of the October 15, 2024 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

7. NEW BUSINESS.

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and additional accounts payable in the amount of \$15,979.90 and other reports; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. **Operations Report from Sheaffer & Roland.**

Jason Fowler provided an update to the Board including that the irrigation season from 2024 was ending as of today. As to the irrigation pump station, Carmody has been paid a 50% deposit with anticipated work to be completed by the end of the year. As to the wastewater flow meter, the meter has been received and installation is being coordinated. As to the high service pump #4 VFD, Fundamental Technologies has ordered the parts and will be scheduling the installation after the well VFDs are installed. As to the Well 1 and 2 VFD installations, Well 1 equipment was installed and Well 2 will be installed within the next few weeks. As to the sand filter pump replacement, we are obtaining a quote for new conduit and well and will be contacting Flygt for a suggested AFD. An update was provided on the filter building roof replacement and insurance claim. Through a separate line item, the Board will address authorizing the Comminutar replacement.

- c. **Consider and Approve the Purchase of a Replacement Comminutar from FlowTechnics at a cost not to exceed \$26,641.03 installed.**

Motion by Trustee Hammond to approve purchase; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- d. **Discuss and Authorize Action for Filter Building Roof Replacement Associated with Wind and Hail Damage Claim.**

Motion by Trustee Hammond to approve claim and authorize Trustee D'Andrea to sign Statement and Proof of Loss and approve the Carmody quote for the roof replacement in the amount of \$25,300.00; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- e. **Consideration and Approval of Ordinance No. 2024-03 (Budget and Appropriation Ordinance).** Motion by Trustee Hammond to approve Ordinance No. 2024-03; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- f. **Consideration and Approval of Ordinance No. 2024-04 (Tax Levy Ordinance in the amount of \$33,200.00).** Motion by Trustee Hammond to approve Ordinance No. 2024-04; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- g. **Consideration and Approval of 2025 Estimated Revenue.** Motion by Trustee Hammond to approve the 2025 Estimated Revenue; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- h. **Consideration and Approval of Truth in Taxation Certificate.** Motion by Trustee Hammond to approve Truth in Taxation Certificate; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- i. **Consideration and Approval of Resolution No. 2024-04, a Resolution Establishing the 2025 Regular Meeting Dates for the Board of Trustees of the Mill Creek Water Reclamation District as Modified.** Motion by Trustee Hammond to approve the 2025 regular meeting dates for the Board of Trustees as modified; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

8. CLOSED SESSION.

- a. Consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11).

Motion by Trustee Hammond to go into closed session pursuant to 5 ILCS 120/2(c)(11); seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and closed session commences at 6:18 p.m.

Motion to come out of closed session and into open session by Trustee Hammond; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the Trustees return to open session at 6:50 p.m.

9. ADJOURNMENT.

Upon motion duly made by Trustee Hammond to adjourn until the next Meeting of the Board of Trustees on December 17, 2024; seconded by Trustee Dougherty and unanimously carried.

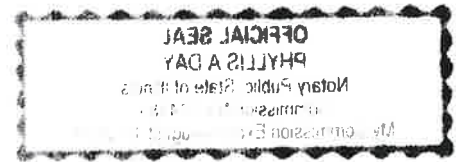
Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:50 p.m.

APPROVED:



Mark Hammond, District Clerk



CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the November 19, 2024 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Date: 12/17/24

Subscribed and sworn to
this 17th day of December, 2024.


Notary Public for Illinois

