

# RECORD OF PROCEEDINGS

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## CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS

MARCH 15, 2018

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Offices, 2325 S. Wabash Street, Arapahoe County, Colorado, at 7:00 p.m. on March 15, 2018.

#### PRESENT

Paul Hanley – Chairman  
Mark Lampert – Vice Chairman  
William MacPhee – Secretary/Treasurer  
Frederick Norman – Director  
Bradley Rastall – Director

#### OTHERS PRESENT

John Warford – Manager  
Lisa Glenn – Office Manager/Accountant  
Darryl Farrington – Semple, Farrington & Everall, P.C.  
Eric Hein – Merrick & Company

Chairman Hanley called the meeting to order at 7:02 p.m.

The Board unanimously approved the agenda. The Board then unanimously approved the consent agenda approving the February 15, 2018 minutes, the February 2018 financial report, and February 2018 payment of bills.

Chairman Hanley opened the meeting for public comment at 7:02 p.m. There were no members of the public present; therefore, the public comment period was closed at 7:02 p.m.

Chairman Hanley asked the other Board members if they would like to be Chairman since he is looking to transition out of Board service. He asked the other Board members think about it and the topic be put on the agenda again for the next month.

The Engineering Report from Mr. Hein included the following topics:

- Developer Project Updates – Solera at Cherry Creek, Eloise May Library, and Willowmiss development final acceptance and conveyance of water and sewer lines.

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT OF MARCH 15, 2018, CONTINUED

- Capital Improvement Project updates – 2017 Dayton St Waterline replacement, 2018 Dallas St Waterline replacements, and 2018 Florida and Dayton St Sewer Line CIPP.
- A draft of the tiered rate study will be presented at the next regular Board meeting.
- Updating of District base maps for manhole renumbering and inconsistencies noted from Iliff widening project. Overall sewer basin maps are being prepared for use in guiding contractor for annual sewer jetting and video.
- District staff and Mr. Hein met with the County and their utility coordinators to discuss the District's concerns of other utility placement near District facilities. The formal submittal to all utilities involved will probably be done at the end of this month.

Next on the agenda was the Manager's report from Mr. Warford:

- Denver Water's Integrated System Agreement – Denver Water has updated their distributor integrated system agreement by the request of the Colorado Department of Public Health and Environment. The new document is similar to the old agreement signed in 2011, but is more detailed. Mr. Farrington has reviewed the agreement and has suggested that the indemnification provision be changed to include both parties of the agreement. The Board unanimously approved the Denver Water Integrated System Agreement with the revised indemnity provision.
- The 2018 Election has been cancelled since there were not more candidates than offices to be filled on the sixty-third day before the election. The candidates must be sworn in within 30 days following the expiration of their current terms ending on May 8, 2018.
- The water and sewer lines in the Willowmiss development have had their final inspection after the one year warranty period and are in satisfactory condition for acceptance by the District. The Board unanimously voted to accept the conveyance of water and sewer mains from the Willowmiss development.
- Request by Denver Water to include Panorama Park Water Association in the District – In response to the Board's comments at the last Board meeting, a request was sent to Denver Water to obtain copies of Panorama's financial statements, budget, and minutes. Panorama's financial statements are not on the division of local government website. Also requested was the draft agreement Denver Water would require and if Denver Water would cover the costs of the election. There has been no response regarding those requests.
- Two of the Arapahoe Aquifer wells were looked at for irrigation/augmentation use for the golf course. The well on the Families First lot is not viable since the four inch casing dislodged when the stem was being removed. The Township well was videoed and is in fair to good condition. The well is 960 ft. deep and has some mineral build up on the

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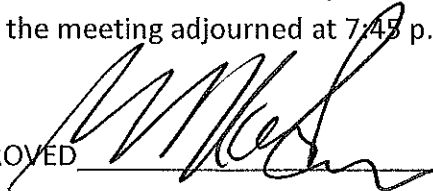
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT OF MARCH 15, 2018, CONTINUED

casing. There are some small areas of large mineral growth and a couple of small holes in the casing. The screen at the bottom is torch cut and many of the perforations are partially or fully plugged due to mineral build up. Water level is at 762 ft. Removal of the few large growths on the casing is possible. A quote will be obtained from C&L Water Solutions for cured in place pipe lining down to the screen and a quote for the piping from the well to the golf course. Denver Water sent a letter stating they are not interested at this time in allowing the District to use the High Line Canal as a recharge facility. It would not be feasible since the canal is still being used for irrigation delivery and their goal in the future is to use it as a storm water facility for the City and County of Denver. Denver Water is also currently in discussion with Arapahoe County regarding the recreational use of the canal.

As of the end of February, the Morgan Stanley account had about \$2.4M in cash and \$800K in mutual funds. \$750K and \$265K will be maturing in March and April of 2018, respectively, and another \$1.4M in June 2018. Mr. Warford said that if the Federal Reserve increases interest rates in 2018, municipal bonds may not do as well as treasuries. Director MacPhee stated that Bernstein does a good job at managing the account for the District. The District operating account is a little low from payment of the two capital improvement projects in 2017 and there will be three capital improvement projects this year. The Board unanimously voted to transfer \$2M to Bernstein from Morgan Stanley, since Bernstein has been performing better, and to keep \$2M in cash at Morgan Stanley to pay for capital improvement projects that will occur in late summer and fall of 2018.

There being no other business to discuss, the Board unanimously voted to adjourn. Chairman Hanley declared the meeting adjourned at 7:45 p.m.

READ AND APPROVED



DATED

4-19-18