

Tennessee Skyward User Group Conference			
Wednesday, June 5 - Thursday, June 6, 2019			
Music Road Hotel, Pigeon Forge, TN			
Legend			
F - Financial Management	SM - Student Management		
HR - Human Resources / Payroll	SR - State Reporting		
IT - IT & Tech	VR - Vendor Room		
S - Sales / New Developments	UL - Skyward User Led		
* - Indicates offered twice			
<b>DAY 1: Wednesday - June 5, 2019</b>			
8:00 am - 11:30 am - Registration			
9:00 am - 11:30 am - Work Session #1			
Room	Legend	Session	Staff Assigned
Guitar 1	HR	HR Data Reporting Overview	Betsy Skerik and User Assisted
Guitar 2	F	Account Management Reporting	Ann Nollinger
Cello 1	F/HR	Security Management Review including Account Clearance and PO Groups	Bill Lindvig
Violin	SM	Student Data Reporting Overview - 2019 Edition	James Bembenek
Cello 2	SM	Student Year End and Year Start: District and Schools	Brandi McBrayer
Cello 3/4	SR/SM	Skyward and Ed-Fi: A Comprehensive Overview	Caitlin Lundquist
		Table / Help Desk	Arthur Summer
		Table / Help Desk	Kathryn Smerz
		Table / Help Desk	Patrick MacKay
<b>Lunch: 11:30 am - 12:30 pm</b>			
12:00 pm - 12:50 pm - Welcome and Introductions			
1:00 pm - 1:50 pm - Work Session #2			
Room	Legend	Session	Staff Assigned
Guitar 2	HR	Task Manager for HR/Payroll Tasks	Kathryn Smerz
Cello 1	HR	Payroll, Time Off, Subtracking School Year End Reminders	Betsy Skerik
Cello 3/4	F	Fixed Assets Overview	Ann Nollinger
Guitar 1	SR/F	State Reporting-Budget/Financial Reports	Patrick MacKay
Dulcimer	SR/SM	TN EPSO tracking	User Led (see David F)w/ Caitlin Lundquist
Cello 2	SM	Student Management Tips & Tricks	Becky Thomason
Banjo	SM	Future Scheduling - Getting started	Arthur Summer
Violin	SM	Gradebook Setup Administration - Preparing for New Year	Brandi McBrayer
		Table / Help Desk	Trisha Walloch
		Table / Help Desk	Bill Lindvig
2:00 pm - 2:50 pm - Work Session #3			
Room	Legend	Session	Staff Assigned
Guitar 1	HR	Employee Management Year End Roll	Betsy Skerik
Guitar 2	F	Requisitions and PO Receiving	Kathryn Smerz
Cello 1	F	SMS Business Features	Bill Lindvig
	SR/HR	State Reporting - Payroll	Patrick MacKay
Cello 2	SR/SM	State Course Codes Utilities	Caitlin Lundquist
Cello 3/4	SM	Panel Student Discussion: Veteran Skyward Users	Joan Palmer, Jeff Edmonds, Lisa Berry w/James Bembenek
Dulcimer	SM	GPA Calculation\Honor Roll\Class Rank\Transcripts and Transcript Labels	Trisha Walloch
Violin	SM	Custom Forms - Basic Uses	Arthur Summer
		Table/Help Desk	Brandi McBrayer
		Table/Help Desk	Ann Nollinger
3:00 pm - 3:50 pm - Work Session #4			
Room	Legend	Session	Staff Assigned
Cello 1	F/HR	Newer Users and Refresher - FIN/HR	Betsy Skerik
Guitar 2	F	AP and SBAA Reporting	Bill Lindvig
Guitar 1	SR/HR	Affordable Care Act Reporting	Patrick MacKay
Violin	SR/SM	Ed Fi Data Corrections*	Caitlin Lundquist
Dulcimer	SM	Data Mining- Beginners	James Bembenek
Cello 2	SM	Returning Student Online Registration	Brandi McBrayer
Cello 3/4	SM	Understanding Standards Gradebook	Arthur Summer
Banjo	SM	Health Records Entry and Reporting	Becky Thomason
		Table/Help Desk	Brent Siebring
		Table/Help Desk	Trisha Walloch
<b>DAY 2: Thursday - June 6, 2019</b>			
8:00 am - 8:50 am Registration and Continental Breakfast			
9:00 am - 9:50 am - Work Session #5			
Room	Legend	Session	Staff Assigned
Cello 1	HR	Payroll Deduction and Benefit Import/Export process	Kathryn Smerz
Guitar 1	F	Budgeting Options	Bill Lindvig
Guitar 2	HR	Salary Notifications and Online Forms	Betsy Skerik
Cello 3/4	SM	SMS Student Features	Becky Thomason

Dulcimer	SM/UL	Attendance Letter Setup	Arthur Summer
Banjo	SM	Current Yr Scheduling/Course Codes/Reporting	Brandi McBrayer
Violin	SR/SM	Ed Fi and NCLB/CPM/Special Programs Tabs	Caitlin Lundquist
Cello 2	IT	What's New in IT Services?	Dave Mancel
		Table/Help Desk	James Bembenek
		Table/Help Desk	Ann Nollinger
		Table/Help Desk	Patrick MacKay
<b>10:00 am - 10:50 am - Work Session #6</b>			
<b>Room</b>	<b>Legend</b>	<b>Session</b>	<b>Staff Assigned</b>
Guitar 1	HR	HR Custom Forms	Betsy Skerik
Cello 1	FM	Expense Reimbursements	Ann Nollinger
Banjo	F	SBAA Transaction Processing	Bill Lindvig
	SR/SM	Ed Fi Data Corrections*	Caitlin Lundquist
Guitar 2	SM	Grading Procedures and Discrepancies	Trisha Walloch
Dulcimer	SM/UL	How to Achieve Accurate Attendance Reporting Corresponding to the State	Brandi McBrayer w/Emilee Phelps and Joan Palmer
Cello 3/4	SM	Newer Users and Refresher - Student	James Bembenek
Cello 2	IT	Disaster Recovery Planning	Dave Mancel
		Table/Help Desk	Becky Thomason
		Table/Help Desk	Kathryn Smerz
		Table/Help Desk	Patrick MacKay
<b>11:00 am - 11:50 am - Work Session #7</b>			
<b>Room</b>	<b>Legend</b>	<b>Session</b>	<b>Staff Assigned</b>
Cello 3/4	SR/HR	State Reporting HR	Patrick MacKay
Guitar 1	HR	True Time Troubleshooting	Ann Nollinger
Guitar 2	F	Finance - Preparing for Year End Processing	Brent Siebring
Cello 1	SM	Family/Student Access using the Mobile Application	Trisha Walloch
Dulcimer	SR/SM	Student - ADM Troubleshooting	Caitlin Lundquist
Banjo	SM	Data Mining - Advanced	James Bembenek
Violin	SM	Custom Report Cards - Standard	Arthur Summer
Cello 2	IT	Troubleshooting and Support	Dave Mancel
		Table/Help Desk	Becky Thomason
		Table/Help Desk	Bill Lindvig
<b>Lunch: 12:00 pm - 12:50 pm</b>			
<b>1:00 pm - 1:50 pm - Work Session #8</b>			
<b>Room</b>	<b>Legend</b>	<b>Session</b>	<b>Staff Assigned</b>
Guitar 1	HR	Profile Options	Betsy Skerik
Cello 1	HR	Insurance Tracking Overview	Ann Nollinger
Guitar 2	F	A/P Processing and Reporting A-Z	Kathryn Smerz
Banjo	SR/SM	Student State Reporting Year End & Year Start	Caitlin Lundquist
Dulcimer	SM	Attendance Setup and Entry processing	Becky Thomason
Cello 3/4	SM	Student Discipline Overview	Arthur Summer
Violin	SM	Secondary Gradebook overview	James Bembenek
Cello 2	IT	Top IT Services Tech Issues	Dave Mancel
		Table/Help Desk	Brandi McBrayer
		Table/Help Desk	Brent Siebring
		Table/Help Desk	Patrick MacKay
<b>2:00 pm - 2:50 pm - Work Session #9</b>			
<b>Room</b>	<b>Legend</b>	<b>Session</b>	<b>Staff Assigned</b>
Guitar 1	SR/HR	State Reporting- TCRS	Patrick MacKay
Cello 1	HR/F	Salary Negotiations Overview - Bargaining and Budgeting	Ann Nollinger
Guitar 2	F	Finance Tips and Tricks	Kathryn Smerz
Dulcimer	SM	Custom Report Cards - Secondary	James Bembenek
Violin	SM	Test Score Setup	Arthur Summer
Cello 3/4	SM	Health Records Roundtable	Becky Thomason
Banjo	SM	Maintaining and Cleaning up Data	Brandi McBrayer
Cello 2	IT	Database Maintenance	Dave Mancel
		Table/Help Desk	Trisha Walloch
		Table/Help Desk	Caitlin Lundquist
		Table/Help Desk	Betsy Skerik
<b>3:00 pm - 3:50 pm - Work Session #10</b>			
<b>Room</b>	<b>Legend</b>	<b>Session</b>	<b>Staff Assigned</b>
Cello 1	HR	True Time Rulegroup Options	Ann Nollinger
Guitar 1	HR	HR/Payroll Tips & Tricks	Bill Lindvig
Guitar 2	F	Finance Transaction Importing Options	Kathryn Smerz
Violin	SR/SM	Transportation State Reporting process	Caitlin Lundquist
Banjo	SM	Advanced Uses for Custom Forms	Brandi McBrayer w/User
Cell 3/4	SM	Skyler/School Messenger	Arthur Summer w/Jennifer Conner
Cello 2	SM	Administration of EA+/Gradebook	James Bembenek
	IT	Advanced SQL/ODBC Configuration	Dave Mancel
		Table/Help Desk	Becky Thomason
		Table/Help Desk	Betsy Skerik
		Table/Help Desk	Patrick MacKay