

RECORD OF PROCEEDINGS

CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

OCTOBER 18, 2018

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Offices, 2325 S. Wabash Street, Arapahoe County, Colorado, at 7:00 p.m. on October 18, 2018.

PRESENT

Paul Hanley – Chairman
Mark Lampert – Vice Chairman
William MacPhee – Secretary/Treasurer
Fred Norman - Director
Bradley Rastall – Director

OTHERS PRESENT

John Warford – Manager
Lisa Glenn – Office Manager/Accountant
Eric Hein – Merrick Engineering
Kelli Kreycik – Billing Specialist

Chairman Hanley called the meeting to order at 7:04 p.m.

The Board unanimously approved the agenda.

Vice Chairman Lampert arrived at 7:07 p.m.

Chairman Hanley did not approve the minutes from the last board meeting, stating that they were too long and asked that they be redone and shortened for the next Board meeting. The September 2018 financial report and payment of bills were unanimously approved by the Board.

Chairman Hanley opened the meeting for public comment at 7:09 p.m. There were no members of the public present; therefore, the public comment period was closed at 7:09 p.m.

Mr. Hein presented his engineering report:

- Developer Project Updates – Popeye's is under construction and they are putting in the water and sewer services. The easement for the fire hydrant line is under negotiation with the owner of Central Park Shopping Center and we are awaiting South Metro

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON OCTOBER 18, 2018, CONTINUED

signature on the water plans. The sewer is nearly complete and some storm drain redesign is being done for Iliff Avenue Townhomes. Installation should start soon for Solera as the water and sewer pipe is on site and their surveyor was staking the elevations and locations for the lines. The end of warranty walk through was done for Highline Ridge and three items were found that need correction. As soon as those items are corrected, the lines can be conveyed to the District. The only remaining items to complete for Dayton St Townhomes and Falling Water are vacuum testing the sewer mains and manholes and sewer CCTV.

- Capital Projects - The design of the Florida sewer lining, from Alton to Dayton, is complete and ready for review by Ron Dvorak before going out to bid. The project should be complete by the end of the year, depending on the weather. The survey is nearly complete for the Galilee Church water main. the design can be put together quickly and sent to Denver Water for review.
- Wabash Sedimentation Basin – Design is in progress on the basin, pipeline, and diversion structure. The design closely matched the cost estimate from last year’s Wabash Economic Analysis.
- Iliff/Quebec Meter Vault Replacement – The current design includes two eight-inch parallel meters, a twelve-inch bypass, and sixteen-inch pipe connections. A portion of the old vault furthest west will likely be kept since it’s not known if Denver Water’s pipeline upstream is restrained. Chairman Hanley asked about the 2019 budget for these items and Mrs. Glenn said \$200,000 for the vault and \$70,000 for the valve dividing the District from Denver Water are included in the budget. Manager Warford and Mr. Hein will look at the plans and prepare updated budget figures.
- Rules and Regulations – Grease Interceptor Criteria – Merrick is working on drafting engineering language regarding criteria for grease, oil, and sand interceptors to include in the Rules and Regulations.

Next on the agenda was the Manager’s report from Mr. Warford:

- Investments/District Bank Account – The transfer of investments from Morgan Stanley to Bernstein took place in early October. The Board discussed where to transfer the remaining investments. The Board requested that each firm prepare an investment plan for the Board’s review next month.
- Reservoir Project/Water Rights Diligence – The 2019 budget includes amounts for the settling basin and intake from the creek. The Board approved these items on the 2018 budget, but the projects were not completed in 2018. If the reservoir is not built, the water could be sold to the Country Club and pumped into their ponds. Chairman Hanley

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON OCTOBER 18, 2018, CONTINUED

is concerned about the costs. Manager Warford stated that pipeline is already in place within 500 feet of the golf course ponds. Vice Chairman Lampert said that building the reservoir now would be less expensive than building it in the future. Chairman Hanley said Merrick can move ahead with the design of the settling basin and intake off the creek and to leave those figures in the budget for now. A cost analysis should be prepared to explore what option would make the most sense. Vice Chairman Lampert said it may be cheaper to sell the water elsewhere than pumping it to the Country Club. Manager Warford said there is no market for it currently but perhaps in the future.

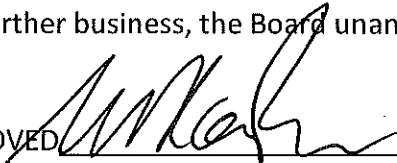
- Inclusions: Quebec & Colorado Development and Panorama Park Water Association – Mr. Farrington has reviewed the total service language in the Denver Water 2013 amendment and has no concerns. Mrs. Glenn will advise Denver Water to prepare the total service amendments for each total service area to be included.
- Iliff Property Appraisal - Arapahoe County Open Space – A letter received Monday from Arapahoe County Open Space was presented to the Board tonight. The County would like to use the parcel for staging the Iliff corridor project and develop into an open space trailhead in the next 5-10 years. Manager Warford clarified that Denver Water has the first right of refusal on the larger parcel. A motion was introduced to table the decision until next month with a second. There were three ayes, and two nays from the Board, and the motion was carried.
- Grease Traps – Letters went out registered mail today instructing property and business owners to submit plans to the District in 45 days and installation must be complete in six months.
- 2019 Draft Budget – The Denver Water Board will decide on rates in November with an effective date of 2/1/2019. Denver Water has informed us that master meter rates and fixed service charges will increase by about four percent, which has been revised in the budget. Jonathan Fung at Bernstein would like to wait to provide investment estimates for 2018 and 2019 after the funds transferred from Morgan Stanley have been reinvested. The budget hearing will be in November. Sewer revenue and expense, tap fees, and payroll remain the same as the draft from last month. Repairs and maintenance was corrected to include the proper amount for valve exercising. Mr. Hein will take a look at the Iliff/Quebec vault and settling pond/intake from Cherry Creek projects to see if the estimates are reasonable. The Galilee Baptist Church water main will be done this year. The Florida sewer relining project may need to be done next year depending on the weather. A service truck will be replaced next year.
- Cottonwood Case – All opposers in the Cottonwood case have settled, including the District.

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON OCTOBER 18, 2018, CONTINUED

There being no further business, the Board unanimously voted to adjourn at 8:31 pm.

READ AND APPROVED

A handwritten signature in black ink, appearing to be 'M. K. ...', written over a horizontal line.

DATED

15 Nov 2018