



WILEAG Governing Board Meeting Minutes 5 May 2014

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 9:05AM by Greg Peterson. There was a quorum with 12 of 14 Board members (Bayer, Corr, Christopherson (Matz proxy), Peterson, Pederson, Ruzinski, Jungbluth, Rosch, Otterbacher, Ferguson, Scrivner and Stojkovic) present. Guests included Lara Vendola-Messer (Winnebago County Sheriff's Office) and Karen Burdick & Tom Wolfram (both Janesville PD).

After review, the minutes of the 31 March 2014 meeting were approved on a voice vote following a motion by Rosch and second by Ruzinski.

Staff Report – Balistrieri commented on a few items in his written report which had been sent out to Board members in advance of the meeting. He added the following: 27 people attended the assessor training (26 new with 10 from the Milwaukee PD); 27 people attended the advanced assessor training; and the fact there are 9 agencies now involved in the CORE program.

Janesville PD accreditation hearing and decision. *The board went into executive session after an affirmative voice vote on a motion by Ruzinski, second by Jungbluth.* The written on-site report had been sent to board members in advance of the meeting. Team Leader Rob Abraham joined the meeting by phone and provided a summary covering the process and findings. He then responded to specific questions from Board members. Discussion followed. ***There was a motion by Ruzinski, seconded by Bayer and passed on a voice vote to grant reaccreditation under the WILEAG 3rd Edition to the Janesville Police Department for a period of 3 years, effective 5/5/2014.***

Abraham remarked that accreditation is “a way of doing business that permeates the organization.” He added that they had “unbelievable proofs” and that it was a “model” organization.

The Board reconvened in open session on a voice vote following a motion by

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Ruzinski and second by Jungbluth. Those who had been excused rejoined the meeting.

OFFICER REPORTS

President's report - Peterson reported that Mark Kohl has resigned from the WILEAG Board as he has been appointed Chief of Police in Shawano and is no longer at Fox Valley Tech.

Secretary's Report – Scrivner shared his preliminary analysis of liability and property exposures arising from WILEAG operations and Board decisions. Further work will be done to identify ways to address gaps in coverage. He also reported that the Executive Committee had approved rental of a PO box for WILEAG mail and dealt with items related to the Chief's summer conference.

Treasurer's report.

Rosch reported a balance of \$17551.90 in the US Bank checking account and \$1604.00 in the Chase checking account with total cash of \$19155.90. He reported that everyone and everything is paid up. ***After review, the treasurer's report was accepted on a voice vote following a motion by Scrivner and second by Stojkovic.***

OLD BUSINESS

Draft Action Plan – The plan was reviewed with final action deferred until committees have had a chance to discuss priorities.

Power DMS – Any decisions were deferred until they make a presentation at the next meeting, there is better understanding of their products/services and the potential relationship to WILEAG and they provide WILEAG with a current customer list.

Waukesha Sheriff, update – Nothing substantive to report. It was clarified that a full on-site will be required and that accreditation would be for 3 years. Ruzinski will follow up.

On-site administrative fees for large agencies – Balistrieri shared the typical process and requirements needed to handle logistics, questions and administrative tasks while dealing with an agency in self-assessment, during the run up to the on-site and packaging all the results afterwards. He has already experienced significant demands on his time dealing with our first large agency with multiple locations. Considerable discussion followed. ***There was a motion by Bayer, seconded by Otterbacher which passed on a voice vote***

that the on-site administrative fee be set at \$1500 based on 50 hours at \$30 per hour. If the actual time required exceeds 50 hours the additional hours will be billed at \$30 per hour and time less than 50 hours will be refunded at the same rate.

NEW BUSINESS

Summer chiefs' conference – We have been able to reserve booth space with a good location. The conference format has changed.

Following lengthy discussion about the future of the significant award program there was a *motion by Jungbluth and second by Otterbacher which passed on a voice vote to XXXXX.*

Standard re: investigation of officer involved deaths – With the passage of the new law, it was felt this was an appropriate subject for an additional policy applicable in the CORE program as well. There was consensus to refer to the Standards Review Committee for development of the standard.

Updated list of required WI specific standards for dual accredited agency abbreviated reviews – The proposed list of 44 standards had been sent to Oshkosh for review and comment, UW-Madison has been seeking clarification and Chief Jacobs from the City of Beloit has expressed an interest in providing input.

ANNOUNCEMENT OF RE-ACCREDITATION DECISION – JANESVILLE PD –

Due to an emerging major law enforcement situation Chief Moore and others were not able to attend. Karen Burdick and Tom Wolfram, representing the Chief, were advised of the Board decision to grant re-accreditation. They were advised as to the timing of the formal award presentation and that a representative of WILEAG would make a presentation in Janesville at a time and place of the Chief's choosing. Balistrieri will follow up.

COMMITTEE MEETINGS and REPORTS – None due to time constraints.

Next meeting – Needed to be changed due to multiple conflicts. Date TBD.

The meeting was adjourned at 1:13PM on a voice vote following a motion by Corr and second by Jungbluth.

Respectfully submitted

Jim Scrivner, Secretary

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