

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, October 1, 2019

North Branch of Summit County Library - Silverthorne

Attendance **Board:** Jon Whinston, Stan Wagon, Billy Jack, Greg O'Neill
Others: Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping, Kelsey Anderson, Owner

Meeting was called to order at 5:02 PM

Minutes: *A motion was made by Greg O'Neill and seconded by Stan Wagon to approve minutes of the September 17th, 2019 meeting. Motion unanimously approved.*

Financials: Financial reports through the end of August 2019 were reviewed at the September 17th meeting.
The proposed 2020 budget was reviewed in detail. Greg noted that since we have additional homes coming online, can we increase for 4 additional homes in the coming year? The Water usage was adjusted to \$187,000 and Sewer usage adjusted to \$175,000. It was also recommended that we anticipate 2 additional home taps for 2020 for water and sewer. With the additional 4 homes coming on line, inspection fees and meter sales were also increased. Standby fees are being reducing accordingly. The Board requested additional drafts of this budget with a variety of increases (1%, 2%, 2.7% and 3%). The Board will decide on an increase level or no increase at the next budget meeting on November 7th.

Projects: **I&I Service Line Repairs**
There are a total of 7 owners that have I&I issues that need to be repaired by the October 31st deadline. One of the owners has had their line re-lined under their concrete slab. Bill Echhoff, Majestic Construction, has been involved in the repairs of several of the other properties and hopefully will be completed in the next few weeks. There was one owner with an I&I leak that was just recently discovered. They will not be required to comply with the 10-31-19 deadline.

Water Testing

There was one house that tested high on lead content in the most recent round of testing. Since we are able to throw out one high and one low test result, there will be no consequences at this time.

Manhole Rehab

The manhole project has been put off until next spring. Jeff is waiting for an updated proposal from CDL. Once a more detailed and defined proposal is received from CDL, Jeff will supply a copy to the Board members.

EQR's

The board discussed at length the determination of a property's EQRs based on the county records verses what is being advertised in Real Estate flyers. Stan volunteered to

contact Tanya the county enforcement officer to get a feel for what would constitute the county investigating lock off units and bed and bathroom counts.

MCW&S Contractors

The Board reviewed the results of the contractor discussion from last meeting. Greg O'Neill informed the Board that he has submitted hours to Mountain Temps for payment of time he had worked for the District. Kelsey will invoice the District for hours for payment directly from MCW&S for meetings attended and bring him up to date. There was also discussion on the "Agreement for Management Services" contract to be used as a template for the Manager (Jeff). The contract items regarding term, rate of pay, contract termination, ownership of data, drawings etc. were discussed. Jeff will spend some time going through the contract in more detail and prepare a new draft for the Board to review including Exhibit A.

Owner Reimbursement

Greg moved to reimburse Stephanie Race and Lori Miller \$50 for the removal of the tree due to the water line break. Billy seconded the motion. Motion carried. A credit will be issued to their W&S account.

Tank maintenance

Jeff will be putting a silicone coating on the top of the tank. Jeff is also looking into a different EDM coating product that will be bird resistant for the tank top.

Utility Locate

Kelsey informed the Board that he will be putting together a proposal for purchasing some locating equipment for the District. There would also need to be some training involved.

Next Meeting: The next Board meeting is scheduled for November 7th at 5:00 PM, at the North Branch of the Summit County Library in Silverthorne.

Meeting was adjourned at 7:24 PM