

EOWB FISCAL MONITORING REPORT

Field work dates January 31 and February 1, 2019

Contact Name and Title Eric LaBonte, Executive Director
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TEC
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Results: On January 31 and February 1, 2019 Brenda Frank , Farideh Alvijeh and myself performed a review of 90 total transactions. Of the reviewed items, we included 20 participant files, 20 staff payroll, and the remainder in general and operating expenses. We also looked at a sample of TEC's policies, insurance, past audits, the current budget and sampled the bank statements, allocation and expenditure reports.

The reviewers found that the program operations, policies and practices were conducted in compliance with known Federal and State requirements.

Minor items were noted concerning participant files and invoices but all were explained or resolved without issue.

Findings & recommendations: We have no recommendations or findings.

We appreciate your partnership with EOWB. Thank you for your time during the review procedures. If we have noted any findings and recommendations, please respond within 30 days.

Please contact me with any questions at 541-786-0836 Sheri@eowb.org.

Sheri McDonald

Sheri McDonald, CPA
Chief Financial Officer

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