

## WINTER TRAINING FORMS CHECKLIST

**READ THE INFORMATION BELOW AND ENSURE THAT YOU HAVE FOLLOWED ALL DIRECTIONS!!!! NO ELECTRONIC SIGNATURES; NO ELECTRONIC INITIALS**

**All forms MUST be physically signed and initialed- do not send in forms with "typed" signatures or initials**

IF YOU ARE REGISTERING **BEFORE** 11/26/2018- **\*\*ALL\*\*** OF THE BELOW FORMS (EXCEPT THE MEDICAL HISTORY) NEED TO BE UPLOADED INTO MAGELLAN ASAP!! (or emailed to the COTC)

***The Medical History form is NOT the same as the medical exam!!***

Do not wait! Waiting generates needless delays!

**YOU **\*\*MUST\*\*** SEND THE UPDATED MEDICAL HISTORY FORM (and shot records) ASAP ON 11/26/2018 OR VERY SOON THEREAFTER**

IF YOU ARE REGISTERING **ON/AFTER** 11/26/2018-**\*\*ALL\*\*** FORMS, **INCLUDING THE MEDICAL HISTORY** FORM and shot records, MUST BE UPLOADED INTO MAGELLAN ASAP!!

- Request for Training-NSCTNG001
- Training Site Exemption Form
- Live Fire Waiver-(**RT ONLY**- POLA does not need)
- Rules & Regs
- CO's Top6

Send the Medical History form, on or after 11/26/2018-if a medical history form is received prior to 11/26/2018, it will be rejected. If a medical history form is received "post-dated", it will be rejected. If a medical history form is received after 11/26/2018 and has not been updated, it will be rejected.

- UPDATED Medical History Form **and shot records**; dated 11/26/2018 or after

If your cadet requires ANY kind of medication at training, whether prescribed or over-the-counter, the below form MUST be completed and sent in SOONEST as well! For ALL prescriptions, the form MUST be signed by the physician, the parent AND the unit CO! If it is an over-the-counter medication, the form MUST be signed by the parent and the unit CO! If your child is prescribed an inhaler and/or epi-pen it is the expectation that they should bring these items with them to training, whether or not they have used them recently!

## ○ UPDATED Medical Supplemental Form

If your cadet requires any kind of **accommodation** for this training, then the accommodation form must be completed and sent up the chain of command. This form should be obtained from your local unit.

An accommodation includes, but is not limited to, any kind of physical need for an accommodation, or the need for the final exam to be read aloud to your cadet. Some accommodations can be met, some cannot. If your cadet arrives at training without the approval of NHQ via the form, there is a high possibility that your cadet will not be allowed to stay for the training.