



# Mokena Fire Protection District

## MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING OCTOBER 8, 2019

The regular meeting of the Mokena Fire Protection District was held on Tuesday, October 8, 2019 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitors: Stephen Hoblin, Brian Beerman, Sharon Kruspe

Emergency 9-1-1

Administrative Offices  
19853 S. Wolf Road  
Mokena, IL 60448  
Adm. (708) 479-5371  
Fax (708) 479-2970

Fire Station #1  
19853 S. Wolf Road  
Mokena, IL 60448  
(708)479-3781

Fire Station #2  
10000 W. 191st Street  
Mokena, IL 60448  
(708) 479-3782

Fire Station #3  
10855 W. 183rd Street  
Orland Park, IL  
60467  
(708) 479-3785

[www.mokenafire.org](http://www.mokenafire.org)

Established 1883  
Organized 1917



### MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the September 10, 2019 Trustee meeting as corrected. Motion passed with all ayes.

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the September 10, 2019 Closed Session meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Craig Warning, to approve the minutes of the September 27, 2019 Special Trustee meeting. Motion passed with all ayes.

### PUBLIC COMMENTS

None

### UNION REPORT

None

### TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented.

*Serving Portions of the Communities of  
Mokena, Homer Glen, Orland Park, Frankfort*

Craig Warning made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$131,050.81 as presented. Motion passed with all ayes.

#### TRUSTEES' REPORT

Ken Blank thanked all those involved in making the Open House/Pancake Breakfast a success.

Craig Warning thanked his son Mike for helping cook sausage at the Open House/Pancake Breakfast.

Ken Blank reported that the Pension is now 78.12% funded.

#### CALENDAR AND CHECKLIST

The audit will be presented at the November board meeting.

The review of the Tax Levy will be held at the November board meeting.

#### REVIEW AND APPROVAL OF COLLATERALIZATION AND INVESTMENT SERVICES

Brian Beerman and Sharon Kruspe with FNBC Bank & Trust thanked the Board for our long-standing patronage. Our current agreement with FNBC Bank & Trust ends on October 31, 2019.

Robert Hennessy made a motion, seconded by Craig Warning, to approve the Proposal of Collateralization and Investment Services submitted by FNBC Bank & Trust. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye, Craig Warning aye. This agreement is effective November 1, 2019 through October 31, 2021.

#### APPROVAL OF FIRE COMMISSIONER

Robert Hennessy made a motion, seconded by Craig Warning, to approve Stephen Hoblin as a Fire Commissioner for the Mokena Fire Protection District. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye, Craig Warning aye. This appointment will finish out Paul Coverick's term as Fire Commissioner, which ends May 2021.

Stephen Hoblin was sworn in as Fire Commissioner.

### ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 93 (Alexis/HME) had a faulty air compressor causing low air pressure. The compressor was replaced by Chandler Services and is now back in service.

Squad 91 (Spartan) had all six tires replaced due to age for approximately \$2,600.00.

There was no objection from the Board to have APEK install gutters around the remaining roof at Station 1 for approximately \$2,000.00.

The bay heater at Station 3 was out of service due to a faulty blower motor. The blower motor was replaced by Midwest Environmental and is now back in service.

The October training calendar was reviewed by the Board.

The Board reviewed the POC ride-along report for the month of September.

### ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active and committed to supporting Laraway Dispatch in improving their provided service levels. Any issues that we have experienced have been reported to LCC through their notification procedure. A discussion ensued on some of the issues that the building itself is experiencing, i.e. exhaust fumes from the generator blowing into the radio room. A meeting will be set up with Police Chief Vaccaro, Mokena Mayor Fleischer, Mokena Village Trustee Budzyn and the MFPD Chiefs to address and support our issues.

Over the past month, the mobile CAD computers underwent a major upgrade. This upgrade has resulted in some instability with the computers, due to an unidentified issue. These computers are being used on the Windows 7 operating system, which is due to sunset in January of 2020. After January, critical security upgrades will not be provided. As such, we are exploring upgrading these machines to Windows 10.

The Mokena Fire Protection District's grant application submitted under the Grant Programs Directorate's FY2018 Assistance to Firefighters Grants (AFG) has been approved for award. The total grant budget approved is \$205,875.00 and will allow the Mokena Fire Protection District to replace its current inventory of aging Self-Contained Breathing Apparatus (SCBA).

In 2018, we partnered with Manhattan FPD, Frankfort FPD, New Lenox FPD and East Joliet FPD to submit a regional grant to replace obsolete mobile and portable radios that were purchased approximately 15 years ago. The replacement cost of the radios for Mokena FPD is approximately \$200,000.00. We expect to hear in the next several weeks if we received this grant.

The October Homer Glen Public Services and Safety Committee was held on October 2. We are assisting the Village of Homer Glen in the updating of their Emergency Operations Plan.

In partnership with the Mokena Police Department and District 159, we participated in the active threat/lock down drills at the Mokena Junior High. We continue to work together toward emergency preparedness.

We currently have one employee out on a reported duty-related injury and one employee on unpaid leave.

The written exam to establish the full-time eligibility list was held on October 5. There were 56 candidates that took the test. The next step will be the oral interviews conducted by the Fire Commissioners.

The Trustees reviewed the September code enforcement reports and public education surveys.

The annual Open House/Pancake Breakfast, in conjunction with the Mokena Lions Club, was held on Sunday, October 6. Approximately 500 people attended this event. Thank you to all personnel for the preparation and participation in this event. A special thank you to Kathy Ferraro for her assistance in preparing for this event.

We have received 9-volt batteries as a donation from Energizer that will be given to the community to change out the batteries in their smoke detectors. Thank you to Kathy Ferraro for filling out the grant application.

### CHIEF'S REPORT

The FY2019 ambulance billing data was reviewed.

The International Association of Fire Chiefs contacted Chief Stephens to ask if he would be interested in being nominated to represent the International Fire Chiefs on the Center for Public Safety Excellence Board. There is no objection from the Trustees to

allow Chief Stephens to serve on this Board with the stipulation that no funds from the Mokena FPD budget be used as he serves on this Board.

ISO has finished their review of the November 2018 on-site visit of the Mokena FPD. A meeting is scheduled for Wednesday, October 30, at 9:00 a.m. at Station 1 to meet with the main participants of the review to reveal, review and discuss the results of the new ISO classification. Everyone is invited to attend this meeting.

We are in the process of compiling the necessary information for Wescom to perform a membership analysis and present an accurate proposal if we were to move to Wescom.

Letters received this month:

- Two thank you notes were received from residents for our assistance.

Newspaper articles received this month:

- The Mokena Messenger published articles a recent laundry room fire, the sexual discrimination lawsuit, and our CPR class.
- The Mokena Patch published articles on a recent laundry room fire, our grant for SCBAs, the Pancake Breakfast, and Nicor Gas partnering with Mokena FPD during the Pancake Breakfast.

The Trustees reviewed the monthly alarm reports for September.

Six Customer Satisfaction Surveys received in the past month were shared with the Board.

#### REVIEW AND APPROVAL OF 2019 STRATEGIC PLAN

There was no objection from the Trustees to approve the 2019 Strategic Plan as presented.

#### REVIEW AND APPROVAL OF HEALTH AND DENTAL INSURANCE

The Blue Cross/Blue Shield (BCBS) health insurance renewal rate has a proposed increase of 0.6% (\$3,030.60). The Principal Dental insurance renewal rate has a proposed increase of 0.00%.

Ken Blank made a motion, seconded by Robert Hennessy, to renew the health insurance and dental insurance as presented. Motion passed with all eyes.

APPROVAL OF PROPOSED STATION SECURITY SYSTEM

The door hardware that is compatible with the keycard entry security system that we will be receiving from Mokena School District 159 is approximately \$30,000.00. There was no objection from the Board to purchase the door hardware over a three-year period.

CLOSED SESSION

Robert Hennessy made a motion, seconded by Craig Warning, to enter into Closed Session at 8:22 PM. Motion passed with all ayes.

The Board returned to Open Session at 8:25 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 8:29 PM after a motion by Robert Hennessy.



Robert Hennessy  
Secretary, Board of Trustees

Recording Secretary:  
Nancy Feigel