



WILEAG Governing Board Meeting Minutes

March 27, 2017

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0903 by President Greg Peterson.

Present: Peterson, Ruzinski, Bayer, Wellens, Nasci, Ferguson, Stojkovic, Pederson, Reyes, Vendola-Messer, Jungbluth, Otterbacher, Bayer, Jack

Excused: Palmer, Dunn and Wesson

Others: Bob Rosch, Rick Balistreri, Katie Wrightsman

The minutes from the February 27, 2017 meeting were sent in advance of the meeting. *After review, the meeting minutes of the February 27, 2017 were approved on a unanimous voice vote following a motion by Ruzinski, seconded by Bayer.*

Standing Committee Assignments - The standing committee membership lists were updated to reflect recent changes to the WILEAG Board. Time was allowed for committees to meet.

Process Committee – Major topic continues to be the creation of a *process manual* or *on-site manual*. Peterson said he will begin to work on this as he is able. Other items discussed include:

- Holding agencies accountable for deficiencies in subsequent on-sites – how do we as a board follow up in these areas? Identify issues, and ensure subsequent team knows about it.
- Assessors currently give guidance under the banner of best practices, since the assessors speak on behalf of the board. What if advice isn't accurate, or isn't best practices? At this point, these issues will be topics to be handled in a training setting.
- A discussion occurred around inquiring about what the insurance policy actually says, and what would happen if the on-site team makes an improper recommendation? Rosch will look into this; along with researching Rosch different insurance companies due to lack of responsiveness in general of the current company (Mesirow).

Training Committee – Time was spent acquainting new member Reyes with current training schedules and on-site protocols.

- Scheduled training list contained in Rosch's Executive Director Report
 - CVMIC law enforcement focus group for 03-31-17 has been cancelled as only 7 of the 48 CVMIC member agencies had signed up. CVMIC will be looking to reschedule this focus group in the fall, likely September.

- Webinars will be scheduled (in priority order), noting that CVMIC is unavailable for several months, but will be able to help in creating webinars after that time.
 - Pre on-site to describe the process and timeliness
 - Mandatory viewing for Agencies prior to the on-site
 - Rosch will solicit Team Leaders to help create a script
 - 5th edition changes/additions
 - Vendola will work on the list of topics, soliciting input from Ferguson/WI-PAC members
 - Core program (short webinar)
 - Open to ALL, explaining the 3 year window
 - Consideration of Core orientation training in the future as a webinar instead of classroom style

Outreach Committee - The committee worked to attempt to identify why agencies are not seeking accreditation. In doing so, the committee identified 3 groups of agencies/Chiefs:

1. Don't believe in the accreditation process
2. Do believe it's worthwhile, but don't have the time
3. Do believe it's worthwhile, and are doing it or want to do it

From this point, the committee worked to address specific groups, making the following recommendations:

1. Focus on newer Chiefs/Sheriffs
2. Continue with letters to new Chiefs/Sheriffs, followed up by a personal visit from Bob and a Chief/Sheriff who is accredited in that region
3. New Chiefs training/conferences
4. Solicit official DOJ/AG backing, certainly in concept, and perhaps in reimbursement? Pederson will look into this.
5. We have 10% of WI agencies involved – how does this compare to other states? Note other states' participation rates may be skewed – some states require it to get state funding, etc.
6. Maybe our dimensions are too detailed, and seem unachievable?
7. Sheriff's Offices still lacking in sign ups
8. Any other grants available we are missing to help other agencies?

Following a motion by Ruzinski, seconded by Bayer, at 1038 hours the Board convened in a closed session on a unanimous voice vote.

Middleton PD Accreditation Hearing. The written on-site report had been sent to the board members in advance of the meeting. Team Leader Chief Ann Wellens appeared in person and provided a summary covering the process and findings. She then responded to specific questions from Board members. Discussion followed. *There was a motion by Ruzinski, seconded by Bayer and passed on a unanimous voice vote to grant WILEAG re-accreditation under the 4th Edition for a period in three years, effective March 27, 2017.*

Middleton PD should be invited to the next meeting for acknowledgement. Chief Peterson will coordinate with Bob and Katie to create a standard combination congratulatory and invitation letter to send to agencies, inviting them to a subsequent meeting after they are approved.

Following a motion by Ruzinski, seconded by Bayer, at 1055 hours the Board reconvened in open session on a unanimous voice vote.

OFFICER'S REPORTS

President's Report – nothing to report

Vice President's report –Ruzinski Ad-hoc committee for large agencies met last week. Milwaukee PD is working towards 5th edition. After recent events in the city, MPD created a standalone LEO domestic policy.

Secretary's report – nothing to report

Financial report- highlights sent in advance by Rosch, details reviewed by Peterson. It was noted that Lexipol is down to Silver sponsor for 2017, due to other sponsorship commitments on their end. The board may need to address program award naming in the future. Perhaps another Gold sponsor could be solicited. If there is no Gold sponsor by name, WILEAG will support the gold level award. *Following a motion by Ruzinski, seconded by Jungbluth, the financial report was accepted on a unanimous voice vote.*

Board Member Orientation The existing PowerPoints were sent for review in advance of the meeting. After discussion, it was decided that the Board will update the PowerPoints to send it to prospective members electronically before Board appointment. Additionally, the agenda should include a time at the board meeting for new members to ask questions. Peterson will refresh/update the PowerPoint documents.

Executive Director Staff Report sent in advance of the meeting. WAI conference went very well; 100 attendees or so.

- Fond du Lac PD officially in self-assessment for Full accreditation
- Williams Bay Core – still finishing their first go around (nearly complete)
- Evansville – Steve Kopp will go look at the specific issues addressed at the on-site. Kopp will set up a partial on-site with the Chief.
- Mishicot Core -- not ready yet
- Holmen Core – starting over

CSVP training session will occur on 03-30-17. Currently 7 participants are registered. Rosch said this will go on as planed regardless of the number of students as this group needs timely training.

Assessor/advanced assessor training 04-03-17 has 21 registered thus far.

Training announcements will be on WILENET from now on.

New Business – Congratulations to Bob on his retirement as Chief!

Next meeting – Confirmed at CVMIC, May 1, 2017 9:00am

The meeting was adjourned at 1130 hours on a unanimous voice vote following a motion by Bayer, seconded by Ruzinski.

Respectfully submitted,

Lara Vendola-Messer for
Todd Christopherson, Secretary