



Meeting Minutes – Workforce Working Group

Date: February 27, 2018

Time: 10:30 a.m. – 12:00 p.m.

Location: Prior Lake City Hall – Parkview Conference

Work Group Members:

Kirt Briggs (E)	X	Mickey Choudek	X	Bob Crawford (T)	X
Bob Coughlen	X	James Eriksrud (H)	X	Josh Johnson (T)	
Darren Kermes		Patti Sotis	X	Jamie Thelen	
Kami Thompson (E)	X	Bethany Tjornhom	X	Jon Ulrich (T)	X
Joe Vaughan	X	Jane Wiley (T)	X	Mike Waldo (H)	
Eric Weiss	X				

Staff Members:

Tracy Cervenka	X	Brad Davis	X	Lisa Freese (T)	
Jake Grussing	X	Brad Larson (T)	X	Kathy Nielsen	X
Barb Dahl (W)	X	Stacy Crakes (W)	X		

Agenda Item 1: Consider Request for Purchase of Jobs EQ Software

Information from CHMURA Economics & Analytics and the Action Agenda Worksheet were provided with the emailed agenda. Stacy Crakes provided a brief overview of the software, which is an online tool that provides important labor market and demographic data all in one place. The cost of the software is \$11,200, which would be split evenly between SCALE and the Scott County CDA. Kathy Nielsen added that this software would be beneficial for each of the Live Learn Earn Work Groups, as well as each City in the County.

Bob Coughlen, Jane Wiley, Mickey Choudek, and Bob Crawford expressed their support for this software as an expenditure. Jon Ulrich noted his concern about SCALE holding the license, and suggested the First Stop Shop (CDA) instead hold the license. There was consensus to move this forward to the SCALE Executive Committee for approval.

Agenda Item 2: Work Group Updates

James Eriksrud advised that the Housing Work Group is finalizing the rental side of their conversation. The Group is also discussing their upcoming IZI.

Barb Dahl informed that the Workforce Readiness Work Group is planning their upcoming IZI. They received some preliminary results from the Employer Survey, and have asked for a cross tabulation of those results which will be presented at a joint meeting in April with the Housing and Transportation Work Groups.

Kami Thompson reported that the Educational Preparedness Work Group has been preparing for their upcoming IZI including sticky stats and outreach efforts.

Brad Larson advised that the Transportation Work Group has prepared sticky stats for the each of the three IZIs. They have also been looking into a car ownership program that some CAP agencies have as well as a car repair ministry.

Agenda Item 3: Discussion of 2018 Roadmap

Kathy Nielsen reviewed the roadmap and led discussion of needed updates for 2018. Suggested changes were given, and an updated Map will be distributed.

Discussion was held about:

- Ensuring we are aligning the items already going on,
- Listing our accomplishments,
- coordinating and cross-pollinizing, and
- Educating the Steering Committee on where each entity is with their 2040 comprehensive plans.

The next meeting will be held on Tuesday, March 27, 2018 at 10:30 a.m.

