

Minutes of Board meeting of Friends of Cedar Hill Park Society

7:00pm to 9:00pm, Monday, September 21st, 2015

3515 James Heights, Victoria V8P3R6

Attending: Paul Bishop, Hugh Fraser, Barb Latham, Luis Netter, Susan Haddon, Peter Haddon, Andy Ruszel, John Schmuck

Minutes recorded by Peter Haddon - Secretary

Agenda

1. Call to order
2. Approval of minutes of June 16th 2015
3. Adoption of agenda
4. Business arising
 - a. Mapping and inventory Peter
 - b. Charter update Peter
 - c. Park maintenance and August 4th Bowker clean-up Paul
5. Membership report Barb
6. Financial report Hugh
7. SCAN/QCHCA update John
8. Jane's Walk/CHP Open House update Barb
9. Park feature naming update Barb
10. New business
 - a. October 24th Bowker Creek clean-up next steps
 - b. Logo Peter
 - c. Other?
11. Next meeting date

Meeting was called to order at 7:00 pm

Approval of Minutes

- Minutes of June 16th were approved

Adoption of Agenda

- Susan welcomed everyone to the meeting and the agenda for the meeting was reviewed and approved.

Business arising – mapping and inventory update

- We have secured a copy of the CHP Flora and Fauna map from Saanich Parks
- Becky Goodall is our contact at Saanich for a digital map of CHP
- Peter will contact Becky to see what is required for FCHP to apply their own modifications to the digital map to record the work done by Nancy Turner in CHP
- Paul has AutoCad software which might provide means to apply modifications

Business arising – charter update

- Charter is drafted with updates by Barb and input from David Poje
- Peter to contact new Parks Manager Eva Riccius
- Peter to contact Councillor Susan Brice to discuss charter
- Cuthbert Holmes Park has a Master Plan approved by Council which contains many initiatives applicable to Cedar Hill Park
- The next Pulling Together meeting is on November 21st and we could ask to be placed on the agenda
- John noted that we have the opportunity to provide input to the Saanich Strategic Plan by September 30th

Business arising – CHP park maintenance and August 4th Clean-up

- Bowker Creek clean-up on August 4th was well attended and we have continued to work in this area
- Monday morning maintenance has continued around the park
- October 24th clean-up is planned
- Peter/Susan to draft a notice for the website. Luis said he will update.
- Meeting with Andrew Burger today established a plan for the portion of Bowker between the bridges – Notes to be circulated – Peter
- Notice board and leaflets now placed in the park to notify users of Monday activities
- Green Team to be contacted re participation on October 24th
- (Post meeting note: The Green Team has another commitment on the 24th)
- Susan noted that we need another Lead Steward to allow FCHP to expand maintenance to another day (Saturday morning?)

Membership

- Barb reported that two new members have joined.
- A total of 9 renewals are pending
- FCHP has a total of 43 members as of September 21st
- We did have a table at the Playfair Picnic to promote memberships
- The new leaflets on the notice board are being picked up by park users and has resulted in people volunteering for maintenance parties

- Barb suggested that we promote memberships at our Monday events

Financial report

- Hugh reported total cash assets of \$982 as of September 21st
- Expenses to date are \$25 to file a societies report
- Donations line has been added to the Membership form
- Susan to add Luis to FCHP signing authority
- Lana is selling golf balls to generate cash. Please give your inventories to Lana.

Update on SCAN and QCHCA

- We should put a notice of the Bowker Clean-up on the QCHCA notice boards
- Next QCHCA general meeting is September 22nd
- QCHCA Strategic Planning in process. Possible Environmental standing committee to involve FCHP
- Possible Traffic standing committee and noted that there are problems for pedestrians and cyclists at Maplewood en route from CHP to Playfair due to lack of a crossing

Jane's Walk/CHP Open House update

- Planned for Saturday May 14th.
- Barb asked for FCHP to provide 16 people to assist the 8 presenters
- A 3rd meeting will be held . Carole Ireland will be attending
- Barb can provide details of presenters to date
- We will place a notice in the QCHCA newsletter
- John suggested Barb apply for a Saanich “Sparks” grant with QCHCA as a sponsor
- Signage to be prepared per FCHP signs using hand printed information, e.g. like those used for the clean-up events.
- Volunteers welcome to get in touch with a member of the committee: Jean Newton, Barb Latham, Susan Haddon, Judy Wigmore

Park feature naming

- This is an initiative to name important features of the park to create a sense of identity and place in the park
- Barb noted 3 opportunities for naming: Bowker Creek and the two bridges. Suggestions that we approach Saanich Parks with “Elizabeth McRae” and “Bowker Creek or appropriate name for the tributary waters and “Hugh Curtis”.
- Tandem naming of features in the park but especially the “Bowker Creek Bridge” ----inspired by Nancy Turner and Richard Hebda’s book

New business

- Bowker Creek clean-up actions as noted above
- Logo – Peter to circulate the oak leaves draft and some sample wood cuts to the board members for their review
- Hugh noted that Mount Douglas was originally called Cedar Hill

Next Board Meeting

- Next meeting at Peter and Susan's house on Tuesday November 17th at 7:00pm

The meeting was adjourned at 9:10 pm.