

TOWN OF KAMSACK
REGULAR MEETING OF COUNCIL
November 25, 2019

PRESENT:	Mayor Nancy Brunt, Councilors Karen Koreluik, Maria Nahnybida, Claire Bishop, Karen Tourangeau, Administrator Laura Lomenda, Assistant Administrator Aimee Kerluke	
ABSENT:	Councillors Jason Pennell & Mark Foster	
GUESTS:	Staff Sgt Noel Allard; Holly Hudye, Sask Housing	
ORDER:	Mayor Brunt called the meeting to order at 6:25 pm in the Town Council Chambers.	
	<i>Council welcomed Holly Hudye to update Council on the Sask Housing vacancies in Kamsack. Holly left at 6:58pm.</i>	
0480-19 Koreluik	<u>Sask Housing</u> THAT Council accepts the information on Sask Housing units in Kamsack as reported by Holly Hudye and encourages the Sask Housing Board to take steps to ensure the operating budget is not exceeded annually, even if it means selling units that are vacant and/or in need of major repairs.	CARRIED.
0481-19 Tourangeau	<u>RCMP Report</u> THAT the RCMP report for the period September 1 thru October first be accepted as presented and filed.	CARRIED.
0482-19 Nahnybida	<u>Municipal Drug Strategy</u> WHEREAS Councilor Bishop has been researching drug strategies and steps for implementing effective ones at a community level, and, THEREFORE be it resolved, THAT Council agrees that a small committee (5-6) individuals, including Councillors Bishop and Koreluik be formed to develop a Kamsack specific drug strategy and implementation plan for Council's review and approval.	CARRIED.
	<i>SSgt Allard left at 8:15pm.</i>	
0483-19 Bishop	<u>Departmental Reports</u> THAT the following departmental reports be accepted as presented and filed <ul style="list-style-type: none"> - Protective Services Report - Bylaw Reports - Operations Report – Public Works - Operations Report – Utilities - Recreation Report - Administration Report. 	CARRIED.

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<p>0484-19 Koreluik</p>	<p><u>Nuisance Property at 119 Assiniboine Terrace</u> THAT Administration attempt to contact the owner's representative again before taking any legal action.</p>	<p>CARRIED.</p>
<p>0485-19 Tourangeau</p>	<p><u>Chautauqua Gardens Lease</u> THAT the annual lease amount be increased to \$600 per year, effective 2020.</p>	<p>CARRIED.</p>
<p>0486-19 Bishop</p>	<p><u>Revenue Sharing Disclosure</u> THAT Council for the Town of Kamsack confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"> - Submission of the 2018 Audited Financial Statements to the Ministry of Government Relations; - Submission of the 2018 Public Report on Municipal Waterworks to the Ministry of Government Relations; - In Good Standing with respect to the reporting and remittance of Education Property Taxes; - Adoption of a Council Procedures Bylaw (Bylaw 16-2019); - Adoption of an Employee Code of Conduct Policy (20-2016); - All members of council have filed and annually updated their Public Disclosure Statements, as required; and <p>THAT we authorize the administrator to advise he Ministry of Government Relations of the above.</p>	<p>CARRIED.</p>
<p>0487-19 Nahnybida</p>	<p><u>Transfer taxes to Tax Title Property</u> THAT Council approves the following transfer to TTP, as shown in schedule "A", attached to and forming part of these minutes:</p> <ul style="list-style-type: none"> - Roll 284 - Lot 15, Block 9, Plan Z5755 (226 Carment Avenue) \$9805.20 	<p>CARRIED.</p>
<p>0488-19 Koreluik</p>	<p><u>Request to Purchase & Consolidate</u> THAT Council approves the request from Shayne Raffard to purchase Lot 16, Block 13, Plan X1287 as per the conditions outlined on the purchase agreement; and further, THAT Council approves the consolidation of the above noted properties with Lots 15 and 21, Block 14, Plan X1287.</p>	<p>CARRIED.</p>
<p>0489-19 Tourangeau</p>	<p><u>Payroll Direct Deposits</u> THAT Council ratifies the following direct deposits as shown on Schedule 'B' attached to and forming part of these minutes:</p> <ul style="list-style-type: none"> - November 21, 2019 – Staff 	<p>CARRIED.</p>

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<p>0490-19 Bishop</p>	<p><u>Accounts Payable</u> THAT the Mayor and Administrator be authorized to pay the following accounts as shown by Schedule 'C' attached to and forming part of these minutes:</p> <ul style="list-style-type: none"> - Revenue Canada - \$11,376.92 - Pre-approved payment - cheque #65686 - Sask Energy payment - \$3122.62 - Payments by cheque # 65687 – 65725 - Payments by EFT # 152-161 	<p>CARRIED.</p>
<p>0491-19 Nahnybida</p>	<p><u>Year End Financial Projection</u> THAT Council acknowledges receipt of the yearend financial projection information.</p>	<p>CARRIED.</p>
<p>0492-19 Koreluik</p>	<p><u>Correspondence – The East Central Health Foundation of Saskatchewan</u> THAT the donation request from the East Central Health Foundation of Saskatchewan does not meet the criteria in our donation policy and is therefore denied.</p>	<p>CARRIED.</p>
<p>0493-19 Tourangeau</p>	<p><u>Correspondence – Sandra Nykolaishen</u> WHEREAS the tax payment was made through on-line banking on June 28th and funds were not received in the Town's bank account until July 3rd, and WHEREAS most banking systems advise clients to allow a certain number of business days for payments to reach the intended vendors, and WHEREAS the original Tax Notice issued by the Town of Kamsack indicates "Please allow 4 business days for online payments to reach us, and WHEREAS the tax receipt issued for the July 3rd payment showed a balance owing of \$14.51, THEREFORE, be it resolved THAT an adjustment will not be made to increase the tax discount to the June rate rather than the July rate, as funds were not received by the Town until after the first of July.</p>	<p>CARRIED.</p>
<p>0494-19 Bishop</p>	<p><u>Correspondence – Audit Letter</u> THAT Council acknowledges receipt of the letter from Baker Tilly outlining the audit process for the 2019 audit.</p>	<p>CARRIED.</p>

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0495-19 Nahnybida	<u>Correspondence – Written Warning</u> THAT Council acknowledges receipt of the written warning from the federal Ministry of Environment and Climate Change regarding the release of effluent with total dissolved solids exceeding 25 mg/L into the Assiniboine River.	CARRIED.
0496-19 Koreluik	<u>Correspondence – Eaglestone AGM</u> THAT Council acknowledges receipt of the information on the Eaglestone AGM to be held January 22, 2019.	CARRIED.
0497-19 Tourangeau	<u>Bylaw 24-2019 – Lease Agreement with Chautauqua Gardens</u> THAT Bylaw 24-2019 a bylaw of the Town of Kamsack to enter into a lease agreement with Chautauqua Gardens be introduced and read for the first time.	CARRIED.
0498-19 Bishop	<u>Bylaw 24-2019 – Lease Agreement</u> THAT Bylaw 24-2019 be given second reading	CARRIED.
0499-19 Nahnybida	<u>Bylaw 24-2019 – Lease Agreement</u> THAT Bylaw 24-2019 be given all three readings at this meeting	CARRIED UNANIMOUSLY.
0500-19 Koreluik	<u>Bylaw 24-2019 – Lease Agreement</u> THAT Bylaw 24-2019 be given third and final reading and adopted.	CARRIED.
0501-19 Tourangeau	<u>Bylaw 25-2019 – Lease Agreement</u> THAT Bylaw 25-2019 a bylaw of the Town of Kamsack to enter into a lease agreement with Navistar Capital be introduced and read for the first time.	CARRIED.
0502-19 Bishop	<u>Bylaw 25-2019 – Lease Agreement</u> THAT Bylaw 25-2019 be given second reading	CARRIED.
0503-19 Nahnybida	<u>Bylaw 25-2019 – Lease Agreement</u> THAT Bylaw 25-2019 be given all three readings at this meeting	CARRIED UNANIMOUSLY.
0504-19 Koreluik	<u>Bylaw 25-2019 – Lease Agreement</u> THAT Bylaw 25-2019 be given third and final reading and adopted.	CARRIED.
0505-19 Tourangeau	<u>Bylaw 26-2019 – Lease Agreement</u> THAT Bylaw 26-2019 a bylaw of the Town of Kamsack to enter into a lease agreement with Calidon Financial Services be introduced and read for the first time.	CARRIED.
0506-19 Bishop	<u>Bylaw 26-2019 – Lease Agreement</u> THAT Bylaw 26-2019 be given second reading	CARRIED.

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0507-19 Nahnybida	<u>Bylaw 26-2019 – Lease Agreement</u> THAT Bylaw 26-2019 be given all three readings at this meeting	CARRIED UNANIMOUSLY.
0508-19 Koreluik	<u>Bylaw 26-2019 – Lease Agreement</u> THAT Bylaw 26-2019 be given third and final reading and adopted.	CARRIED.
0509-19 Tourangeau	<u>Adjourned</u> THAT the meeting be adjourned. (9:05pm)	CARRIED.
	<i>A round table discussion was held for information sharing purposes.</i>	

Approved by Council in Session this 12th day of December, 2019.

Nancy Burt
 Mayor

[Signature]
 Administrator

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