

Family Name _____

ST. MARY'S SCHOOL

Cortland, New York

TUITION CONTRACT FOR 2017-2018

Pre-K Tuition

Three half days (Mon. Wed. Fri.)...\$3,230

Five half days (Mon.-Fri.).....\$3,490

Three full days (Mon. Wed. Fri.).....\$4,170

Five full days (Mon.-Fri.).....\$4,498

Your Family's Total Pre-K Tuition = \$ _____

K - 6 Tuition

1 child in K-6.....\$3,995.00 (20% discount with five day/ full Pre-K tuition)

2 children in K-6..... \$6,858.00 (25% discount with five day/ full Pre-K tuition)

3 children in K-6..... \$8,645.00 (30% discount with five day/ full Pre-K tuition)\$ _____

4th, 5th, 6th child in K-6..... \$1,545.00 per additional child

Your Family's Total K-6 Tuition = \$ _____

There is a Diocesan mandated non-affiliated rate of \$500 for families that are not registered nor financially contributing to a Catholic Parish. (Affiliates are already contributing to SMS through weekly envelopes).

\$+ _____

Total \$ _____

\$100 deposit for each child (\$300 max.) in order to hold a position...<minus>\$- _____

Tuition Balance \$ _____

Adjustments: (TAP Awards, scholarships).....<minus> \$- _____

Adjusted Final total \$ _____

Your signature on this contract indicates your commitment to meet your financial obligations to the school And your child's education. Please include your current billing address:

Signature of Parent/Guardian(person responsible for payments)

Social Security Number

Printed Parent Name

Billing address

city/state/zip

date

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****\$1,000.00 scholarship-Have all your application papers and deposit submitted by Monday, February 28, 2017 and you will be entered into a drawing for a \$1,000.00 scholarship!**

Tuition discounts-

_____ ***One Payment:*** Due on August 21st (\$150.00 discount will be deducted from your tuition bill)

_____ ***One Payment:*** Due on September 5th (\$100.00 discount will be deducted from your tuition bill)

Tuition Policy

St. Mary's School is dedicated to providing a Catholic elementary education and solid academic foundation while fostering spiritual growth. To fulfill this mission takes a dedicated staff of teachers and administrators, a well-maintained environment, and state of the art resources. For St. Mary's to offer an environment founded on spiritual growth and values, it must forego the public monies that fund the operation of other schools. Instead, St. Mary's relies on volunteerism, fund raising, surrounding Parishes, Alumni, the Diocese, endowments, and the tuition provided by the parents who have chosen to make the sacrifice of offering their children a St. Mary's education. Without the full support of all of these funding sources, St. Mary's would not be able to meet all of the obligations that come with this important mission.

For this reason, the Administration and School Commission must maintain and enforce an effective school tuition policy that ensures that the tuition portion of its income does not fall short of its obligation. Just as the school has committed to providing a solid academic foundation, parents of students must be committed to meeting their obligation to help the school continue its operation.

The following procedure will be utilized in order to ensure tuition accounts remain current:

Notice of a tuition account that is 30 days overdue is mailed to the parent or guardian of a student, with a copy to the St. Mary's parish pastor. The letter states that the account must be current within 10 working days of the date of the letter. If this is not possible, the school must be contacted by the parent or guardian to reach agreement on a payment schedule.

After 10 working days without response from the first letter, a second letter will be mailed. This letter will indicate that continued delinquency will eventually result in the student not being admitted to the school. An additional 10-day deadline will be given in the letter. Again, the parent will be requested to get in contact with the school.

After 10 working days without a response to the second letter, a letter will be mailed from the pastor of the parish. This letter will contain the final deadline after which the student will not be admitted to the school. A meeting will be requested with the parent or guardian.

If no funds have been received or agreements made by the final deadline, a letter will be mailed indicating that the account has been turned over to a collection agency.

The administration can discuss a variety of options available, including loans and assistance, available to those that are having difficulty meeting financial obligations. If you foresee that a payment may be late, please work with the school to avoid the need for delinquent payment notifications.