

**This Meeting for: Kansas Operation Lifesaver, Board of Directors and  
Committee Meeting**

**Date: Thursday, February 09, 2017 starting at 1:30 pm**  
**Venue: Topeka Rescue Mission, Conference Room A**  
**Topeka, Kansas 66608**

**Present:** President, Matt Vogt (Valley Center Police Department, KPOA & Volunteer); Tony Stewart (KHP & Volunteer); Executive Director, Julie La Combe (Coach & Volunteer); Norbert Angell (Volunteer); Adrian Hertog (Volunteer); Mitch Sothers(KDOT);Lynn Aldrich (Volunteer); Mike Foster(Topeka Rescue Mission); Gary Vaughn Watco Companies John Simpson (UP Railroad & volunteer);

**Guests:** Tom La Combe (Volunteer); John LaGesse, (Volunteer) Darlene Osterhaus, (Volunteer, Coach,)

1. Meeting was called to order by President Vogt at 1:30 p.m. Members signified their attendance on the KS OL sign-in-sheet. Matt Vogt gave the safety briefing, followed by introductions.

2. Tony Stewart moved to approve the KS OL Board of Directors meeting minutes from the November 10, 2016 meeting along with the addition of and subsequent approval of the committee meeting, same date. Gary Vaughn seconded. Motion carried. The Committee meeting minutes will be commented on, corrected, and approved simultaneously, going forward.

3. Budget Information:

A. Adrian Hertog presented the treasurer's report, forwarding balance of \$41,832. Income was \$27,447.29, and expenses were \$10,785.25. The ending balance was \$58,494.04 as of February 6, 2017 in the treasurer's report as presented. Gary Vaughn Motioned to accept the treasurer's report; Mitch Sothers seconded. Motion carried.

B. Adrian Hertog thanked Julie LaCombe for all of her hard work putting together the program in such a manner as to provide the newly formed accounting system in Wave.

C. Julie provided three attachments: Compilation from accountants, letter of engagement, and IRS report 1099.

4. Unfinished and Old Business

A. Julie provided a PowerPoint presentation update of her activities during the previous quarter, Nov.-Jan.

B. Julie La Combe provided a copy of the Hours Report with an explanation.

C. Get Legal, Stay Legal series produced by OLI attorney Sandy Pfau-Englund. Discussed Module 3 - everyone has now viewed. No additional questions regarding this task.

5. New Business

A. Discussion regarding keeping the current dates for the Governor's Proclamation. Mike Foster suggested an idea of Proclamations from surrounding Mayors.

B. Julie brought up the idea of providing a lunch in appreciation of the participation of LEO's after our Positive Reinforcement events. Budget presented and approved in November accounts for associated costs.

C. Incentives of Royals tickets if we purchase PSA's could be given to survivors of KSHP officers, or perhaps fund scholarships. No action at this time.

D. Grants need to be written beginning March or April, if OLI grants are to be pursued. Julie will not have bandwidth to write grants due to transition.

E. Rail Safety Week is September 24-30, 2017. Informational letter was provided.

F. Julie LaCombe provides us with a copy of her Letter of Resignation dated February 8, 2017. She also presented Job Description, recommended Job Posting, example of State Coordinator's Contract, and a Contract for Independent Services. Lengthy discussion ensued. After minor edits, final approved version of posting approved.

G. Discussion surrounding the recruiting of and selection to fill the Executive Director position.

H. Matt Vogt will assume the position of "point of contact" for advertising of, selection process, and determination of the manner of filling the open position.

I. A consolidation of two states was mentioned as a possible manner in which to fill the open position, no action taken at this time.

\*\*\*\*A 7-minute break was taken\*\*\*\*\*

J. Discussion of the training, transition between LaCombe and the next Director. LaCombe will perform in a reduced capacity, with contract amended to 7 hours per week and \$500 per month compensation. Training will be provided to the new candidate primarily electronically, with limited face-to-face engagement. Electronic help is ongoing and has no end date. Adrian Hertog motioned to amend Ms. La Combe's contract, seconded by Mike Foster. Motion carried.

K. Advertising for new volunteers – La Combe will take the lead in those areas where we intend to find our best candidates.

L. Adrian Hertog tendered his Resignation as Treasurer – not as board member - effective at the close of the Board Meeting.

M. Surplus equipment – the OL color printer is in need of costly repair due to print heads beyond salvage. Motion made, seconded, carried to dispose of versus repair. Gary Vaughn motioned to donate the photo printer to Darlene Osterhaus, second by John Simpson, motion carried.

N. The Executive Director will be starting her new employment on Monday, February 13, 2017. She asked that the excess/surplus supplies be picked up from her house within the next 30 days. Arrangements pending with Matt Vogt.

Motion carried to adjourn, 4:44pm.

Minutes respectfully submitted by Norbert A. Angell, III, Secretary  
Edited by Julie LaCombe, Executive Director

The ELECTRONIC approval of the JOB POSTING changes were concluded by email on or before February 17, 2017.

1. Committee Call to Order at 4:45 p.m. by President Matt Vogt.
2. Committee Information and New Business was limited to the announcement of the 2<sup>nd</sup> Quarterly Board & Committee meeting on May 11, 2017. The place will be revealed by electronic means within the next few weeks. The 3<sup>rd</sup> Board meeting will be at KOCT on August 10, 2017.
3. August 25-27, 2017 event will be the Scouting 500 at the Kansas Speedway. Recall a turnout of over 20,000 scouts, leaders and parents.
  - A. Statistics provided by Matt Vogt. Meeting was quickly dispensed due to the lateness of the hour.
  - B. Matt Vogt awarded Julie LaCombe a plaque in deep appreciation for her service to the group.
4. Next Meeting- Thursday, May 11, 2017. Lyon County Sheriff's Office, 425 Mechanic St., Emporia, Kansas 66801. 1:30 p.m. to 4:30 p.m.
5. Adjournment-John Simpson made a Motion to adjourn. Mike Foster seconded. Motion carried at 5:22p.m.

Minutes respectfully submitted by N. A. Angell, III, Secretary  
Edited by Julie LaCombe, Executive Director