



Town of Summerton

Post Office Box 279
10 Main Street
Summerton, SC 29148
PH: 803-485-2525
FX: 803-485-2914

**Agenda for
Council Meeting, July 10, 2018
6:00 P.M.**

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of June 12, 2018 and June 28, 2018, Council Meeting Minutes**
- 5. New Business:**
 - a. Discussion of Line Maintenance Fee – Mr. William Brailsford
 - b. Discussion of Updating Yard Debris Policy – Mr. William Brailsford
- 6. Status Reports:**
 - a. Mayor Mac Bagnal
- 7. Updates from Staff**
- 8. Public Participation as it Relates to Items on the Agenda**
- 9. Executive Session for Personnel Matters**
- 10. Adjournment**

Christine Richburg,

Christine Richburg
Town Clerk

Individuals who need auxiliary aids for effective communication concerning the above meeting may contact The Summerton Town Hall at 803.485.2525. The Town of Summerton does not discriminate against Race, Color, Religion, Sex, Disability or National origin. The Town of Summerton is an Equal Opportunity Provider, and Employer.



Town of Summerton

Post Office Box 279
10 Main Street
Summerton, SC 29148
PH: 803-485-2525
FX: 803-485-2914

Minutes of Council Meeting July 10, 2018, At 6:00 PM

Present: Mayor Mac Bagnal, Council Members: Ms. Ellen Ardis, Mrs. Loretta Pollard, Mr. Walker Wells, Mr. Bryan Rembert, and Mr. Ritchie Way. Public Works Director William Brailsford, Police Chief Ray Perdue, and Town Clerk Christine Richburg

Absent: Council Member: Mr. Chalmers Stukes

CALL TO ORDER -- Mayor Bagnal called the meeting to order at 6:00 PM.

INVOCATION – Mayor Bagnal

PLEDGE OF ALLEGIANCE – All

APPROVAL OF JUNE 12, 2018 AND JUNE 28, 2018 COUNCIL MEETING MINUTES – Ms. Ardis made the motion to approve the minutes of June 12, and June 28, council meeting as written. Mr. Wells seconded. All agreed.

NEW BUSINESS:

- A. **Discussion of Line Maintenance Fee --Mr. William Brailsford.** The line maintenance fee was first discussed with the finance director when the 2018/2019 budget was discussed. The North Shore customers already pay a \$10 monthly fee for maintenance to offset the cost of maintaining the line from North Shore to Summerton. After discussing this issue with the finance director and checking with other towns, the result was to start charging all the customers a line maintenance fee of \$5.00. The customers at North Shore would only be charged \$5 for line maintenance fee instead of the \$10. The line maintenance fee was considered with this budget; and the finance director will have a separate line item for line maintenance fee. The town's attorney was on vacation last week; therefore, Mr. Brailsford will contact him this week to find out whether this item needed 2 readings as an ordinance, or 1 reading as an amendment. The line maintenance fee will be voted on at the next council meeting after contacting the town's attorney.
- B. **Discussion of Updating Yard Debris Policy – Mr. William Brailsford.** The Town has been busy with yard debris from tree contractors cutting down trees and leaving limbs, logs, and stumps. McClary Street has a huge pile of bushes, roots, and a huge pile of soil. Mayor Bagnal recommended to Mr. Brailsford to contact other towns the size of Summerton and see what their ordinances are concerning what yard debris they pick up and the fee they charge. Ms. Ardis stated that if a contractor is cutting down the trees, they need to haul away the debris. Mayor Bagnal wanted to know what the town is charging for yard debris pick up. Mr. Brailsford stated that in town customers are paying \$12 a year for yard debris. Mr. Rembert

suggested that the yard debris should not consist of soil or woodchips. Mr. Brailsford will bring to the next council meeting information collected from other towns.

Mayor Bagnal wanted an update on the water problems at Gin Pond. The problems were with the older system according to Mr. Brailsford. Foxboro and Haynesworth Mill systems are working fine. Goat Island water system tank will be back online next week after replacing both well pumps. One pump was replaced at Foxboro. The biggest problem was at Gin Pond-- where one pump went down because the foot valve at the bottom broke off and was caught in the check valve. One pump has been repaired, and the other pump will need to be replaced.

STATUS REPORT – MAYOR BAGNAL

- Mayor Bagnal met with a group of engineers to discuss the town's infrastructure with water and sewer.
- Duckfest beauty pageant will be at the Cultural Art's Center on September 8, 2018. On October 6, 2018, the Duckfest sporting clay event will take place at Featherhorn Farms, and the bass tournament will be at John C. Land landing. The actual Duckfest will take place on October 13, 2018 with the duck calling contest, color run, fun run, and cook off later that day. The parade will take place that evening –the time has not been established.

UPDATES FROM STAFF

Police Chief Perdue –

- According to the police typed report, there were 238 tickets written and 30 warning tickets written. The total amount from the tickets written was \$57,956.56. The total of fines collected for the month of June was \$28,657.47.
- The Summerton Police Department lost an officer -- Officer Carl Wiggins was killed in a car accident on July 2, 2018. Chief Perdue and all the Summerton officers attended the funeral on Friday, July 6, 2018, along with other officers from the surrounding community. The service was covered by the media from WIS TV news and WLTX news. A fund raiser will be setup at the Summerton Town Hall for the family.
- The National Kids Nights Out will be August 7, 2018 from 6 to 9 PM at the JC Britton Park off Raccoon Road. If it is raining, it will be held at the Manning High School gym. This event is sponsored by all Clarendon County Law Enforcement.

Public Works Director Brailsford --

- The KOA campground owner is still planning to build a pump station near North Shore and dedicate it to the town, to own, operate, and maintain. The lines will tie into the town's wastewater line. This is all sewer lines. Council would need to set the wastewater rates.
- Mr. Brailsford met with some engineers to go over some concept plans for the lake area. The concept plan is building a 100,000 gallons elevated storage tank. At the Gin Pond area, the conceptual plan is to build a 100,000 gallons elevated storage tank (water tank) was discussed that would eventually bring the lines back up to Wash Davis Road and tie in Haynesworth Mill, Foxboro, and Goat Island. This project will be done in phases. The water tank at Goat Island is currently a 15,000 gallons tank, Foxboro tank is 10,000 gallons, and Gin Pond tank is 5,000

Page Three, Minutes of Council Meeting, July 10, 2018

gallons. The water tank in town is a 75,000 gallons tank while the water tank at I-95 is a 300,000 gallons tank.

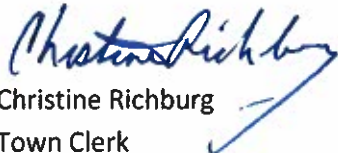
- The flatbed truck should be back in operation Wednesday, July 11, 2018.
- The Summerton Revitalization Commission has contacted several people concerning the interchange clean up at I-95. As the interchange is being cleaned up, the town may need to contract a maintenance company to maintain that area.
- Mr. Brailsford explained the "Fun Duck Run" for the Duckfest. The Fun Duck Run is a .5k run, which is about a half mile run. The entry fee is \$20 or \$25 per person. The funds collected will be disbursed half to Duckfest and half to Preserving Summerton History toward the Summerton Museum.

PUBLIC PARTICIPATION AS IT RELATES TO ITEMS ON THE AGENDA – Mayor Bagnal thanked the public for attending the meeting.

EXECUTIVE SESSION – Mr. Rembert made the motion to go into executive session for personnel matters. Mr. Way seconded. All agreed. Ms. Ardis made the motion to come out of executive session with not action taken. Mr. Wells seconded. All agreed.

ADJOURNMENT – Mr. Rembert made the motion to adjourn. Mr. Wells seconded. All agreed. The meeting adjourned at 7:00 PM.

Respectfully Submitted,


Christine Richburg
Town Clerk



Town of Summerton

Post Office Box 279
10 Main Street
Summerton, SC 29148
PH: 803-485-2525
FX: 803-485-2914

**Agenda for
Council Meeting, August 14, 2018
6:00 P.M.**

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of July 10, 2018, Council Meeting Minutes**
- 5. New Business:**
 - a. Presentation of Center for Heirs' Property –Ms. Jasmine Brown
 - b. Duckfest Update – Mrs. Christina Darby
 - c. 1st Reading of Water Base Fee Ordinance– Mr. William Brailsford
 - d. 1st Reading of Yard Debris Ordinance– Mr. William Brailsford
- 6. Status Reports:**
 - a. Mayor Mac Bagnal
- 7. Updates from Staff**
- 8. Public Participation as it Relates to Items on the Agenda**
- 9. Executive Session for Personnel Matters**
- 10. Adjournment**

Christine Richburg,


Town Clerk

Individuals who need auxiliary aids for effective communication concerning the above meeting may contact The Summerton Town Hall at 803.485.2525. The Town of Summerton does not discriminate against Race, Color, Religion, Sex, Disability or National origin. The Town of Summerton is an Equal Opportunity Provider, and Employer.



Town of Summerton

PO BOX 279
10 MAIN STREET
SUMMERTON SC 29148
PH: 803.485.2525
FX: 803-574.3200

Minutes of Council Meeting August 14, 2018, At 6:00 PM

Present: Mayor Mac Bagnal, Council Members: Ms. Ellen Ardis, Mrs. Loretta Pollard, Mr. Walker Wells, Mr. Bryan Rembert, and Mr. Chalmers Stukes. Public Works Director William Brailsford, Police Chief Ray Perdue, and Town Clerk Christine Richburg

Absent: Council Member: Mr. Ritchie Way

CALL TO ORDER -- Mayor Bagnal called the meeting to order at 6:00 PM.

INVOCATION – Mr. Wells

PLEDGE OF ALLEGIANCE – All

APPROVAL OF JULY 10, 2018 COUNCIL MEETING MINUTES – Ms. Ardis said that she didn't have a copy of the minutes. Ms. Ardis made the motion to table the approval of the minutes of July 10, 2018 until the next council meeting. Mr. Rembert seconded. All agreed.

NEW BUSINESS:

- A) Presentation of Center for Heirs' Property – Ms. Jasmine Brown.** Ms. Tish Lynn said that Ms. Brown was unable to attend so she came to represent the Center for Heirs' Property. Ms. Lynn is the Director of Communication for Heirs Property Preservation, which is a non-profit organization providing legal services to families who own their land in common with other family members. This is land that is handed down to families without a will and is not probated in the courts properly. The families are paying taxes on the property but can't really do anything else with the land. The Center for Heirs' Property (CHP) provides a way for them to have a clear title to their land which enables them to own the land in a safe way. In 2005, the CHP became a non-profit group serving 7 counties. In 2013, they were funded to start a forestry program that helps families with the value of timber on their land. Today, the Center is serving 15 counties including Clarendon County. Ms. Lynn thanked council for the opportunity to speak before council and encouraged council and others to spread the word about the Center for Heirs' Property.
- B) Duckfest Update – Mrs. Christina Darby.** Mrs. Darby gave council gift bags, which contained information on the different events of Duckfest. Mrs. Darby is a member of the Summerton Revitalization Commission as well as part of the Duckfest Committee. The Clarendon County Accommodation Board has donated \$5000.00 to Duckfest for advertisement. Mrs. Darby listed all the events that will be taking place—starting on September 8 with the beauty pageant. The Sporting Clay Event at Featherhorn Farms will take place on October 6; as well as the Bass Tournament that will be held at John C. Land Landing. The 5K Color Run, the Fun Duck Run, the

PAGE TWO, MINUTES OF COUNCIL MEETING, AUGUST 14, 2018

Duckfest Parade, the Duckfest Cook-off, and the Duck Calling Contest will all take place on October 13, 2018. The Summerton Revitalization Commission is also looking for sponsors. Council thanked Mrs. Darby for the Duckfest update.

- C) **1st Reading of Water Base Fee Ordinance – Mr. William Brailsford.** Mr. Brailsford gave Council a copy of the ordinance. He said that the ordinance should be listed as Account Maintenance Fee and not Water Base Fee. Attorney William Johnson has reviewed the ordinance. **Ms. Ardis** made the motion to use this meeting as the 1st reading of the Account Maintenance Fee Ordinance. Mr. Rembert seconded. All agreed.
- D) **1st Reading of Yard Debris Ordinance –Mr. William Brailsford.** Mr. Brailsford explained that the Town was only charging \$1 for limb and leaf for in town residents for pickup each month. People have been putting big piles of debris, roots and stumps out for pickup. Mr. Brailsford gathered information from other towns concerning their policies on yard debris, which he gave council a copy. Debris must be placed between the curb and sidewalk and not more than 6 feet in length. Yard debris pick up is only for residents inside the town limits. Businesses, schools, churches, cemeteries, and other similar types of businesses are responsible for the disposal of the debris from their property. All commercial contractors are responsible for the disposal of their debris. Ms. Ardis wanted to know if the truck would still be available if she was doing work in her yard over the weekend. Mr. Brailsford said it would be up to council to decide. Council said it would be a great idea—it would keep the debris out of the street, and also, it would save on labor. Mr. Rembert suggested adding to the Prohibited Materials: soil, mulch, woodchips, or mixture of those items. **Ms. Ardis** made the motion to use this meeting as 1st reading of An Ordinance for the Collection of Yard Debris – with the wording added to Prohibited Materials. Mr. Wells seconded. All agreed.

STATUS REPORT:

No update from Mayor Bagnal.

UPDATE FROM STAFF

Police Chief, Ray Perdue

- Chief Perdue's written report included a total of 140 written tickets and 29 warning tickets. The total amount of the tickets was \$33,695.92. The total amount collected in fines for July was \$32,757.38.
- Chief Perdue gave council a list of needed repairs for the police department as discussed in the budget workshop.
- The National Kid's Night Out was August 7, 2018 with a great turnout of all the law enforcement agencies being represented. They gave out 700 book bags.
- There is a Back to School Bash scheduled for August 25, 2018 at the Summerton Resource Center, from 10:00 AM to 12:00 PM. This event is sponsored by the LA Foundation.

Public Works Director, William Brailsford

- The street department needs to order a PTO (a part for the transmission) for the flatbed truck, which would cost \$600.

PAGE THREE, MINUTES OF COUNCIL MEETING, AUGUST 14, 2018

- A part time person has been hired in the street department. Ms. Ardis suggested complimenting the guys in the street department for the great job they are doing in town.
- Livability court was held this morning and Judge Harvin charged a fine of \$1500 for the motel property on Buff Blvd. There were 2 other cases that were resolved by Judge Harvin.
- The result of the lead and copper water sampling at Foxboro from January to June was 2 water samples of 10 tested positive for lead. The acceptable level of lead is .015, and the 2 water samples tested .016. New testing will need to be done.

Mrs. Pollard was curious about when the water would be tested in town. Mr. Brailsford said that DHEC will be testing 10 houses in town this year. Mrs. Pollard wanted to know if Mr. Brailsford had discussed with Mayor Bagnal about someone from the MASC conducting a workshop with council. Mr. Brailsford said that he has talked with the mayor and mayor pro-tem about having a workshop. Mr. Bill Taylor from the MASC is retiring the end of August and his replacement will be contacting him in September or October – then he will schedule a date and time for a workshop.

PUBLIC PARTICIPATION AS IT RELATES TO ITEMS ON THE AGENDA—Mr. Rufus Ragin was concerned about his water and also how the 10 houses are selected for the water testing. Mr. Brailsford said the houses are selected by DHEC and they are the same houses each time, once every 3 years. The houses have to be built in the late 70's and 80's. Mayor Bagnal suggested to Mr. Ragin if he is unsure of his water, he can have it tested.

ADJOURNMENT – Mr. Wells made the motion to adjourn. Mr. Rembert seconded. All agreed. The meeting adjourned at 6:44 PM.

Respectfully Submitted,



Christine Richburg
Town Clerk



Town of Summerton

PO BOX 279
10 MAIN STREET
SUMMERTON SC 29148
PH: 803.485.2525
FX: 803-574.3200

**Agenda for
Council Meeting, September 11, 2018
6:00 P.M.**

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Approval of July 10, and August 14, 2018, Council Meeting Minutes**
5. **Unfinished Business:**
 - a. Update of Four Main Projects – Mr. Cedric Liqueur
 - b. 2nd Reading of Account Maintenance Fee Ordinance – Mr. William Brailsford
 - c. 2nd Reading of Yard Debris Ordinance– Mr. William Brailsford
6. **New Business:**
 - a. Consideration of 1st Reading of the Updated Set Off Debt Ordinance as Written
7. **Status Reports:**
 - a. Mayor Mac Bagnal
8. **Updates from Staff**
9. **Public Participation as it Relates to Items on the Agenda**
10. **Executive Session for Personnel and Contractual Matters**
11. **Adjournment**

Christine Richburg,


Town Clerk

Individuals who need auxiliary aids for effective communication concerning the above meeting may contact The Summerton Town Hall at 803.485.2525. The Town of Summerton does not discriminate against Race, Color, Religion, Sex, Disability or National origin. The Town of Summerton is an Equal Opportunity Provider, and Employer.



Town of Summerton

Post Office Box 279
10 Main Street
Summerton, SC 29148
PH: 803-485-2525
FX: 803-485-2914

Minutes of Council Meeting September 11, 2018, At 6:00 PM

Present: Mayor Mac Bagnal, Council Members: Ms. Ellen Ardis, Mrs. Loretta Pollard, Mr. Walker Wells, Mr. Ritchie Way, and Mr. Chalmers Stukes. Public Works Director William Brailsford, Police Chief Ray Perdue, and Town Clerk Christine Richburg

Absent: Council Member: Mr. Bryan Rembert

CALL TO ORDER -- Mayor Bagnal called the meeting to order at 6:00 PM.

INVOCATION – Mayor Bagnal

PLEDGE OF ALLEGIANCE – All

APPROVAL OF JULY 10, AND AUGUST 14, 2018 COUNCIL MEETING MINUTES – Ms. Ardis made the motion to approve the minutes of July 10 with the correction noted to change *Feather Homes Farms* to *Featherhorn Farms* and also noted on minutes of August 14 to make *Feather Horn* one word (*Featherhorn*). Mr. Stukes seconded. All agreed.

UNFINISHED BUSINESS:

- A. **Update of Four Main Projects – Mr. Cedric Liqueur** – Mr. Liqueur thanked Mayor, Council, and Mr. Brailsford for the opportunity to work at 4 Main. Mr. Liqueur had several submitted designs from students for the crosswalk mural project, which was first discussed at May 8, 2018 council meeting. Council had to make the final decision of the designs for the crosswalk. Mr. Liqueur said that the students should start painting on the crosswalk designs by the last week in October. Council looked over the designs and decided on 3 designs for the crosswalk. All the designs will be placed on display at 4 Main. Mr. Liqueur said the paint that would be used is approved by SCDOT, and it should last 2 to 3 years with light maintenance depending on the traffic. The manager for the project would be The University of South Carolina Art Department. The art director, Mr. Giordano Angeletti and his art students will supervise the project. Mayor and Council thanked Mr. Liqueur for all the work he does for the town.
- B. **2nd Reading of Account Maintenance Fee Ordinance – Mr. William Brailsford** – This ordinance consists of all water and sewer customers being charged a line maintenance fee of \$5, which will be added to their water bill. Ms. Ardis made the motion to approve the 2nd reading of the account maintenance fee ordinance. Mrs. Pollard seconded. All agreed.
- C. **2nd Reading of Yard Debris Ordinance – Mr. William Brailsford** -- Mr. Stukes made the motion to approve the 2nd reading of the yard debris ordinance. Mr. Wells seconded. All agreed.

NEW BUSINESS:

- A. **Consideration of 1st Reading of the Updated SetOff Debt Ordinance as Written.**—The Municipal Association of South Carolina (MASC) has updated their setoff debt ordinance, agreement, and resolution; and the Town of Summerton would need to adopt the new ordinance, agreement, and resolution to continue as a participant with the MASC to have them collect bad debt. The Town of Summerton has been working with the setoff debt of MASC for a few years. Mayor Bagnal said that the setoff debt ordinance would take 2 readings. **Mrs. Pollard** made the motion to approve the 1st reading of the updated setoff debt ordinance as written. Ms. Ardis seconded. All agreed. Mayor Bagnal said Council can vote on the updated agreement and resolution of the MASC at the next council meeting since they would only need 1 reading.

STATUS REPORT: Mayor Bagnal

- The beauty pageant was held September 8 with 47 participants. On October 6, the Sporting Clay Event will be held at the Featherhorn Farms and the Bass Tournament will be held at John C. Land Landing. The Duckfest will be October 13 with the 5K Color Run, the Fun Duck Run, the Duckfest Parade, the Duckfest Cook-off, and the Duck Calling Contest. The winner of the duck calling contest will be headed to the World Duck Calling Championship in Stuttgart Arkansas.
- The Summerton Community Resource Center on 4th Street opened today at 5:00 PM as a shelter center from Hurricane Florence. The office personnel will follow the work schedule of the County with the exception of the public works department and the police officers if needed.
- The Town water tanks are full and if a problem should arise, the Town has a backup generator.
- Ms. Ardis was concerned about the drainage problem of the West Summerton area where it usually floods. Mayor Bagnal said that he had spoken with one of the men from DOT concerning the West Summerton area as well as Mood Drive and Dukes Street where it usually floods.
- A grocery store is still coming to Summerton. Mr. Brailsford said that it will be an IGA or a Piggly Wiggly.

UPDATE FROM STAFF

Police Chief Ray Perdue –

- Chief Perdue written report included 175 written tickets and 15 warning tickets. The total amount from the written tickets was \$39,728.91. The total amount collected from fines for the month of August was \$23,611.65.
- Because of the shortage of officers, the county police officers are still assisting the Summerton Police Department by working on their day off.
- One of the police cars (2015 Ford Taurus) has been in the shop for 30 days.
- Mayor Bagnal said the Sheriff Department is working with the Town of Summerton concerning the matter of items being stolen out of people's vehicles in the community. He urged everyone to lock their vehicle.

Public Works Director, William Brailsford –

- Summerton is ready for Hurricane Florence. The backup generator is on sight at the I-95 well.
- There is not a backup generator at Goat Island, Foxboro , Haynesworth Mill, and Gin Pond, so if the power goes out, their water will be out also. Santee Northshore has a backup generator.
- Several years ago, the Town of Summerton along with the City of Manning, Paxville, Turbeville and the County entered an agreement on how to use funding from the Parks and Recreations Department (PARC) each year for projects. Summerton is on the rotation to receive funding for projects in 2019/2020 for a one-time amount of \$2500. There is \$1900 from the previous year that was not spent. The funds have to be spent by May 31, 2019. The Town's next portion in 2020 is approximately \$30,000 with a 20% match, which has to be spent by May 31, 2020. The funding has to be spent on property that the Town owns -- Ridgeway Park and Wassau Park
- Buff Blvd cleanup is being handled by the town's attorney.

PUBLIC PARTICIPATION AS IT RELATES TO ITEMS ON THE AGENDA—No comments from the public.

EXECUTIVE SESSION FOR PERSONNEL AND CONTRACTUAL MATTERS – Ms. Ardis made the motion to go into executive session for personnel and contractual matters. Mr. Wells seconded. All agreed.

Ms. Ardis made the motion to come out of executive session with no action taken. Mr. Way seconded. All agreed. Ms. Ardis made the motion to sign the Master Agreement for Professional Engineering Service with Hybrid_Engineering (from Columbia) to do an assessment of needs for the Town of Summerton. Mr. Wells seconded. All agreed.

ADJOURNMENT—Mr. Wells made the motion to adjourn. Mr. Stukes seconded. All agreed. The meeting adjourned at 7:57 PM.

Respectfully Submitted,



Christine Richburg

Town Clerk