

Virginia Association of Federal Education Program Administrators
Board of Directors' Meeting
September 14, 2017

Ernestine Scott, President
 Gail Jones, Past President

Malora Horn, President Elect
 Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Raye Rector, Region 1
 Cheryl Bostick, Region 1
 Carolyn Taylor, Region 2
 Laura Burton, Region 2
 Lori Harper, Region 3
 Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
 Megan Moore, Region 4
 Marymargaret Cardwell, Region 5
 Sandra McKenzie, Region 5
 Diane Washenberger, Region 6
 Emily Altizer, Region 6
 Wilbert Ware, Retired

Jennifer Hurt, Region 7
 Amber Boggs, Region 7
 Pamela Eakes, Region 8
 Chip Jones, Region 8
 Pat Popp, VDOE
 Shyla Vesitis, VDOE

In Attendance: Ernestine Scott, Valdivia Hall, Lori Harper, Carl McDaniel, Sandra McKenzie, Diane Washenberger, Malora Horn, Wilbert Ware, Raye Rector, Kathi Sheffel, Jennifer Hurt, Cheryl Bostick, Carolyn Taylor, Laura Burton, Lori Harper, Roxana McCarthy, Amber Boggs, and Shyla Vesitis.

The meeting was called to order at 10:10 am by the President, who presented the agenda. A motion was made by Carolyn Taylor to approve the agenda and seconded by Raye Rector. All board members voted affirmative.

Minutes – Valdivia Hall

The minutes from the May 2017 Board of Directors' Meeting were disseminated by the president. A motion was made by Malora Horn and seconded by Wilbert Ware that the minutes be approved with corrections. All board members voted affirmative.

President's Report – Ernestine Scott

- The president introduced and welcomed new board members (Cheryl Bostick - Region 1, Roxana McCarthy - Region 3, Emily Altizer - Region 6, Amber Boggs – Region 7). Each new board member was given an opportunity to share their position/responsibilities within their school division. The president also recognized the VDOE representative Shyla Vesitis.
- Ernestine also announced the retirement of Marymargaret Cardwell and recognized her many years of service. This retirement creates a vacancy in Region 5.
- The president indicated that there is need to complete the Federal Programs Panel that will discuss programs and use of funding during one of the conference sessions.
- The president also mentioned that VDOE will support the cost of presenters up to \$50,000. A request is being made to include the cost of the book that will be provided to conference attendees.
- The president also announced that Virginia has only one representative on the NAFEPA board due to a drop in membership.

Treasurer's Report – Carl McDaniel

Carl presented the treasurer's report. Carl reported that 106 individuals had registered for the conference.

May BALANCES 2017		September BALANCES 2017	
2016 Checking Balance	\$ 831.90	2017 Checking Balance	\$ 31,945.95
2016 Money Market Balance	\$ 0	2017 Money Market Balance	\$ 00.00
2016 Business Primary Balance	\$ 50.00	2017 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 881.90	GRAND TOTAL:	\$ 31,995.95

A motion was made by Malora Horn and seconded by Carolyn Taylor that the report be approved. All board members voted affirmative.

Committee Reports

Conference 2017 – Malora Horn/Ernestine Scott

Malora Horn presented an update on the conference planning. Conference at a Glance was distributed to board members for review. Malora indicated that the 85% capacity as far as filling the rooms has been reached. The board was asked if pictures of presenters were preferred or not. The board wanted pictures of presenters in the program booklet.

For those who take advantage of early registration and/or for those who register and also refer another person who registers, their names will be entered for a drawing at the end of the conference. The winner will receive a gift basket. Malora is working on getting items for the gift basket.

Wilbert Ware reported on vendor participation. This year continuing with the three levels of sponsorship. The hotel does not have enough tables for vendor participation. Wilbert recommended contracting with Exhibit A to provide tables. There was a motion made by Carl McDaniel to contract with Exhibit A to provide tables and seconded by Roxane McCarthy. All board members voted affirmative.

At present there are 10 retirees. A coordinator must have at least 3 years of experience in federal programs to be recognized at the conference. Shyla Vesitis will secure gifts for the retirees and consult with Gabie on other details.

Ernestine thanked the conference planning committee for all of their hard work. Ernestine asked board members to email their preference in facilitating sessions; otherwise, assignments will be determined as needed.

Scholarship Committee

Ernestine mentioned that there will be no George Irby awards for 2017 nor scholarships awarded this year due to financial concerns.

VDOE Report – Shyla Vesitis

- Virginia's ESSA plan was submitted to USED on Friday, September 15 after having been approved by the governor.
- Title II, A, Title I, A, and Title I, D, allocations were released via Supt's Memo on September 8, 2017. Title I, Part C, allocations were released on September 1, 2017. Title III, Part A, and Title IV, Part A allocations were released on August 25, 2017. Title V, Part B, Subpart 2 grant award notification from USED has not been received yet.
- Transferability will be an option for Title I, Part A. A response from USED concerning the coordination requirements is expected soon.
- The National Title I Distinguished School memo was released on August 25. Twenty-two intent to apply forms were received. Applications are due September 29, 2017 and will be reviewed by a panel on October 10. Letters will be mailed to applicants on October 20 stating the results of the competition.
- The new Title I specialist will be joining the team on October 10, 2017 and the individual will be introduced at the VAFEPAC Coordinators' Conference.

VDOE Report - Pat Popp (absent)

No report

Regional Reports

Region 1 - No Report

Region 2 – Planning a regional Title I conference fall of 2018.

Region 3 – Meeting scheduled for September 20th.

Region 4 – No report

Region 5 – No report

Region 6 – No report

Region 7 – No report

Region 8 - No Report.

Old Business

There was no old business.

New Business

Next meeting date will be Monday, October 16, 2017 (the board's breakfast meeting) in Williamsburg at 8:00 AM. Conference bags will be assembled on Sunday, October 15th at 4:00 PM.

There was a motion made by Roxane McCarthy to adjourn the meeting, and the motioned was seconded by Wilbert Ware. The meeting was adjourned at 11:29 AM.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

