

## **APPROVED**

### **Arrowbear Park County Water District**

Regular Meeting

December 17, 2015

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held December 17, 2015 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Mark Bunyea  
Vice President Sheila Wymer  
Director Rick Weber  
Director Pat Oberlies  
Director Terisa Bonito

#### Directors who were absent:

#### Also present were the following:

General Manager Huff  
Secretary Caroline Rimmer  
Fire Chief Isaiah Hall  
Supervisor Paul Miller

#### Visitors who were present:

Ouida Rendelman  
Carrie Miller  
Antoinette Weber  
Paula Huff

#### Open Session

President Bunyea called the meeting to order. Vice President Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, all 5 Directors were present.

#### Swearing in of Newly Appointed Directors

Secretary Rimmer had each of the three incumbents who were unopposed in the election for Directors in the November election take the Oath of Office from the County of San Bernardino. The three sworn in were Director Bonito, Vice President Wymer & President Bunyea.

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Bonito. After a brief discussion regarding the Expenses & Budget for the month of November, the Consent Agenda was approved. Motion passed by unanimous vote.

#### Public Comments:

Antoinette Weber thanked the Fire Department for the Christmas Party held December 16, 2015 at Calvary Chapel Dining Hall in Green Valley Lake.

#### Staff Reports:

- A) Supervisor Miller reported a total of (32) maintenance issues for the month of November. There were (10) shut off/turn on for non-pay/payment received, (2) Customer request to turn off/on water, (8) Turn on/off for plumbing repairs, (1) New owners, (1) Customer service issues, (4) Meter re-reads, (3) Lien filed/released, (0)

Meter replacements, (1) Main Repair, and (2) Service line repairs. Supervisor Miller reported that the pipeline project was completed and that winter projects are in progress. Supervisor Miller reported in depth on the 2 Main Line repairs. Director Oberlies asked Supervisor Miller if customers have been calling about frozen pipes with Supervisor Miller replying that the calls are beginning.

- B) Chief Hall reported on the Summary of Calls for November. There were a total of (19) calls, (11) were in the District and (8) were out of the District. Chief Hall thanked all those who assisted in the preparation and set up of the Fire Fighter's Association Christmas Party, specifically Vice President Wymer for decorations and Secretary Rimmer for the R.S.V.P. list. Chief Hall stated that he thought the new Association volunteers did very well for their first time out. Chief Hall reported that the Fire Department is currently preparing for winter weather conditions. Chief Hall stated that the Fire Department was currently out of sand bags but that if he could procure more, every effort would be made to supply these to the residents of Arrowbear Lake. Chief Hall would be preparing the volunteers for ice driving conditions and ski traffic to begin winter training. Ouida Rendelman asked Chief Hall what the protocol was for individuals who insisted on venturing onto the lake ice with Chief Hall responding that the lake was private property, the Fire Department had no jurisdiction, and that if anyone observes individuals on the ice, that those observing should contact the Sheriff's Department.
- C) General Manager Huff reported that his meeting with CSA 79 and Running Springs Water District regarding the new contract for the Wastewater Treatment Plant would be re-scheduled to Tuesday, December 22, 2015. General Manager Huff explained that the measurement Running Springs Water District wants to use for treatment charges is based on EDU's (Equivalent Dwelling Units). General Manager Huff reported that the hiring process for the new field employee was completed. There were 26 applications reviewed, a wide range of test scores, experienced versus inexperienced applicants, and interviews conducted by both General Manager Huff and Field Supervisor Miller. The decision was made to hire Bryant Jackson, a local resident of Arrowbear Lake.

President Bunyea excused any individuals who were not required for the balance of the meeting.

### DISCUSSION / ACTION ITEMS:

#### A) General Manager Huff

- 1) There was a brief discussion with Directors Oberlies and Wymer refraining from the discussion citing conflict of interest (receiving District health benefits as retirees/beneficiaries) with a motion to approve Resolution 2015-12-17 to adjust the 2016 health care benefit premium ceiling to account for CalPERS health plan premium increases in January, 2016 and revise Policy 2110 to reflect approved limits. Motion to approve made by Director Weber. Second by Director Bonito. Passed by majority vote of the following Directors: Bonito, Bunyea, & Weber. Directors Oberlies and Wymer abstained from voting citing conflict of interest.
- 2) There was a discussion with a motion to approve Resolution 2015-12-17A authorizing the Lease Purchase Agreement with Leasing 2, Inc. for the new fire engine. Director Bonito asked if there had been any changes since the Board approved the leasing of a fire engine at the November Board meeting, with General Manager Huff replying that there was not. Vice President Wymer asked about the cost difference between the two fire engines reviewed with General Manager Huff replying that there was an approximate \$26,000 difference between the two bids

received. General Manager Huff detailed the differences. Motion to approve made by Director Bonito. Second by Director Weber. Passed by unanimous vote.

Announcements:

- A) President Bunyea had no announcements.
- B) Board Members: Vice President Wymer wished all a Merry Christmas.
- C) Secretary Rimmer announced the upcoming Ethics Training conducted by CSDA beginning January 8, 2016 until March 7, 2016. General Manager Huff announced the free LAFCO Governance Training.

Adjournment of Open Meeting:

There being no further business, President Bunyea adjourned the Open Meeting at 7:25 PM.

The next board meeting will be January 21, 2016 at 6:30 PM.

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Jeffrey M. Bunyea, President

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Caroline V. Rimmer, Secretary