



Rentals@MietznerGroup.com

11611 Airport Rd Ste B1
Everett, WA 98204
Phone: 425.212.2490

Residential Maintenance Request

Tenant _____ Community _____

Address / Unit # _____

Phone _____ Email _____

PERMISSION TO ENTER: I [] will be available to permit entry into my suite on _____ between the hours of _____ AM/PM and _____ AM/PM, or I [] will not be available to permit entry into my suite, but give you and contractors permission to enter my suite for the purpose of performing service on _____ between the hours of _____ AM/PM and _____ AM/PM, but understand that the Owner is not responsible for theft or loss of personal property.

TENANT REQUESTS THE FOLLOWING MAINTENANCE SERVICE OR WORK

Tenant Signature _____ Date _____

MAINTENANCE / REPAIR WORK COMPLETION NOTES (to be completed by property mgmt staff)

Date Received _____

Date of Visit _____ Assigned To _____