

Coral Community Charter School Governance Council (GC)

4401 Silver Ave NE
Albuquerque, NM 87108

March 2, 2021, 5:30 pm

MINUTES

I. This open meeting was held on “Microsoft Teams” because of the pandemic situation and complied with all information from the Attorney General’s Office.

A. Meeting was called to order with a quorum at 5:39 pm by the Vice Chair, Sue Steketee.

B. Roll Call					
Name	Office	Present	Absent	Arrived late	Departed Early
Keren Fenderson	Chair		x		
Mike Reeves	Treasurer	x			
Mary Merchant	Secretary	x			
Sue Steketee	Vice Chair	x			
Tim Tokarski	at large	x			

C. School Staff: *Lori Bachman*, ED (Executive Director), *Katy Sanchez*, CFO (Chief Financial Officer), *Cristal Wilson*, Director of Academic Innovation & Pre-K Site Coordinator, *Julia Weeks*, Operation Support Specialist & Food Manager & Health Assistant.

Public Guests: none

Guests of the Board: none

D. The agenda was reviewed and a motion to approve the agenda as presented was made by Mary Merchant and seconded by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

E. A motion to approve the minutes, with grammatical corrections, from January 26, 2021 was made by Mary Merchant and was seconded by Michael Reeves. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

A motion to approve the minutes, from February 2, 2021 with the added date of March 2, 2021 regarding tabled minutes. A motion was made by Mary Merchant and was seconded by Michael Reeves. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - abstained, Susan Steketee - abstained, Mike Reeves - Yes.

II. Finance Committee;

The Finance/ Budget committee met today to review the current documents. The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from February 28, 2020 were approved after a motion to accept the financials as presented was made by Susan Steketee and seconded by Michael Reeves. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

III. Budget/ Finance Committee;

The following BARS were approved as presented by Ms. Sanchez with a motion by Sue Steketee and a second by Tim Tokarski. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

57D - Food Services

58I – Food Services

59I – SEG

60D – SB-9 Local

61I – SB-9 Local

62I – SEG

63I – SB-9 Local
64IB – Distance Learning Grant
65M – SEG
66M – Medicaid
67M – SB-9 Local
68M – SB-9 State Match
69M – SEG
70T – SEG
71IB – GEERF
72IB – ABC Community Schools

Student enrollment is PreK 37, K5 204 students and the lottery list is at 230 students. The lottery list is increasing.

IV. Facility Committee;

There was no facility committee meeting held this month.

V. Audit Committee;

There was no audit committee meeting held this month.

VI. Academic Committee;

There was no academic committee meeting held this month.

VII. ED Support Committee;

There was no ED support committee meeting held this month. The meeting scheduled for February 8, 2021 was cancelled. Ms. Bachman presented the ED Report with highlights. The Fire Inspector visit for the HVAC system upgrades has been completed and we did pass.

VIII. Governance Committee;

The Return to School policy was presented by Ms. Lewis and discussed by the GC. A motion was made to accept the resolution as presented by Tim Tokarski and was seconded by Michael Reeves. A roll call vote was taken: Mary Merchant - Yes, Tim Tokarski - Yes, Susan Steketee - Yes, Mike Reeves - Yes.

IX. New Business;

There was no new business.

The next meeting of the GC is on April 6, 2021, 5:30 pm at CCCS or to be completed on Microsoft Teams in accordance with to Open Meeting Act Guidance from the NM Attorney General's Office.

X. Adjournment;

The meeting was adjourned at 6:05 pm.



Governance Board Secretary
Signature

April 6, 2021

Date

Minutes taken by Mary Merchant, Secretary