

BOARD OF TRUSTEES

August 2, 2018

Members Present: Terry Brungardt, Lacey Rowell, Mark Stanke, and Steve Snow.

Members Absent: Mahgan Muskett.

Staff Present: Margaret Stratton, Treasurer; Joe Weaver, Town Attorney; Jill Ray, Town Clerk, Jeff Miller; CPWA employee, Robert Baysinger; Police Lieutenant.

Others Present: Kaci Snow, Alicia Nitzel, Chris Wolff & Rick Smith; Municipal Finance Services, Jim Anderson; ACOG.

- 1. Meeting called to order and roll call. Mayor Rowell called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday August 1st, 2018.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None.**
- 3. Consider approval or amendment of minutes of the Regular Meeting held July 3rd, 2018 with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular meeting held July 3rd, 2018. Seconded by Trustee Stanke. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of July 2018. Trustee Snow made a motion to approve claims, checks, and warrants for the month of July 2018 with the exception of holding out claims #11999 and #4381. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried. After further discussion Trustee Stanke made a motion to pay claims #11999 and #4381 with the exception that Drayton Morgan will be advised to pay the Town of Calumet \$120.00 for the Psych testing he received for Reserve Academy. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Rowell declared the motion carried.**
- 5. Consider and discuss report submitted by the Fire Chief, with action as necessary. Alicia Nitzel gave a report of 23 runs for July- 7-ems, 11-fires, 5 vehicle accidents. We have applied for grants with both OneOk and Newfield Exploration. No Action.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary. Lieutenant Robert Baysinger gave the report stating that the reserves have started their reserve academy and will need to have ride along hours to complete their training, he will**

be purchasing Bruce Wallace a safety vest after the academy is completed, he gave the report on the calls received for the month of July. Robert stated that the reserves will be included in the reports hereafter. No action.

7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Superintendent Wallace did not attend the meeting, no report.
8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. Wayne advised that there had been one zoning clearance permit received that was denied for the reason that, it did not meet requirements. The properties in the 200 block of South Calumet Road are zoned CAR and should be residential. No action.
9. Consider and discuss the Motion to adopt the 2018 CIP Plan per LPAC recommendation, with action as necessary. Trustee Snow made a motion to adopt the 2018 CIP Plan per LPAC recommendation. Seconded by Trustee Stanke. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried 4-0.
10. Consider entering into executive session for the purpose of the following:
 - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public office or employee, Bruce Wallace, Johnny Sanchez, Jeff Miller, Jill Ray, Nicole Atkinson, Brian Huckabee, Robert Baysinger, Mickey Stratton and Laura Sessions pursuant to 25 O.S. 307
(B) (I).

Trustee Stanke made a motion to enter into executive session. Seconded by Trustee Snow. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee snow, aye. Mayor Rowell declared the motion carried.

11. Consider reconvening into open session. Trustee Stanke made a motion to reconvene into open session. Seconded by Trustee Snow. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.
12. Consider taking action on the following:
 - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public office or employee, Bruce Wallace, Johnny Sanchez, Jeff Miller, Jill Ray, Nicole Atkinson, Brian Huckabee, Robert Baysinger, Mickey Stratton and Laura Sessions.

Trustee Snow made a motion to accept the resignation of Bruce Wallace effective 07/28/2018. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, nay; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell

declared the motion carried.

13. Consider and discuss the repair on the Town Hall roof, with action as necessary. Trustee Snow made a motion to inquire about bids on the Town Hall roof and repairs needed. Seconded by Trustee Stanke. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.
14. Consider and discuss the audit information sent from Dillon & Associates, with action as necessary. No Action.
15. Consider and discuss purchasing Ipads for the trustees to have packets downloaded and placing 5 ipads on the Verizon account, with action as necessary. Trustee Snow made a motion to go forward with purchasing the ipads and adding them to the Verizon account. Seconded by Trustee Stanke. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.
16. Consider and discuss if any action has been made by Joe Weaver, Town Attorney, with annexing ONEOK, with action as necessary. No Action.
17. Consider and discuss if any action has been made by Joe Weaver, Town Attorney, with the court proceedings on the Calumet Road properties, with action as necessary. No Action.
18. Consider and discuss rescheduling the OMAG training for the trustee's, with action as necessary. Trustee Stanke made a motion to table until September meeting. Seconded by Trustee Snow. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.
19. Consider and discuss the information received and corrected on the OMAG property insurance, with action as necessary. No Action.
20. Remarks and inquiries of the governing body members. Clerk Ray advised that she received paper work from OMAG with the new hiring regulations concerning the medical marijuana law. Also advised that the handbook needed to be updated on the subject. No Action.
21. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No Action.
22. Adjournment. Trustee Stanke made a motion to adjourn. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried.

Lacey Rowell, Mayor

ATTEST:

Jill Ray, Clerk