

LAKWOOD FOREST FUND, INC.

**MINUTES OF THE OPEN SESSION MEETING OF THE BOARD OF DIRECTORS OF
LAKWOOD FOREST FUND, INC. HELD ON MONDAY, MARCH 7, 2022 AT 7:00 PM VIA
ZOOM VIDEO CONFERENCE HOSTED BY BOARD OF TRUSTEES AT 12415 LOUETTA
ROAD, CYPRESS TX 77429**

DIRECTORS PRESENT

Bob Lewis, President
Boe Bowen, Vice President (via Zoom)
Bobbi Munz, Secretary
Scott Johnson, Treasurer
Martin Cuellar, Trustee
Christy Jones, Trustee (via Zoom)

DIRECTORS ABSENT

Sandy Matto, Trustee

IN ATTENDANCE

Heidi Flores and Shannon Brandt, Lakewood Forest Fund, Inc.
Lieutenant Whiteley, Harris County Constable Precinct 4
Resident(s)/guests present via ZOOM (1)

ESTABLISHMENT OF QUORUM, CALL TO ORDER AND ADOPTION OF AGENDA

Due to the notice of the meeting having been given and a quorum being present, the open session meeting was called to order at 7:00 pm with B. Lewis presiding and H. Flores assisting in recording the Minutes.

SECURITY REPORT

Monthly Contract Stats from Harris County Constable, Precinct 4 were reviewed which included a total of 225 contract calls for the month of February 2022.

CONSIDERATION OF OPEN SESSION MINUTES

On a motion duly made by S. Johnson, seconded by M. Cuellar, through unanimous vote, the open session meeting minutes for January 3rd, 2022 were approved as presented.

**ANNOUNCEMENT OF VOTING RESULTS OF 2022 ANNUAL MEETING HELD ON
FEBRUARY 28TH**

2022 Election of Trustees

Votes Received 480

Percent Voted 18.34%

Candidate Votes:

Boe Bowen 392	Sandy Matto 379	Robert W. Lewis 370
Michael Walther 2	Ronnie Allen 1	None 1
Corey Mclean 1	Pedro 1	Stephen Hodges 1
Courtney Mclean 1	Tiffany Brown 1	Jacque Harvell 1
Megan Bush 1	Paul Marshall 1	William Lester 1
Pete Davidson 1	Gary Jones 1	Juan Lopez 1
Michael L. Boyd 1	Joe Walsh 1	Patrick Roberson 1
Leonard Mroz 1	Nicole dixon 1	Leo Jerman 1
Quorum Only 51		

Survey Question Issue Response

Would you be interested in signing a petition to request that Harris County Commissioners Court lower the speed limit below 30 mph, but not less than 20 mph within Lakewood Forest subdivision as permitted by section 545.355 of the Texas...

"Yes" 157 votes

"No" 244 votes

"Abstain/Skip" 28 votes

"Quorum Only" 51

ELECTION OF OFFICERS AS PER ARTICLE VII OF BY-LAWS

On a motion duly made by S. Johnson, seconded by M. Cuellar, through unanimous vote, the board approved the following individuals to serve as officers of the Fund until the 2023 Annual Meeting of the Membership.

President: Robert W. Lewis "Bob"

Vice President: Boe Bowen

Secretary: Roberta Munz "Bobbi"

Treasurer: Scott Johnson

TREASURER'S REPORT

Financial Overview: .

Report Date: February 28, 2022

- Total Operating Fund: 1,167,669.79
- Total Reserve Fund: 708,641.88
- Total Community Projects Fund: 149,381.71
- Total Contingency Fund: 25,000.00
- YTD Income: 1,557,158.25
- YTD Operating Expenses: 421,565.99

NEW/OLD BUSINESS

- Discussions held regarding:

OB-01: Open Work Order Report

Report reviewed.

OB-02: Common Area Fence Replacement on Lakeview Place

On a motion duly made by S. Johnson, seconded by B. Lewis, through unanimous vote the board approved Superior Fencing to initiate the common area fence replacement at Lakeview Place as per revised bid dated January 10th at a cost of \$ 21,750.00; to be funded from community projects account.

OB-03: Painting of Lakewood Forest Constable Substation

On a motion duly made by S. Johnson, seconded by M. Cuellar, through unanimous vote the board approved NextDoor Painting quote 4615 dated January 5th in the amount of \$ 9,950.00 for interior painting of the Constable Substation; to be funded from community projects account.

OB-04: 2022 contribution of 10K towards 10-year tree replacement plan to be funded from Community Projects

On a motion duly made by S. Johnson, seconded by B. Munz, the board approved a 2022 contribution of \$10K from the community projects account to be utilized towards the 10-year tree replacement plan with C. Jones managing this project to include tree selections and placement.

OB-05: Landscape improvements at "Gardens of Lakewood" entrance beds

Tabled to allow for review after spring clean up and seasonal color change.

OB-06: Ratification of email vote from January 9th, 2022 to approve cashing out Allegiance CD maturing in February and transferring funds into Reserves

OB-07: Ratification of email vote from January 13th, 2022 approving monies for material and labor to plant donated trees

OB-08: Ratification of email vote from February 11th, 2022 approving the purchase of Nexigo Meeting 360 camera

NB-01: Theft of PVB cages on Cypresswood medians 07&09; Encore Estimate #472 /replacement

On a motion duly made by B. Bowen, seconded by S. Johnson, through unanimous vote, the board approved Encore Landscaping estimate #472 dated February 14, 2022 in the amount of \$ 1,765.00 for irrigation replacements (cages and PVB) on Cypresswood medians 07 and 09 which were stolen.

NB-02: Curb painting of common area medians in conjunction with Civic Association project

Tabled; Civic Association does not have funding available to include HOA common area medians in this painting project.

NB-03: Repair to north perimeter wall at patio home section running along Taos Lane

On a motion duly made by S. Johnson, seconded by B. Lewis, through unanimous vote, the board approved having Mike Chidalek restore areas at the HOA north perimeter wall by the patio homes where animals have been digging and removing dirt from under the wall.

NB-04: TWC Tax Rate Notice regarding unemployment insurance tax rate for 2022

Board notified that unemployment insurance tax rate for 2022 is 0.31 percent.

NB-05: Hartford Worker's Compensation Insurance Audit

Board notified audit submitted January 25, 2022; net adjustment due was \$ 17.00 and paid online February 8, 2022.

NB-06: Clean and power wash perimeter walls

Tabled for bid process.

HOMEOWNER FORUM

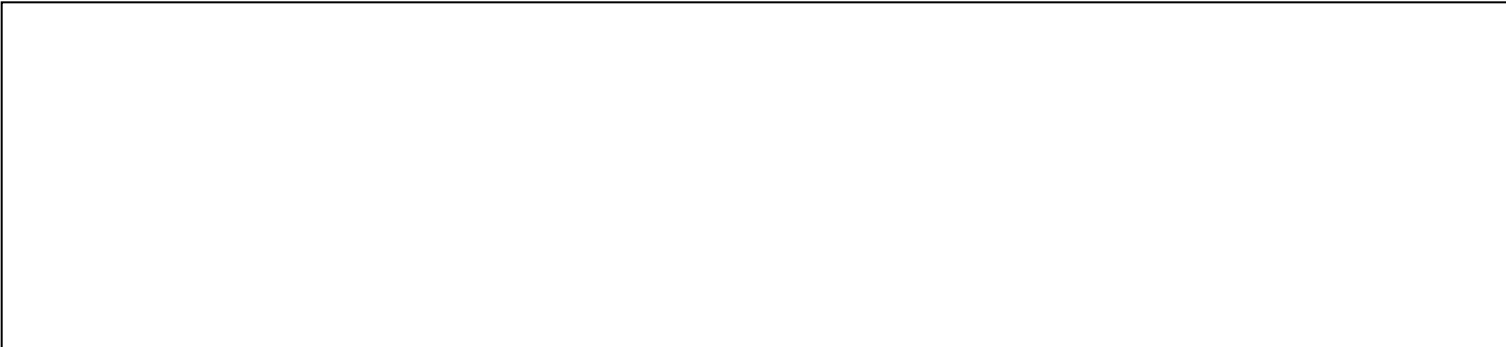
Question regarding when ZOOM meetings would discontinue; manager indicated that board had made decision to continue with ZOOM meetings indefinitely for safety measures.

ADJOURNMENT OF OPEN MEETING SESSION

Open meeting session adjourned at 7:43 pm.

SCHEDULING OF NEXT MEETING

The next scheduled meeting ~~which will be the Annual Meeting of the Membership~~ ^{is} which will be held on Monday, April 4th via ZOOM video conference at 7:00 pm being hosted by Board of Trustees at Fund Office, 12415 Louetta Road, Cypress, TX 77429. Meeting ID: N490 416 5823 Passcode: 8Pk2mk



-Adjournment at 8:45 PM.

A handwritten signature in blue ink, appearing to be 'S. M. STTO'.

Approved

4.4.22

Date