

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, August 25th, 2023 at Fallis Community Hall and Via Zoom

Commencing at 9:00 a.m.

(As per bylaw 286-2018 Council and/or Council Committee meetings may not be filmed or voice recorded.)

1. Call to order

Treaty 6 Territory Land Acknowledgement

The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.

2. Agenda

a) Friday, August 25th, 2023 Regular Council Meeting

(approve agenda as is, or with amendments, additions or deletions)

3. Minutes:

p 1-6

a) Friday, July 21st, 2023 Organizational Meeting Minutes

(approve minutes as is, or with amendments)

p 7-12

b) Friday, July 21st, 2023 Regular Council Meeting

(approve minutes as is, or with amendments)

p 13-15
p 16-28

c) Saturday, August 19th, 2023 Regular Council Meeting

(approve minutes as is, or with amendments)

4. Delegations:

p 29-31

a) 9:05 a.m. – Caroline and Tim Crebas, along with Development Officer Tony Sonnleitner, to discuss the two requests received for 13 Poplar Avenue (as noted in the Crebas's attached email):

-variance of setbacks

-mature and old trees on summer village property

Council is not the development authority for the municipality, the Development Officer is. Administration does not

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consider the email received to be a development permit application. Administration has also included a map of the area, along with the relevant section of the Municipal Government Act that pertains to hazardous lands (flooding).

(that the presentation made by Caroline and Tim Crebas, along with their written submission, with respect to matters related to 13 Poplar Avenue be accepted for information, and that the property owners be requested to submit a development permit application to the municipality and that the application should include their "hazard lands" concerns as per the Municipal Government Act section 693.1(1).

or

(some other direction as given by Council at meeting time)

- b) 9:20 a.m. – RV Request from Gerry & Michelle Berlinguette, letter requesting Council's consideration to apply for a permit to use their RV on their vacant land as they believe they were missed in the notices of nonconformance that were given to those landowners back in 2021 that were utilizing or storing RV's on vacant lots as they did not have their RV on their lots during that time.

p 35-36

Currently, there are 16 lots in the Summer Village where a development permit exists permitting a Recreational Vehicle on an Undeveloped Lot in the R1 District. In 2021, with the passing of Bylaw 319-2021, a Land Use Bylaw amending bylaw, the following is stated which disallows any further permits to be issued respecting the use of RV's on vacant lots:

- i. "A total maximum of one (1) recreational vehicle, be it holiday trailer, motor home, camper, tent trailers or tent, may be situated, either occupied or unoccupied for storage purposes, on a residential parcel provided that a permanent Single Detached Dwelling as defined in the Summer Village of Silver Sands Land Use Bylaw 256-2015, as amended, exists on the parcel. Such recreational vehicle must be

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located on-site on a parking stall or in another location on-site in a manner satisfactory to the Development Authority;

- ii. No recreational vehicles, be they holiday trailers, motor homes, campers, tent trailers, or tents may be parked on any residential parcel where no permanent Single Detached Dwelling, as defined in the Summer Village of Silver Sands Land Use Bylaw 256-2015, as amended, exists on the parcel, except that any person in possession of a valid Development Permit for the construction of a Single Detached Dwelling may be granted a Temporary Development Permit, for a period not to exceed six (6) consecutive months, to place a single (1) recreational vehicle on the parcel. An extension to the Temporary Development Permit, for no more than an additional six (6) months, may be granted at the discretion of the Development Authority.”

The current draft Land Use Bylaw 335-2023 which has had 1st Reading states the following which also does not allow for the use of an RV on a vacant lot:

“A total maximum of one (1) recreational vehicle, be it holiday trailer, motor home, camper, tent trailers or tent, may be situated, either occupied or unoccupied for storage purposes, on a residential parcel provided that a permanent single detached dwelling exists on the parcel. Such recreational vehicle must be located on-site on a parking stall or in another location on-site in a manner satisfactory to the Development Authority.”

Council would have to amend draft Land Use Bylaw 335-2023 to either allow for this use in the R1 District or issue a Development Permit for this particular lot and include the lot in the listing of undeveloped lots where a development permit exists permitting a Recreational Vehicle.

(direction as given by Council at meeting time)

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- c) 9:35 a.m. – John & Shelley Frederick, 17 Ash Avenue. The Frederick's email was read aloud at the Public Hearing for Draft Land Use Bylaw 335-2023 held on Saturday, August 19, 2023. Council requested Administration add this email to this August 25, 2023 Agenda as they considered it a current planning/development matter, and not specific to the Land Use Bylaw Hearing. In addition to the matters in their email, the Frederick's have also provided a request regarding their multiple approaches into their property, one being off of Ash Avenue and one being off of Silver Sands Drive. The Frederick's have been verbally advised by the Development Officer that they are to use the Ash Avenue approach and are now requesting the Summer Village's consideration of their main and only approach being the one off of Silver Sands Drive. Best practice would be to limit the number of approaches onto Silver Sands Drive, and only consider same where no other option is available or practice. Our Public Works Manager would need to be consulted in this regard as well.

(accept the emails and discussion with John & Shelley Frederick for information; or defer these matters to the next Council meeting to allow administration time to gather further information; or some other direction as given by Council at meeting time)

- d) 9:50 a.m. – Director of Emergency Management Dennis Woolsey, along with Deputy Director of Emergency Management Rick Wagner, to discuss block captains as they pertain to the Summer Village's Emergency Management Plan.

(direction as given by Council at meeting time)

5. Public Hearings: n/a

6. Bylaws: n/a

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7. Business: a) Development Matters to be followed up on from July Development Officer's Report. Development Officer, Tony Sonnleitner, to be present to discuss:

- i) 22STOP05-31, Plan 074 0530, Block 6, Lot 5, 5 Poppy Place order issued for removal of derelict shed, construction materials, and other miscellaneous junk, garbage, where these remain at inspection of July 03, 2023. Ordered cutting and trimming of grass and weeds, could use again. A copy of the original order is attached, as well as a picture of the property as of August 22nd, 2023 is attached.

(forward to legal counsel for enforcement)

or

(some other direction as given by Council at meeting time)

- ii) 22STOP06-31, Plan 074 0530, Block 6, Lot 8, 8 Poppy Place order issued for removal of two (2) sheds, construction materials, automotive parts, household items, other chattels, metal, scrap wood, construction debris, and other miscellaneous junk, garbage and debris where these remain at inspection of July 3, 2023. Ordered cutting and trimming of grass and weeds, could use it again. The original order, along with picture of the property as of August 22nd, 2023 is attached.

(forward to legal counsel for enforcement)

or

(some other direction as given by Council at meeting time)

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p 51-58

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- b) Onoway Regional Fire Services/Fire Rescue International (RFI) – please refer to the attached August 5th, 2023 letter from RFI requesting consideration and some sort of confirmation of long-term intention of member municipalities to continue with ORFS/ORI after the existing contract expires at the end of 2025.

I believe this request should have come through ORFS and the Town of Onoway administration on behalf of the 10 member municipalities with some considerations and recommendations, along with background information including the current contract etc., but that did not happen. As always recognized, having brought in this new fire service contractor, the level of fire service within the region has increased and resulted in an overall better service provision to our community as well as other communities within Lac Ste. Anne County and that is something to be proud of. I do believe a same or similar level of service and contract is reasonable for the member municipalities, but as the largest summer village in the group and the furthest away, I believe Silver Sands is paying more than they should in comparison to other member municipalities. If Council is in agreement, this is probably more a discussion for the member municipalities and how they charge the rates back, as opposed to the contract with the service provider, but it is something that should be discussed at some level.

(that the Summer Village of Silver Sands support in principal consideration of a new fire services agreement with Onoway Regional Fire Services/Fire Rescue International on a same or similar basis commencing in 2026, however, Silver Sands would request a review of the parcel fees charged back directly to Silver Sands from the membership)

or

(some other direction as given by Council at meeting time)

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- p67
- c) ABMunis Annual Convention – Mayor Bernie Poulin will be receiving an award of excellence at the annual convention during the President's Banquet and Dinner on September 28th, 2023. Congratulations Mayor Poulin!

(that Mayor Bernie Poulin be congratulated for receiving the ABMunis Award of Excellence and be authorized to attend the September 28th, 2023 President's Banquet and Dinner ceremony during the upcoming annual convention)

- p68-89
- d) Next Generation 9-1-1 Local Government Service Agreement is attached for Council review. This Agreement is with TELUS Communications. Parkland 911 Public Service Answering Point (PSAP) is planning its onboarding process to the new NG9-1-1 network. In order for Parkland 911 PSAP to complete their transition to the new NG9-1-1 network, the Local Governing Authorities served by Parkland County 911 are required to execute the CRTC-approved NG9-1-1 agreement. This critical requirement will play a significant role in launching the new and improved features of NG9-1-1 that serve the citizens of the Summer Village of Silver Sands. This new Agreement is very similar to the Legacy Agreement. The main difference is that the new technology is based on an IP network which requires different security protocols due to the risks with vulnerabilities. That said, the obligations in section 3 for TELUS reflect the new technology as well as the obligations for the PSAP in section 4 have been updated. The other major change is while you still are required to provide TELUS with your addressing data, once this network is deployed the format will need to change to a GIS standard that NG9-1-1 network can work with. This addressing data change to GIS standards will be required to be in place in approximately 2-3 years from now.

(that the Telus NG9-1-1 Agreement between the Summer Village of Silver Sands and Telus be approved and its execution authorized)

or

(some other direction as given by Council at meeting time.)

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- e) September 29th, 2023 Regular Council Meeting – the AB Munis Convention is scheduled for September 27th to 29th, as a result, we will need to reschedule our September Council meeting.

(that the September 29th, 2023 Regular Council Meeting be rescheduled to _____, 2023.

f)

g)

h)

- 8. Financial a) Income & Expense Statement – as of July 31st, 2023
separate *(accept July 31st, 2023 year-to-date financial report as presented)*

- 9. Councillors' Reports
 - a) Mayor
 - b) Deputy Mayor
 - c) Councillor

(accept Council Reports for information)

- 10. Administration Reports
 - a) Public Works Report - n/a
 - b) Development Officer's Report – n/a, DO is in attendance
 - c) Poppy Place lot listings update
 - d) Poppy Place fence update
 - e) Follow-up to August 19 Public Hearing for Draft Land Use Bylaw 335-2023

(accept for information)

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11. Information and Correspondence

- p90-94 a) 23DP04-31 for renovation of an existing single detached dwelling and construction of addition (covered deck – 28.6 sq. m) at 13 Poplar Avenue
- p95-96 b) 23DP05-31 for the demolition of an existing dwelling at 1 Hazel Avenue (this demolition permit is also in follow up to 23STOP09-31)
- p97-99 c) 23DP06-31 for “as-built” installation of a water cistern and septic system (holding tank) and placement of an accessory building (2.8 sq. m.) at 9 Birch Avenue
- p100-103 d) Town of Mayerthorpe – June and July Community Peace Officer services
- p104 e) Alberta Beach – July 30th, 2023 letter on resignation of former Councillor and Mayor Angela Duncan and appointment of new Mayor Tara Elwood and Deputy Mayor Debbie Durocher.
- p105-113 f) Yellowhead Regional Library – August 4th, 2023 letter on their 2022 Annual Report
- p114 g) 2nd Quarter Safety Codes Report
- h)

(accept correspondence for information)

12. Open Floor Discussion with Gallery (15-minute time limit)

13. Closed Meeting (if required): “Third Party Business Interests – Land Development – FOIPP Act Section 16”

14. Adjournment

Next Meetings:

- September 29th, 2023 – Regular Council Meeting (to be moved because of Convention)
- October 27th, 2023 – Regular Council Meeting
- November 24th, 2023 – Regular Council Meeting
- January 26th, 2024 – Regular Council Meeting

Summer Village of Silver Sands
Organizational Meeting
Friday, July 21, 2023 at Fallis Hall
HELD IN PERSON & VIA ZOOM

	PRESENT	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala (Via Zoom)</p> <p>Public Works: Public Works Supervisor, Dustin Uhlman</p> <p>Public at Large: 1 (via Zoom), 2 (in person)</p>
1.	CALL TO ORDER & AGENDA ADOPTION 123-23	<p>Wendy Wildman called the meeting to order at 9:00 a.m.</p> <p>MOVED by Councillor Horne that the Organizational Meeting Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
2.	NOMINATIONS 124-23 125-23	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Councillor Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Poulin was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Mayor Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Councillor Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p>



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		Councillor Turnbull was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.
3.	COMMITTEE APPOINTMENTS 126-23	<p>MOVED by Deputy Mayor Turnbull that the committee appointments be approved as follows:</p> <ul style="list-style-type: none"> a) Emergency Management/Disaster Services (Liz Turnbull – Representative) (Bernie Poulin – Alternate) b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate) c) Highway 43 East Waste Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate) d) Assessment Review Board (as per agreement with Capital Region Assessment Services Commission – Bylaw 311-2021) e) Lake Isle Aquatic Management Society (LIAMS) (Bernie Poulin – Representative) (Graeme Horne - Alternate) f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate) g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate) h) Family & Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate) i) Yellowhead Regional Library (Liz Turnbull – Representative)



Summer Village of Silver Sands
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HELD IN PERSON & VIA ZOOM

		<p>j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)</p> <p>k) Subdivision and Development Appeal Board (as per agreement with Milestone Municipal Services – Bylaw 289-2018)</p> <p>l) Fallis Community Association (Graeme Horne – Representative) (Liz Turnbull – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Wastewater Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p>p) Flowering Rush Abatement Project (Bernie Poulin – Representative) (Graeme Horne - Alternate Representative)</p> <p>q) Onoway Regional Medical Clinic (Bernie Poulin – Representative)</p> <p style="text-align: right;">CARRIED</p>
<p>4.</p>	<p>COUNCIL ACKNOWLEDGMENTS 127-23</p>	<p>MOVED by Councillor Horne that the following be acknowledged as received, reviewed and approved: -section 208 (1) of the MGA outlining Council's legislative responsibilities; -the Council & Council Committee Procedural Bylaw 328-2022; -the Public Participation Policy C-COU-PAR-1 and Public Participation Plan; and, -the Council Code of Conduct Bylaw 285-2018.</p> <p style="text-align: right;">CARRIED</p>

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Summer Village of Silver Sands
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5.	FINANCIAL CONFIRMATION 128-23	<p>MOVED by Deputy Mayor Turnbull that the following financial information be confirmed:</p> <p>a) Signing Authority to be all of the Council and the Chief Administrative Officer and Assistant Chief Administrative Officer</p> <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull) • One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala <p>b) Banking Authority – ATB Financial</p> <p style="text-align: right;">CARRIED</p>
	129-23	<p>MOVED by Deputy Mayor Turnbull that the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
CONFIRMATIONS		
6.	130-23	<p>MOVED by Deputy Mayor Turnbull that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.</p> <p style="text-align: right;">CARRIED</p>
7.	131-23	<p>MOVED by Mayor Poulin that the Auditor Appointment be confirmed as Seniuk & Company.</p> <p style="text-align: right;">CARRIED</p>
8.	132-23	<p>MOVED by Councillor Horne that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;">CARRIED</p>
9.	133-23	<p>MOVED by Deputy Mayor Turnbull that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;">CARRIED</p>
10.	134-23	<p>MOVED by Councillor Horne that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;">CARRIED</p>

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Summer Village of Silver Sands
Organizational Meeting
Friday, July 21, 2023 at Fallis Hall
HELD IN PERSON & VIA ZOOM

11.	135-23	<p>MOVED by Councillor Horne that Community Peace Officer (CPO) be confirmed as Town of Mayerthorpe (Cst. Gervais Kasamba).</p> <p style="text-align: right;">CARRIED</p>
12.	136-23	<p>MOVED by Deputy Mayor Turnbull that the Integrity Commission be confirmed as Victoria Message.</p> <p style="text-align: right;">CARRIED</p>
13.	137-23	<p>MOVED by Councillor Horne that the Designated Officers positions be confirmed as follows:</p> <ul style="list-style-type: none"> -ASSESSOR APPOINTMENT - Capital Region Assessment Services Commission – Tanmar Consulting, Mike Krim – Bylaw 313-2021 -DEVELOPMENT AUTHORITY - Tony Sonnleitner – Development Officer – Bylaw 198-2004 -PLANNING AUTHORITY - Municipal Planning Services Ltd.- Jane Dauphinee – Bylaw 233-2010 -ASSESSMENT REVIEW BOARD CLERK – Geryl Amarin, Capital Region Assessment Services Commission – Bylaw 323-2022 -SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERKS – Emily House & Cathy McCartney, Milestone Municipal Services – Bylaw 296-2019 <p style="text-align: right;">CARRIED</p>
14.	138-23	<p>MOVED by Councillor Horne that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., except for the months of May and December, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;">CARRIED</p>
15.	139-23	<p>MOVED by Deputy Mayor Turnbull that the municipal office location be confirmed as 2317, Twp Rd 545, Lac Ste. Anne County, Alberta.</p> <p style="text-align: right;">CARRIED</p>
16.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 9:13 a.m.

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Summer Village of Silver Sands
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Friday, July 21, 2023 at Fallis Hall
HELD IN PERSON & VIA ZOOM

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

6

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 21, 2023
HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: Tori Message – Summer Village Safety Codes Administration</p> <p>Delegation(s): a) 9:30 a.m. – Samantha McLean & Ryan Nixon– to discuss with Council, the Summer Village’s Quality Management Plan as well as safety codes services in general. b) 9:45 a.m. – Jane Dauphinee & Brad MacDonald of Municipal Planning Services (MPS) to review with Council the draft Land Use Bylaw along with the ‘What We Heard’ report from the open houses that were held as prepared by MPS.</p> <p>Public at Large: 1 (via Zoom) / 2 (in person)</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:13 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA 140-23	<p>MOVED by Deputy Mayor Turnbull that the July 21, 2023 Regular Council Meeting agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 141-23	<p>MOVED by Councillor Horne that the minutes of the June 30, 2023 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>



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REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 21, 2023
HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

4.	DELEGATIONS	-deferred to later in meeting
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	-deferred to later in meeting
7.	BUSINESS	
	142-23	<p>MOVED by Councillor Horne that Council and Administration be authorized to attend the Regional Municipalities Meeting being hosted by Lac Ste. Anne County at the Alberta Beach Seniors Centre on Tuesday, October 17, 2023 commencing at 9:30 a.m.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL	n/a
9.	COUNCIL REPORTS	
	143-23	<p>MOVED by Deputy Mayor Turnbull that Motion #98-23 from the June 30, 2023 Council Meeting respecting the removal of the Poppy Place Fence be upheld with an extension to the removal of mid-September 2023 (removal was previously scheduled to commence in July of 2023).</p> <p style="text-align: right;">CARRIED</p>
	144-23	<p>MOVED by Deputy Mayor Turnbull that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	
	145-23	<p>9:35 a.m. – Samantha McLean, the Inspections Group Inc. – to discuss with Council, the Summer Village’s Quality Management Plan as well as safety codes services in general. Tori Message is also be present as the Summer Village’s Safety Codes administration.</p> <p>Ryan Nixon, the Inspections Group Inc., entered the meeting at 9:50 a.m.</p> <p>MOVED by Deputy Mayor Turnbull that Council accept for information the discussion with Samantha McLean & Ryan Nixon with respect to the Summer Village’s Quality Management Plan as well as safety codes services in general AND THAT Council acknowledges review of the Summer Village of Silver Sands Quality Management Plan dated June 2020 and approves the plan as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Samantha McLean & Ryan Nixon, the Inspections Group Inc., exited the meeting at 10:05 a.m.</p>

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 21, 2023
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146-23	<p>10:05 a.m. – Jane Dauphinee & Brad MacDonald of Municipal Planning Services (MPS) to review with Council the draft Land Use Bylaw along with the 'What We Heard' report from the open houses that were held as prepared by MPS.</p> <p>MOVED by Deputy Mayor Turnbull that Council support the recommendation of MPS to enable the lots to continue to have an RV on the lot without a dwelling by adding the following regulations to the R1 – Small Lot Residential District: Recreational Vehicles on Undeveloped Lots in the R1 – Small Lot Residential District. Notwithstanding any other regulation in this Land Use Bylaw, a single recreational vehicle may be stored and occupied without a developed dwelling on the following lots, subject to the conditions of an approved development permit issued prior to the adoption of this bylaw:</p> <ul style="list-style-type: none"> • Lot 18, Block 2, Plan 2941MC • Lot 19, Block 7, Plan 223MC • Lot 6, Block 1, Plan 2941MC • Lot 19, Block 2, Plan 2941MC • Lot 15, Block 2, Plan 223MC • Lot 18, Block 3, Plan 223MC • Lot 9, Block 4, Plan 2941MC • Lot 19, Block 3, Plan 223MC • Lot 14, Block 3, Plan 223MC • Lot 16, Block 2, Plan 2941MC • Lot 18, Block 6, Plan 074 0530 • Lot 2A, Block 1, Plan 223MC • Lot 21, Block 6, Plan 074 0530 • Lot 22, Block 6, Plan 074 0530 • Lot 17, Block 4, Plan 223MC • Lot 16, Block 4, Plan 223MC <p>The regulations in Section 9.1.3 regarding the development of accessory buildings on undeveloped lots shall apply to the lots identified in Section 10.2.11.a.</p> <p style="text-align: right;">CARRIED</p>
147-23	<p>MOVED by Mayor Poulin that Council support the recommendation of MPS to reduce the minimum floor area requirements for recreational vehicles in the CREC District (Section 10.5.6) from 16.7 m² (180.0 ft.²) to 6.7 m² (100.0 ft.²).</p> <p style="text-align: right;">CARRIED</p>
148-23	<p>MOVED by Deputy Mayor Turnbull that Council support the recommendation of MPS where no changes be made to the future subdivision of lands in the Summer Village and would remain in accordance with Section 6 – Subdivision in the draft Land Use Bylaw.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SILVER SANDS
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HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

149-23	<p>MOVED by Councillor Horne that Council support the recommendation of MPS where no changes be made under Regulation 9.1.12 in the draft Land Use Bylaw where it prohibits the use of tented structures in the Summer Village.</p> <p style="text-align: right;">CARRIED</p>
150-23	<p>MOVED by Mayor Poulin that Council support the recommendation of MPS where no changes be made where the development of sewage discharged fields, surface discharge systems, and pit systems are prohibited in the draft Land Use Bylaw. All new sewage disposal systems must be designed to utilize below ground holding tanks that comply with the Alberta Private Sewage Systems Standard of Practice. Regulations in Sections 9.9 – Environmental Protection, 9.14 – Landscaping and Site Coverage, 9.15 – Lot Grading and Drainage, and 9.29 – Wastewater have been included in the draft Land Use Bylaw to improve the quality of water in Lake Isle (in addition to inland benefits).</p> <p style="text-align: right;">CARRIED</p>
151-23	<p>MOVED by Deputy Mayor Turnbull that MPS prepare a recommendation relating to garage suites that clarifies the distinction between a garage suite and a single detached dwelling prior to the public hearing.</p> <p style="text-align: right;">CARRIED</p>
152-23	<p>MOVED by Councillor Horne that Council support the recommendation of MPS where no changes be made to regulation 9.23.6 of the draft Land Use Bylaw which limits the floor area of a suite to 50% of the floor area of the principal dwelling. This regulation is intended to ensure that the suite is secondary to the principal use of the site (the principal dwelling) and is not used as the primary dwelling space.</p> <p style="text-align: right;">CARRIED</p>
153-23	<p>MOVED by Deputy Mayor Turnbull that Council support the following recommendations of MPS with respect to the draft Land Use Bylaw:</p> <ul style="list-style-type: none"> • That the RMHS – Residential Manufactured Home Subdivision District be removed from the Land Use Bylaw (it does not apply to lands within the Summer Village and there is no active proposal for one in the future) • That Section 9.1.7 – Accessory Buildings in Lakefront Lots be revised to include a maximum of 1 (each) woodshed, gazebo and hot tub in the front yard of a lakefront lot. • That Section 9.14.6 – Landscaping and Site Coverage be revised to include a figure that illustrates the site coverage calculations of this section. <p style="text-align: right;">CARRIED</p>
154-23	<p>MOVED by Deputy Mayor Turnbull that draft Land Use Bylaw 335-2023, being a bylaw to establish regulations for how land can be developed within the Summer Village of Silver Sands, be given 1st reading as amended.</p> <p style="text-align: right;">CARRIED</p>

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, JULY 21, 2023
HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

10.	<p>155-23</p> <p style="text-align: center;">ADMINISTRATION & PUBLIC WORKS REPORTS CONT'D</p> <p>156-23</p> <p>157-23</p> <p>158-23</p>	<p>MOVED by Mayor Poulin that a Regular Council meeting and Public Hearing be scheduled for Saturday, August 19, 2023 at 10:00 a.m. at Fallis Hall subject to availability.</p> <p style="text-align: right;">CARRIED</p> <p>Jane Dauphinee & Brad MacDonald of MPS exited the meeting at 11:25 a.m.</p> <p>The meeting recessed at 11:26 a.m.</p> <p>The meeting reconvened at 11:29 a.m.</p> <p>MOVED by Mayor Poulin that Council authorize the purchase of a tractor to a maximum amount of \$65,000.00 with funding to come from the Sustainability Reserve fund.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that the Summer Village proceed with enforcement of Municipal Reserve (MR) infractions at Bay Drive and Willow Avenue, costs for any required surveying to be done is to be covered by reserves if the costs can not be absorbed within the annual budget.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED Councillor Horne that Council accept for information the Administration and Public Works Reports.</p> <p style="text-align: right;">CARRIED</p>
11.	<p style="text-align: center;">CORRESPONDENCE</p> <p>159-23</p>	<p>MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information:</p> <p>a) Alberta Municipal Affairs – July 7th, 2023 letter on 2023 grant allocations:</p> <ul style="list-style-type: none"> - MSI Capital - \$46,098 - MSI Operating - \$17,122 - CCBF - \$15,016 <p style="text-align: right;">CARRIED</p>
12.	<p style="text-align: center;">OPEN GALLERY</p> <p>160-23</p>	<p>MOVED by Councillor Horne that Council accept for information the discussion with the open gallery.</p> <p style="text-align: right;">CARRIED</p>



SUMMER VILLAGE OF SILVER SANDS
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FRIDAY, JULY 21, 2023
HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

13.	CLOSED MEETING	n/a
14.	NEXT MEETING(S)	The next regular Council meetings are scheduled for Saturday, August 19, 2023 (time and location pending availability), and Friday, August 25, 2023 at 9:00 a.m. at Fallis Hall.
15.	ADJOURNMENT	The meeting adjourned at 12:12 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
SATURDAY, AUGUST 19, 2023
HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Heather Luhtala, Assistant CAO</p> <p>Public Works: n/a</p> <p>Attendees: n/a</p> <p>Delegation(s): 9:00 a.m. - Municipal Planning Services, Jane Dauphinee (in person) & Brad MacDonald (Via zoom) – to make presentation during the Public Hearing with respect to Draft Land Use Bylaw 335-2023</p> <p>Public at Large: 5 (via Zoom) / 26 (in person)</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA 161-23	<p>MOVED by Deputy Mayor Turnbull that the August 19, 2023 Regular Council Meeting agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	n/a
4.	DELEGATIONS	9:00 a.m. - Municipal Planning Services, Jane Dauphinee & Brad MacDonald to make presentation during the Public Hearing with respect to Draft Land Use Bylaw 335-2023

(13)

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
SATURDAY, AUGUST 19, 2023

HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

5.	PUBLIC HEARINGS	<p>9:00 a.m. - Land Use Bylaw 335-2023 – A Bylaw to establish regulations for how land can be developed within the Summer Village of Silver Sands. First reading to this bylaw was given at the July 21st, 2023 Regular Council meeting. The Public Hearing package is attached which includes the Notice of Public Hearing that was mailed out on June 27th, 2023 and the written submission received prior to the deadline of 4:00 p.m., Monday, August 14, 2023. Any late submissions received have been distributed to Council at meeting time.</p> <p>162-23</p> <p>MOVED by Deputy Mayor Turnbull that Council direct Municipal Planning Services to prepare a report to Council on the matters raised at the Public Hearing and to include a report on tents as it relates to section 9.19.1 of the Draft Land Use Bylaw 335-2023, <i>Recreational Vehicles and Temporary Living Accommodations in the Residential Districts</i>, the report to be reviewed by Council at their September 2023 Council meeting.</p> <p style="text-align: right;">CARRIED</p>
6.	BYLAWS	<p><u>Bylaw 335-2023 – Draft Land Use Bylaw</u> As Council directed additional work from the Consultants, no further action was taken on Draft Land Use Bylaw 335-2023.</p>
7.	BUSINESS	n/a
8.	FINANCIAL	n/a
9.	COUNCIL REPORTS	n/a
10.	BUSINESS	n/a
11.	CORRESPONDENCE	n/a
12.	OPEN GALLERY	n/a
13.	CLOSED MEETING	n/a
14.	NEXT MEETING(S)	The next regular Council meeting is scheduled for Friday, August 25, 2023 at 9:00 a.m. at Fallis Hall.
15.	ADJOURNMENT	The meeting adjourned at 10:15 a.m.

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SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
SATURDAY, AUGUST 19, 2023
HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

DRAFT

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Notice of Public Hearing
Summer Village of Silver Sands Land Use Bylaw - Bylaw No. 335-2023

Pursuant to Sections 216.4, 606, and 692 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, Summer Village of Silver Sands Council hereby gives notice of its intention to consider Bylaw No. 335-2023, the Summer Village of Silver Sands Land Use Bylaw.

The purpose of the Bylaw is to repeal and replace the Summer Village’s existing Land Use Bylaw (Bylaw No. 256-2015), as amended. The Land Use Bylaw is the primary regulatory document for the development of lands within the Summer Village.

MANY CHANGES have been made to the proposed Land Use Bylaw which may affect some individuals. These changes to the Land Use Bylaw include (but are not limited to):

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Updated information about the development permit application and notification processes; 2. Updated information about the subdivision process; 3. Revised regulations for development and subdivision appeals; 4. Regulations describing the enforcement process; 5. Additional and revised definitions to address common terms and uses classes; 6. Regulations for setbacks from environmental features; | <ol style="list-style-type: none"> 7. Regulations affecting the development of accessory buildings; 8. Regulations affecting the development of suites; 9. Regulations affecting the development of tourist homes; 10. Requirements for site grading and major landscaping; and 11. Regulations for maximum site coverage and minimum vegetative cover requirements. |
|--|---|

Section 230 of the *Municipal Government Act*, RSA 2000, c M-26, requires that a public hearing on a proposed bylaw must be held before the second reading of the bylaw. First reading of Bylaw No. 335-2023 occurred on Friday, July 21, 2023.

THEREFORE, PLEASE TAKE NOTICE THAT pursuant to Sections 216.4, 606, and 692 of the *Municipal Government Act* a public hearing to consider the proposed Bylaw will be held in-person and virtually via Zoom. The public hearing will be held as follows:

Date:	Saturday, August 19, 2023
Hearing Start Time:	9:00 AM
In-Person Location:	Fallis Community Hall (55303 Range Rd 52, Parkland County)
Virtual Location:	https://us06web.zoom.us/j/87018340453?pwd=L2dUSkJEbzVDS2p6RjFEc2hSSiZ4QT09 Meeting ID: 870 1834 0453 Passcode: 667421 The link will also be available on the Summer Village’s website or by contacting the Summer Village Office.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a verbal and/or written presentation may do so at the public hearing. All persons wishing to make a presentation at the hearing will be provided the opportunity.

It would be beneficial for individuals to provide advance notice to Brad MacDonald at b.macdonald@munplan.ab.ca or 780.486.1991 of their intention to make a presentation at the hearing before Monday, August 14, 2023, at 4:00 PM.

AND FURTHER TAKE NOTICE THAT a copy of the proposed Land Use Bylaw will be available online at: www.summervillageofsilversands.com and www.silversandsclub.ca.

To obtain more information regarding the proposed Land Use Bylaw, please contact:

Brad MacDonald
 Municipal Planning Services
 780.486.1991 | b.macdonald@munplan.ab.ca



Summer Village of Silver Sands

Box 8,
ALBERTA BEACH, AB. T0E 0A0
Phone: 587-873-5765 Fax: 780-967-0431
Email: administration@wildwillowenterprises.com

Date of Mailing: July 27, 2023

Public Hearing Information

This public hearing is for Council to hear testimony related to the matter at hand.

All those wishing to be heard at the public hearing will be asked to sign in (in person or virtually).

Those who do not sign in will be given the opportunity to speak only after all those who signed in have given their testimony.

Presentation Guidelines

The following rules of conduct will be followed during the public hearing as everyone present will be given an opportunity to be heard.

- Presentations are to be brief and to the point.
- Only one person may speak at a time. Each person will be allowed 5 minutes maximum to present to allow time for everyone to be heard. This is the time for presentation of testimony. No debate is allowed.
- Applause, cheering, clapping or associated noises after speakers have spoken must be kept to yourself as this is a time for Council to hear and carefully consider all testimony given. All members of the public are to feel safe in expressing their thoughts.

Hearing Ground Rules & Order of Presentations

- a) entry of written submissions into the record,
- b) late written submissions will be read into the record,
- c) comments/presentation from the Consultants, Municipal Planning Services,
- d) those who have signed in will be given the opportunity to speak in the order they have signed in,
- e) any other person deemed to be affected by the Bylaw will be given the opportunity to speak,
- f) anyone else who did not sign in will be given the opportunity to speak,
- g) the Consultants, Municipal Planning Services, will be given the opportunity to present closing remarks or address any of the issues presented,
- h) Councillors will be given the opportunity to ask questions,
- i) Council will then end the Hearing and retire to consider the information received at the public hearing,
- j) Council will only consider matters raised at Hearing.
- k) only Councillors may ask questions of speakers during the Hearing. If any persons wish to ask questions of a speaker, they must ask Council to ask the question on their behalf during their presentation and Council will only ask the question if it feels it wishes to have an answer in order to undertake its consideration.



Report to Council – Summer Village of Silver Sands
Tourist Home Accommodations and Garages/Dwellings | 16 August 2023

Background

During consideration of First Reading for proposed Bylaw 335-2023 (Summer Village of Silver Sands Land Use Bylaw) at Council’s meeting on 21 July 2023, Council direct MPS to prepare a report that identifies:

- Different regulatory approaches to controlling/restricting the development of Tourist Homes (i.e. AirBnbs) through a Land Use Bylaw; and
- How the Land Use Bylaw distinguishes (or may distinguish) garage suites from single detached dwellings (above a garage).

The following report is intended to provide Council with additional information on these topics ahead of the public hearing for Bylaw 335-2023, scheduled to be held on 19 August 2023.

Tourist Homes

The definition of a Tourist home (as defined in the proposed Land Use Bylaw) is:

“A dwelling or dwelling unit operated as a temporary place to stay, with compensation, and includes all vacation rentals of a dwelling unit. The characteristics distinguish a tourist home from a dwelling unit used as a residence may include any of the following:

- a. The intent of the occupant to stay for short-term (30 days or less) vacation purposes rather than use the property as a residence;*
- b. The commercial nature of a tourist home;*
- c. The management or advertising of the dwelling unit as a tourist home or “vacation rental,” on any website such as Airbnb or Vrbo; and/or*
- d. The use of a system of reservations, deposits, confirmations, credit cards, or other forms of electronic payments, etc.*

A recreational vehicle shall not be used as a tourist home.”

The Summer Village’s current Land Use Bylaw (Bylaw 256-2015) does not define or regulate the development of tourist homes. However, the current LUB does regulate bed and breakfast operations. Bed and breakfast operations are defined as a “minor ancillary/subordinate commercial use of a residence where accommodation is provided for periods of fourteen (14) days or less in three or fewer guest rooms.” They are considered a type of minor home occupation and are permitted uses in the residential districts. In the case of bed and breakfast establishments, the development is considered primarily a residential use with a secondary or accessory commercial use (the bed and breakfast). The main use, the dwelling, is occupied by the owner/operator who resides on site and operates the business out of their home. Currently there are no Bed and Breakfast operations with approved development permits in the Summer Village of Silver Sands.

In [Condominium Corporation No. 042 5177 v Kuzio, 2019 ABQB 814 \(Court of Queen’s Bench of Alberta\)](#), it is noted that an Airbnb operation is of a “commercial nature” and displays “all hallmarks of commercial enterprises” (e.g. advertising on websites to general public; having reservation systems, availability calendars, deposit and cancellation policies; accepting credit card payments; and charging service and cleaning fees.)

Within the Summer Village of Silver Sands, there are a minimum of 3 tourist homes operating as of Summer 2023. Community feedback on this topic provided during public engagement for the Summer Village’s Land Use Bylaw (seven public comments total) was not in favour of allowing tourist homes in the Summer Village. Of note, no comments referenced concerns or issues tourist homes currently operating in the Summer Village.

Municipalities throughout Alberta (particularly those near lakes and other recreational opportunities) have taken different approaches to regulating (or, not regulating) Tourist Homes within their boundaries. While some have chosen to prohibit, others have instituted development permitting requirements to allow for their controlled use. The following is a list of recent approaches to regulating this use undertaken by Summer Villages in Alberta within their Land Use Bylaws:

Summer Village	Amendment/Adoption Date	Approach
Argentia Beach	2022	Defined the use and prohibited
Golden Days	2023	Defined the use, and allowed with a development permit

Norglenwold	2022	Defined the use and prohibited
Parkland Beach	2018	Defined the use and allowed with a development permit
Rochon Sands	2019	Not defined, prohibits rental of guest houses
Sunbreaker Cove	2020	Defined the use and allowed with a development permit
Yellowstone	2012	Not defined, prohibits rental of guest houses

As an alternative to regulating Tourist Homes within the Land Use Bylaw, the Town of Sylvan Lake requires business licenses for Tourist Homes. The Summer Village does not currently have a program for business licenses within the municipality. In the absence of this program, we do not recommend this approach to address Tourist Homes in the Summer Village.

MPS Recommendation:

During first reading of proposed Bylaw 335-2023, Council considered allowing tourist homes within the Summer Village and requiring development permits for tourist homes to be time-limited (temporary), to allow for an annual review of the tourist home's compliance with Summer Village bylaws/policies, prior to the issuance of a new annual permit.

1	<p>If Council supports <u>allowing</u> the development of tourist homes in the Summer Village, MPS recommends the following amendments to the first read bylaw:</p> <ul style="list-style-type: none"> • That 'tourist homes' be included in the list of discretionary uses in the R1 and R2 Districts; and • That Section 9.28 - Tourist Homes be revised to include the following as 9.28.3 (and all following regulations be renumbered accordingly): <ul style="list-style-type: none"> ○ The development of a Tourist home in the Summer Village of Silver Sands shall require a Development Permit. A development permit for a Tourist home shall be issued for a temporary period up to but not exceeding 12 months.
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Single Detached Dwellings Above a Garage and Garage Suites

The proposed Land Use Bylaw allows for the development of garage suites (sleeping facility for temporary usage located within a detached garage). The proposed regulations state:




- The development of a garage suite is not allowed prior to the development of a single detached dwelling on a lot; and
- The maximum square footage of a suite cannot exceed more than fifty percent (50%) of the total floor area of the principal dwelling.

During first reading of proposed Bylaw 335-2023, Council requested clarification regarding the development of single detached dwellings where the main floor of the building was primarily occupied by a garage. MPS noted that one prospective development proponent in the Summer Village was looking to develop a primary dwelling above a garage, and that this may not be allowed given the current (and proposed new) regulations.


The following images are provided to Council for their information in assessing what forms of dwelling/garage combinations they feel may be compatible with the community.

Example	Image	MPS Observations	
1		<p>Could it be considered a single detached dwelling?</p> <p style="text-align: center;">No</p> <ul style="list-style-type: none"> • Main dwelling space occupies 2nd floor only. • No visible front door; garage doors faces the road/front yard. • Dwelling space has similar floor area as the garage. 	<p>Could it be considered a garage suite?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> • Habitable dwelling space developed above the accessory space. • Could be considered a garage suite, if: <ul style="list-style-type: none"> ○ A habitable, single detached dwelling is developed on the lot. ○ It complies with other regulations respecting setbacks, site coverage, floor area, and height.
2		<p>Could it be considered a single detached dwelling?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> • If main dwelling space occupies all or part of the 1st and 2nd floors. • Front door faces the road/front yard. • Dwelling has larger floor area than the garage and conforms to the minimum floor area requirements in the corresponding district. 	<p>Could it be considered a garage suite?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> • Could be considered a garage suite, if: <ul style="list-style-type: none"> ○ A habitable, single detached dwelling is developed on the lot. ○ The suite is developed within the second floor only (may require reconfiguration) ○ It complies with other regulations respecting setbacks, site coverage, floor area, and height.

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3		<p>Could it be considered a single detached dwelling?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> Habitable dwelling space occupies 2nd floor only. Front door faces road/front yard. Dwelling space has similar floor area as the garage. Habitable floor area of dwelling is greater than floor area of garage and conforms to the minimum floor area requirements in the corresponding district. 	<p>Could it be considered a garage suite?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> Habitable dwelling space developed above the accessory space. Could be considered a garage suite, if: <ul style="list-style-type: none"> A habitable, single detached dwelling is developed on the lot. It complies with other regulations respecting setbacks, site coverage, floor area, and height.
4		<p>Could it be considered a single detached dwelling?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> Habitable dwelling space occupies 1st and 2nd floors. Front door faces road/front yard. Dwelling space has similar floor area as the garage. Dwelling has a larger floor area than the garage and conforms to the minimum floor area requirements in the corresponding district. 	<p>Could it be considered a garage suite?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> Habitable dwelling space developed above the accessory space. Could be considered a garage suite, if: <ul style="list-style-type: none"> A habitable, single detached dwelling is developed on the lot. The suite is developed within the second floor only (may require reconfiguration) It complies with other regulations respecting setbacks, site coverage, floor area, and height.
5		<p>Could it be considered a single detached dwelling?</p> <p style="text-align: center;">Yes</p> <ul style="list-style-type: none"> Dwelling is located on main (only) floor. Front door faces road/front yard. Dwelling has a larger floor area than the garage and conforms to the minimum floor area requirements in the corresponding district. 	<p>Could it be considered a garage suite?</p> <p style="text-align: center;">No</p> <ul style="list-style-type: none"> Could not be considered a garage suite as the suite is not developed above the garage.

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6		Could it be considered a single detached dwelling?	Could it be considered a garage suite?
		No	No
		<ul style="list-style-type: none"> • Shop/garage has a larger floor area than the habitable area of the dwelling. 	<ul style="list-style-type: none"> • Could not be considered a garage suite as the suite is not developed above the garage.

MPS Recommendation:

1	<ul style="list-style-type: none"> • Revise the definition for “dwelling, single detached” to read (changes shown in bold): <i>means a building consisting of one (1) dwelling unit. A single detached dwelling is normally constructed on-site. However, a single detached dwelling may be constructed in pieces off-site, or even in one piece, with the piece(s) being transported to the site for assembly on-site and thus may be a modular dwelling. Single detached dwellings do not include manufactured home dwellings, mobile home dwellings, suites, park models, relocatable industrial accommodations (i.e. ATCO trailers), or recreational vehicles. A single detached dwelling must:</i> <ul style="list-style-type: none"> ○ <i>have a front door facing the road or clearly visible from the road directly into the main level of building;</i> ○ <i>occupy a greater floor area than the attached garage in the building; and</i> ○ <i>comply with orientation and design requirements in Section 9.3 -Building Orientation and Design.</i>
2	<ul style="list-style-type: none"> • Revise the definition for “habitable” to read (changes shown in bold and strikethrough): <i>means a room or enclosed space used or usable for human occupancy, including but not limited to kitchens, bedrooms, living rooms, family rooms, bathrooms, and dens, excluding NON-HABITABLE ROOMS which include bathrooms, laundries, pantries, foyers, hallways, entry ways, storage areas and rooms in basements and cellars used only for recreational purposes or any space in a dwelling providing a service function and not intended primarily for human occupancy.</i>

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To: The Summer Village of Silver Sands, Town Council, Consultants and Municipal Planning Services

Re: Proposed Land Use Bylaw regarding "Tourist Homes"

Date: August, 11, 2023

Myself, Ed Boudreau and Simone Letendre have been operating a "Tourist Home" in the Summer Village for the past 7 years. For the first 5 years we ran everything ourselves and we had our place advertised on Kijijji under Vacation Rentals. For the past 2 years we have been operating with Airbnb. Our fulltime residence is also in the village.

We switched to Airbnb for a couple of reasons. Operating by ourselves meant vetting the people who requested a reservation, the booking process and handling all of the transactions including collecting and returning the damage deposits which took up a lot of time. Airbnb does all of this. They vet all of the guests with confirmed identification checks, reservation screening and they also include \$3M USD host damage protection insurance, \$1M USD liability insurance and a 24 hour safety line for both us and our guests. We personally carry a \$1M CDN liability policy ourselves. Airbnb also provides literature and educational materials for hosts on how to operate a successful "Tourist Home" and for the guests on how to be respectful guest. There are minimum requirements that you must have before you can become a host with Airbnb like you must be vetted by them with a confirmed identification check. On the property your contact information must be available, you must have fire extinguishers, smoke and CO2 detectors and so on.

In the past 7 years there has not been one complaint, whether it be noise, parking, unleashed pets, parties or starting a fire during a fire ban as previously noted as a concern by others. We have personally spoken with our immediate neighbors to ensure they have no issues with our business and guests. In fact, one had mentioned it's great to see kids playing on the front lawn and even offered his yard for them to play on. I will say however, that many permanent and seasonal residents are guilty of excessive noise, parties with many vehicles parked on the main road and especially unleashed pets. All of which we have personally witnessed and as recent as the last August long weekend.

Some people have stated that "they can't see any upside or benefits to this type of business". Firstly, we market our location to avid golfers with the golf course being down the road and to fishermen who are looking for access to the tri lake area. The golf course currently employs 8 people who directly live in the village and 7 others from the surrounding communities. The golf course is the largest employer in and around the village and they also have the largest tax burden to pay every year.

As the golf course has continued to grow it's business, it has also spawned other business within the village such as catering and food sales which is 2 more people employed who directly live in the village. I am hoping with further growth there will be more opportunities for other business to develop and employ more people who live in the village. This is all a trickle down affect and who wouldn't want to work close to where they live?

Secondly, we recently rented the cabin to a couple who are working in BC but want to move back to the area as they have family in Gunn. They were here for 3-1/2 weeks and looked at acreages, cabins, houses and land to build on throughout Lac Ste. Anne County. 2 weeks ago they called me asking what the bylaws were regarding fences in Silver Sands because they found a property in Silver Sands they were interested in. I directed them to the bylaws on the web page. So without them staying here they would



not have considered buying the property. We have also rented to our neighbors friends who were out here for wedding party so they could stay close to the event. 2 years ago we rented the cabin for 5 weeks to a family of 4 who were just finishing building their house.

Thirdly, there are 3 of us who are operating "Tourist Homes" in the village which you can see on Airbnb when you search the area. Simone and myself are the oldest in operation at 7 years. Agata is the second oldest at 1-1/2 years and the last is Marcela who is less than a year. Marcela decided to try to Airbnb because she couldn't find appropriate full time renters for her property which sat vacant for 7 months. Since then she has had success with courteous renters, as we all have. If you had a full time renter in there who was a horrible neighbor you would have them for the duration of their lease and maybe longer. Is there thought to controlling full time rental properties and who would be allowed to rent them?

Lastly, I am for the bylaw if it makes sense but I can find no other Summer Village, Village, Hamlet, Town, the County of Parkland or even the County of Lac Ste. Anne who has or is drafting this type of bylaw regarding "Tourist Homes". With that said, if this type of business is required to be licensed then every business that operates within the village should be licensed as well, regardless of the type of business.

If we are proceeding that way, I would propose a similar business license that is employed by Seba Beach where a nominal fee is paid and the business is advertised on the Silver Sands web site under a new tab called "local business" so people can see what local services are offered in Silver Sands.

You can contact me at [REDACTED] or email me at [REDACTED] if you have any questions.

Thank you for your time,

Ed Boudreau

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August 13, 2023

Re: LUB bylaw no. 335-2023 public hearing

To the Summer Village of Silver Sands council,

I am in favor of having tourist homes in the summer village of Silver Sands. Businesses add economic stability to the municipality, they support other businesses in the village, bolster property sales in the village among other economic advantages. If the village is stagnant economically, it will not survive and eventually become part of a county. Growth is important for the village as a municipality.

I don't foresee tourist homes being a problem if they are using a platform such as Air BnB or VRBO, they are regulated extremely well. They are controlled essentially by "social media". If you are an undesirable renter or landlord either way you are black balled simply by reviews. You don't last long. I've personally used Air BnB and VRBO with much success, I've never had a problem and to my recollection nor have I heard of one.

I believe that property owners with guest can be more of a problem, with parking, noise, unsightly properties and so on. Also people b.macd

I think that a business license should be implemented for tourist homes and other businesses in the village. A fee can be charged for the business license and included in the fee could be an advertisement for the business, in a business directory on the village's website. This is a win\win for the businesses and the village. Also, tourist home businesses should be required to use a platform such as Air BnB or VRBO, this would lesson the burden on the village to control the tourist homes.

Ron Roberts

Silver Sands Golf Resort

Agata Kubacki
9 Hazel Ave
Silersands, AB

To: The Summer Village of Silver Sands, Town Council and Consultants

Re: Proposed Land Use Bylaw

Date: August, 15, 2023

All new bylaws proposed -

Upon review of the most recent upcoming changes to the Bylaw, specifically sections 6-9, there are many concerns, some of these bylaws infringe on our rights as property owners. In the city of Edmonton, my primary residence, if something does not conform with standards, a resident may collect signatures from neighboring property owners to allow an override of a specific bylaw/nonconformance. I suggest with the currently proposed changes that such a clause be put in place.

Additionally, it has been stated that some of these bylaws are put in place to protect our lakes, however they do not line up with those of Parkland County, therefore, you have a summer village that takes up a mute amount of shoreline lake front properties that would not make a significant difference or impact on the lake by just controlling those in the silver sands community, this would have to be a combined effort with Parkland county. My understanding is that they already have protection measures and permitting in place when it comes to lakes, control of lake front structures etc. will not make a difference on just those on the shoreline of the village, considering parkland county is the majority lake shore ownership for Lake Isle. Common sense tells me, should our village make these efforts, the efforts are pointless unless ALL communities on lake Isle conform. Such this feels as though it is a effort to control home owners in the village.

Tourist Homes -

There is no other Summer Village, Village, Hamlet, Town, the County of Parkland or even the County of Lac Ste. Anne who has or is drafting this type of bylaw regarding "Tourist Homes". With that said, if this type of business is required to be licensed then every business that operates within the village should be licensed as well, regardless of the type of business. There is a STR in Edmonton Bylaw.

I currently rent out my place as a short term rental, this allows me to make our future plan of full time residency a reality much quicker, I rent out my place for no more then 1/3 of the year the remaining 2/3 is occupied by my family, it makes no difference whether I rent to a stranger or friends, as my guests have been respectful and follow all rules, I have certain restrictions in place, which include renters must be 25+, following of noise rules, fire bans, parking etc. my guests have been majority families with children, and on occasion sports enthusiasts that want to go kayaking or canoeing – HOWEVER, they can do all of this and enter the village even without renting a property, being at a rental actually reduces waste/littering/parties and fires in unauthorized areas as they have a home to be able to do this, anyone supporting "non-tourist" homes, clearly does not understand that these guests can still access the lake, the village park, the roads and the community, and they are unregistered, where our guests are registered and aware of all required rules. Also, as parkland county does not have a similar by-law and

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we share the lake they host many STR (tourist home) properties, so you are not eliminating them you are just restricting them within 1km there are plenty more STR just on the parkland side.

Additionally, the platforms I use provide insurance, 24 hour safety contact lines, identification review, and other safety measures. Please let me know what a tourist home license will offer me. I already claim my STR on my taxes and pay taxes on this, the use and consumption of the lake/resources does not change by me having guests as I am not there.

Finally, having the village controlling my STR via bylaw, does not provide benefit to me or to the village, as all complaints need to be submitted to RCMP regardless shall it be a noise complaint etc. it is not the village who will respond—, there is no other person who wants to protect my asset and my home more so than myself. I have cameras on my property, noise monitoring system, keypad lock, and neighbors who have not complained (whom have been advised of the STR, and my contact info), etc. I have found that this home being occupied (renter or myself), creates a deterrent for theft.

Thank you for your time,

Agata Kubacki

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From: John and Shelley Frederick [REDACTED]
Sent: Friday, August 18, 2023 10:44 PM
To: Brad Macdonald <b.macdonald@munplan.ab.ca>
Subject: Silver Sands Bylaw Review

Hello,

My name is Shelley Frederick from 16 Ash Ave (it is a corner lot). We were very excited to be able to move and build here for so many reasons; but, it has been quite a process and to be honest a very frustrating and encompassing experience for us when trying to make our dreams a reality. But to get to the main point, we have been told that they will be taking out the junction (culvert) that has been there on Silver Sands Drive before we purchased the property. Why were we not told that a new junction was being put in and that the other one was being removed? We have already had some plans drawn up from hiring an architect/engineer and now that money and dreams for what we have been dreaming of for three years is becoming a memory. It is now delaying us in building. For us to use the new junction is definitely not as feasible as there will be a great deal of money necessary for elevation work as that entrance goes right into where all the water sits. It will make it much more difficult dealing with weather! It makes more sense to build on the hill and have the house and the garage right where they were just larger and newer (as this house is not habitable). The other big questions are... are all the other junctions such as ours going to be removed as well? Why?

Other questions that we have include:

- Is there a twenty-five year capital plan that is accessible to us where there is mention of new development and maintenance?
- Is there an infrastructure plan that is accessible to us?
- Is there an access management plan that is accessible to us?
- Is there a reason for the changes for these junctions or is it arbitrary? Safety issue? (Can't really understand that as the speed limit is low and there are no buses and we are at the end of the road). Where are the documents that approved these plans?
- Why wasn't it made known?
- When the lots were combined (16 and 17), there was no mention of losing an approach. Shouldn't we have been told?

My husband and I appreciate your time.

Thank you,

Shelley Frederick

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NOTE: NEW CONTACT INFORMATION FOR THE SUMMER VILLAGE OF SOUTH VIEW

Summer Village of South View - www.summervillageofsouthview.com

NEW - email: svsouthview@outlook.com

NEW - phone: 780-967-0271

NEW - Assistant CAO/Administration Contact - Angela Duncan

From: Tim Crebas

Sent: Friday, August 11, 2023 5:12 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

Subject: Application to be put on the agenda for the August council meeting

Good Day,

We are Caroline and Tim Crebas from 13 Poplar Avenue and we have two items we would like to bring to council for their consideration.

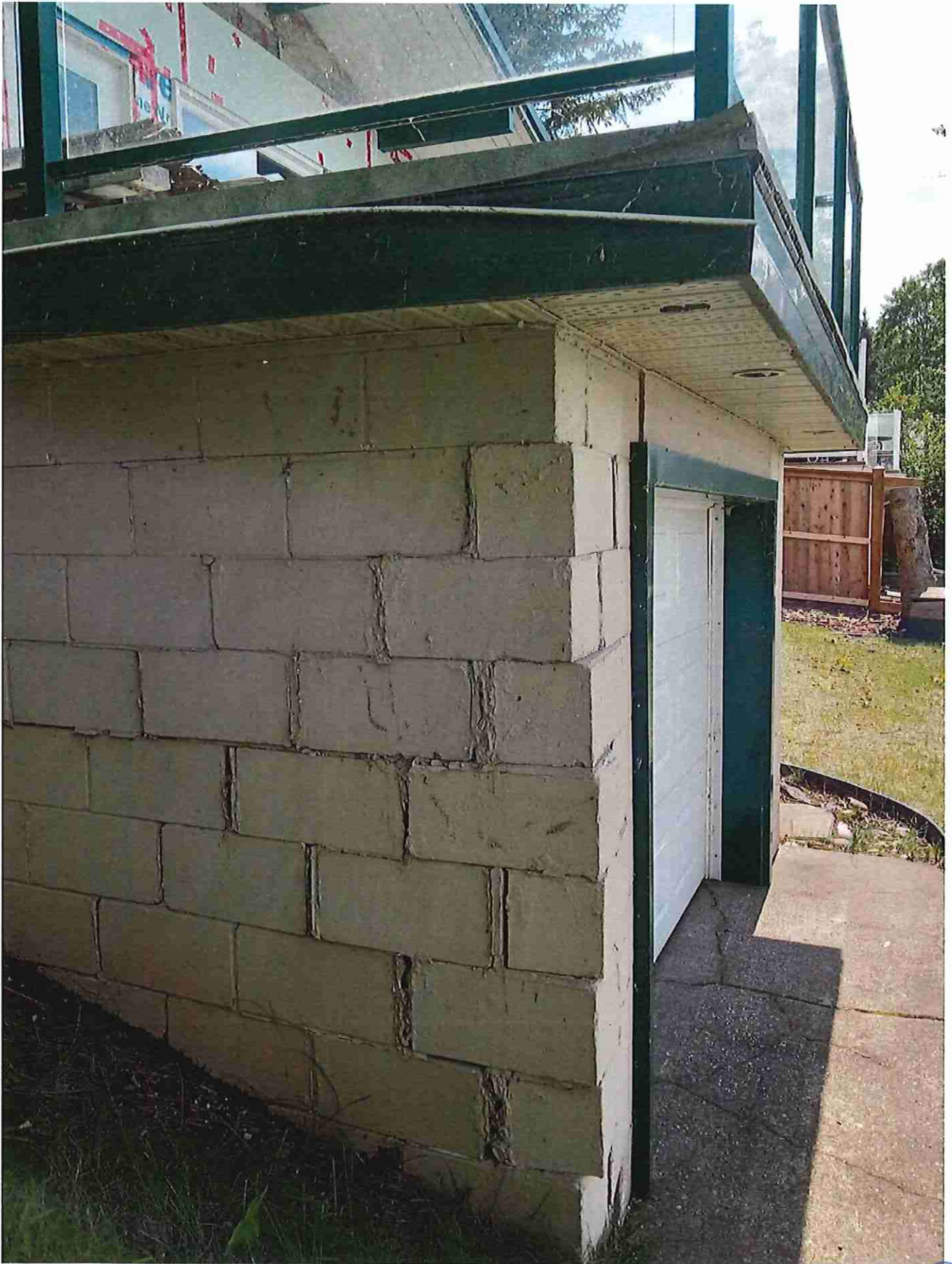
Item one: A variance from what the compliance officer is requiring for an 8 meter setback from the lake. We needed to replace our foundation because of damage caused by two ice quakes (Find attached two pictures of the damaged foundation). The existing foundation is cinder blocks on a concrete footing. In order to safely replace the foundation, we were told that we should move the cabin. We looked at costs and felt it would be within our budget to go to a full basement (whereas we had a partial basement previously with outside access). We had a deck on the west side of the cabin and talking with experts calculated that if we closed in a portion of the deck area we would have space to have a set of inside stairs. We also were going to put on a new roof to give us much better R-value and replace the rest of the existing windows with triple pane windows, to help make our cabin much more energy efficient. We were under the impression that we would be able to be grandfathered and place our cabin back on the original footprint. However, the compliance officer stated that he requires to have the cabin with an 8 meters front yard setback. This creates multiple problems, we will have to find temporary storage for our boat and seacan, we would have to cut down multiple mature trees, bring back the house mover and dig up the septic tank. The septic tank would have to remain above ground until after the house is placed on the new foundation. The costs to complete all of these items will be between 36 and 42 thousand dollars. The distance from the existing retaining wall (on the lake side) to the edge of the old foundation of the boat house is about 9 feet. (2.76 meters) The boat house extended 12 feet out from the rest of the cabin foundation and was heated. The deck above the boathouse was 13 feet 8 inches by 13 feet. The distance from the back side of the cabin (not on lake side) to the septic tank is between 88 and 91 inches. (2.28 meters) The combined distance of these two areas is 5.04 meters. I do not at this time know what the required setback for a septic tank is (distance from the foundation to the tank). We are applying to have a 3.4 to 4-meter variance to bring the cabin footprint between 4 and 4.76 meters from the retaining wall. This does mean that we would still have to dig up the septic tank and relocate it, but could do this after the cabin is placed on the new foundation. The compliance officer also stated that in the 100 year flood plan the cabin footprint was too low. With the new foundation we would raise the basement floor 12 inches to be out of the flood zone.

Item two: There are lots of mature to old trees in the summer village and on village owned land you pay to regularly have trees removed. My suggestion is to have a lumber company pay to have said trees cut down and sold to a pulp mill. Or secondarily contact a pulp mill and let them buy some trees every 5 years or so. this effectively makes green space safer and saves the village money.

Thank you for your time and consideration. Please contact us if you require additional pictures or information.

Caroline and Tim Crebas

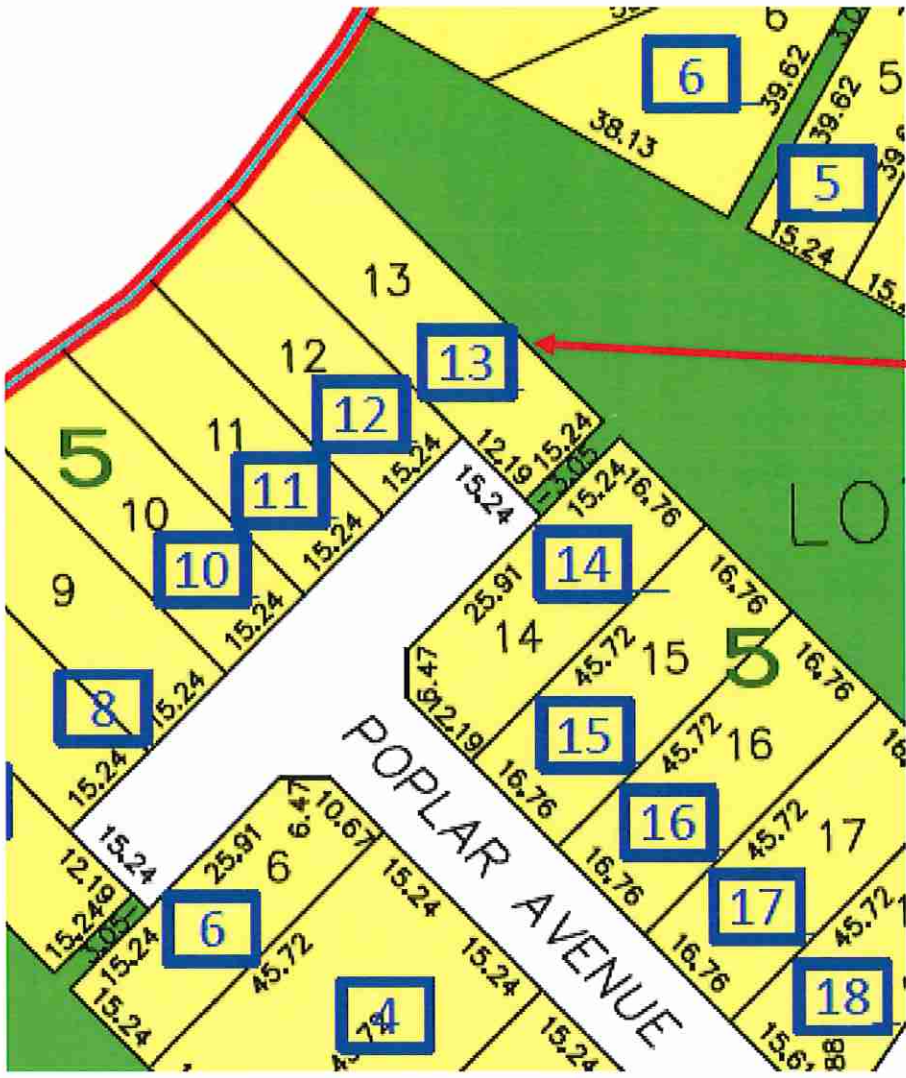
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13 Poplar Avenue

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(9) If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83;
2022 c16 s9(83)

Airport vicinity regulations

693(1) The Minister may make regulations

- (a) establishing airport vicinity protection areas surrounding airports;
- (b) controlling, regulating or prohibiting any use and development of land within an airport vicinity protection area.

(2) Unless the contrary is expressed in regulations made under subsection (1), those regulations

- (a) operate despite any statutory plan, land use bylaw or other regulations under this Part, and
- (b) are binding on any subdivision authority, development authority and subdivision and development appeal board and the Land and Property Rights Tribunal.

(3) If a municipality is affected by a regulation under subsection (1), the municipality must amend the statutory plan relating to that area and its land use bylaw to conform with the regulation.

(4) Section 692 does not apply to an amendment pursuant to subsection (3).

(5) A regulation under subsection (1) may apply generally or specifically in Alberta.

RSA 2000 cM-26 s693;2020 cL-2.3 s24(41);2020 c39 s10(55)

Development in floodways

693.1(1) The Lieutenant Governor in Council may make regulations

- (a) controlling, regulating or prohibiting any use or development of land that is located in a floodway within a municipal authority, including, without limitation, regulations specifying the types of developments that are authorized in a floodway;

- (b) exempting a municipal authority or class of municipal authorities from the application of all or part of this section or the regulations made under this subsection, or both;
 - (c) modifying or suspending the application or operation of any provision of this Act for the purposes of giving effect to this section;
 - (d) defining, or respecting the meaning of, "floodway" for the purposes of this section and the regulations made under this subsection.
- (2) Unless the contrary is expressed in regulations made under subsection (1), those regulations
- (a) operate despite any statutory plan, land use bylaw or other regulations under this Part, and
 - (b) are binding on any subdivision authority, development authority and subdivision and development appeal board and the Land and Property Rights Tribunal.
- (3) If a municipal authority is affected by a regulation made under subsection (1), the municipal authority must amend any relevant statutory plan and its land use bylaw to conform with the regulation.
- (4) Section 692 does not apply to an amendment pursuant to subsection (3).

2013 c21 s2;2020 cL-2.3 s24(41)

Regulations**694(1)** The Minister may make regulations

- (a) respecting applications for the subdivision and development of land;
- (a.1) providing for an alternative period of time for the subdivision authority or the development authority to review the completeness of an application or make a decision on an application under this Part or under the regulations;
- (b) respecting subdivision and development standards and requirements;
- (b.1) repealed 2019 c22 s10(24);
- (c) respecting the information to be contained in a subdivision authority's and a development authority's notice of a decision;

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June 7, 2023

To Council of Summer Village of Silver Sands

Box 8

Alberta Beach, AB

TOE OAO

On May 20 2023, we attended the Silver Sands Land Use Bylaw Open House. Thank you to the staff from Municipal Planning Services and Summer Village Administration for the presentation. It was very interesting and informative.

We realized that there were some vacant lot owners from the Village who were able to obtain a permit to allow them to occupy their lots with their RV's. We'd like to describe what occurred to us and how that caused our lot and RV to be missed in the Notice of Nonconformance letters that were given in September, 2021 to RV's on vacant lots. We were told that there was a Notice/Letter attached to RV units indicating they were now in Nonconformance of the Bylaw after which the landowners received a registered letter in the mail. Upon following up with the Village, landowners were able to obtain a permit.

We purchased Lots 7 and 8 on Hillside Crescent in 1999. Since that summer up until May 6, 2017, so totalling eighteen years we stored our RV on our lot year round and used our RV throughout the summer on weekends and the occasional weekdays. Unfortunately on May 6, 2017, we arrived at our lake lot to find our 5th wheel trailer had been stolen. We reported immediately to the RCMP in Evansburg and later that summer, we again purchased an RV unit. We have continued to frequent our lot for our pleasure and with our grandchildren since the summer of 2017 but we do not store our RV on our lot. Our RV was not on our property when the Development Officer went through the Village to post Nonconformance letters to the RV's on September, 2021. Had our RV unit been onsite as it had been for years on end, we would have been notified of the situation and we definitely would have applied for a permit. I have reviewed Village minutes and I do find reference to the Development Officer Tony Sonnleitner being present to discuss options for Council to consider with respect to recreational vehicles and our Land Use Bylaw. I don't find further clarification as to what those options were.

As it was discovered by ourselves at the Land Use Bylaw Open House last month, we were not able to respond to the nonconformance of our RV Unit being stored and used on our Silver Sands property in September 2021 because simply our RV was not present on our lot on that day. Would council

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consider our conversation as per this letter and in person with council if required, to apply for a permit as we feel our situation did not allow us to apply at the time in question? Again, thank you for receiving our concerns and looking forward to a resolution. As always, we enjoy the Village and respect the work being done for the Village at all times.

Respectfully

Gerry & Michelle Berlinguette

[Redacted]

[Redacted]

[Redacted]

From: John and Shelley Frederick [REDACTED]
Sent: Friday, August 18, 2023 10:44 PM
To: Brad Macdonald <b.macdonald@munplan.ab.ca>
Subject: Silver Sands Bylaw Review

Hello,

My name is Shelley Frederick from 16 Ash Ave (it is a corner lot). We were very excited to be able to move and build here for so many reasons; but, it has been quite a process and to be honest a very frustrating and encompassing experience for us when trying to make our dreams a reality. But to get to the main point, we have been told that they will be taking out the junction (culvert) that has been there on Silver Sands Drive before we purchased the property. Why were we not told that a new junction was being put in and that the other one was being removed? We have already had some plans drawn up from hiring an architect/engineer and now that money and dreams for what we have been dreaming of for three years is becoming a memory. It is now delaying us in building. For us to use the new junction is definitely not as feasible as there will be a great deal of money necessary for elevation work as that entrance goes right into where all the water sits. It will make it much more difficult dealing with weather! It makes more sense to build on the hill and have the house and the garage right where they were just larger and newer (as this house is not habitable). The other big questions are... are all the other junctions such as ours going to be removed as well? Why?

Other questions that we have include:

- Is there a twenty-five year capital plan that is accessible to us where there is mention of new development and maintenance?
- Is there an infrastructure plan that is accessible to us?
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- Why wasn't it made known?
- When the lots were combined (16 and 17), there was no mention of losing an approach. Shouldn't we have been told?

My husband and I appreciate your time.

Thank you,

Shelley Frederick

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Property

John and Shelley Frederick [REDACTED] >

Mon 8/21/2023 2:05 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

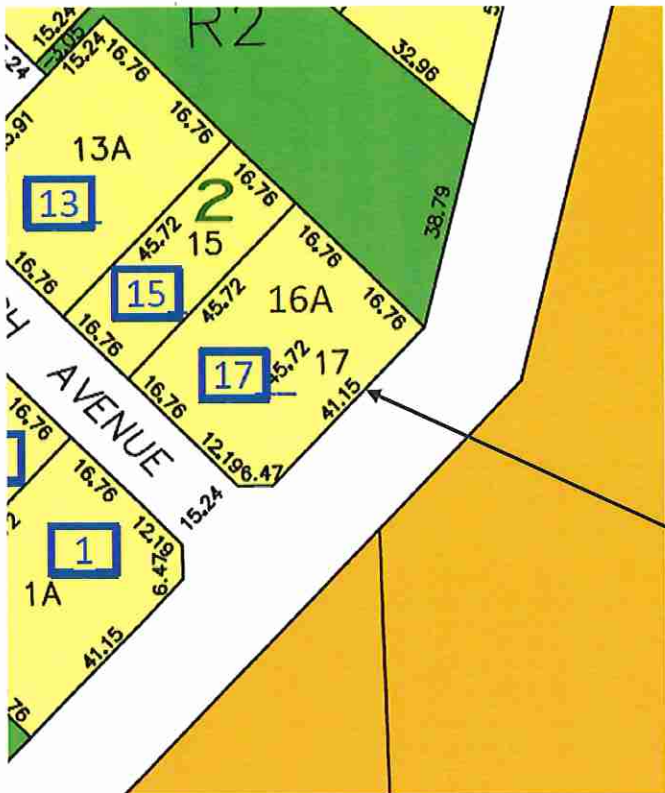


I think from the pictures you can see from the slop of the hill why it would definitely be easier and more affordable to build where the existing house and garage are which would mean using the original junction.

Sincerely,

Shelley Frederick

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17 Ash Avenue

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Summer Village of Silver Sands Council Policy

Number	Title		
C-ENV-CUL-1	Culvert Policy		
Approval	Approved		Last Revised
(CAO initials)	Resolution No:	101-19	Resolution No:
	Date:	June 28-19	Date:

Purpose

To establish the responsibility and size for culverts to ensure proper and adequate drainage throughout the ditching system in the Summer Village. Each residential driveway is required to have a proper culvert installed to aid in the removal of water away from the property.

Policy Statement

The Summer Village of Silver Sands recognizes the need to establish a culvert policy as culverts are an integral part of the Summer Village's overall drainage system.

Responsibility

No person shall obstruct any drainage ditch or impede the flow of water within the Summer Village of Silver Sands.

No person shall install any culvert within the Summer Village of Silver Sands without authorization of the municipality.

Culvert Sizes and Installation

All driveways into residential properties shall have a culvert of 12" (300 mm) in diameter and shall be 20' (6 m) in length excepting those streets designated as main drainage routes where culvert sizes and lengths are to be determined by the municipality.

Installation must be at the direction of the Summer Village so as to retain proper grade level and drainage and is to be undertaken by an experienced contractor on behalf of the resident. An Approach Installation Application must be completed and is attached as Schedule "A".

Policy Notes

Requests for the purchase of culverts, replacement culverts and/or culverts for additional approaches or extensions to existing approaches must be made in writing to Council and will be authorized at Council's discretion.

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Summer Village of Silver Sands Council Policy

Requests for the Municipality to cost-share in ditching/drainage work and/or the installation of a culvert must be made in writing to Council and will be authorized at Council's discretion.

Revisions:

Resolution Number	MM/DD/YY

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Summer Village of Silver Sands Council Policy

Schedule "A"



APPLICATION FOR APPROACH CONSTRUCTION

SUMMER VILLAGE OF SILVER SANDS
Box 8 Alberta Beach, AB T0E 0A0
T 587.873.5765 F 780.967.0431
E administration@wildwillowenterprises.com

Proposed Approach Location			
Plan	Block	Lot	Municipal Address

Applicant/Landowner Information	
Applicant Name: _____	Registered Owner Name(s) (if different from applicant): _____
Mailing Address: _____	Mailing Address: _____
City, Prov: _____ Postal Code: _____	City, Prov: _____ Postal Code: _____
Ph: _____ Cell: _____	Ph: _____ Cell: _____
Email: _____	Email: _____

Reason for Changing Existing Approach or Requesting New Approach

<input type="checkbox"/> New Approach <input type="checkbox"/> Existing Approach

Authorization
I hereby make application to construction an approach in accordance with the attached plan, Summer Village of Silver Sands Engineering Design Standards (latest version), and at the location shown on the sketch plan on reverse of this form.
Date of Application _____ Signature of Applicant _____

FOR SUMMER VILLAGE USE ONLY – Application Approval		
APPLICATION NO.: _____		
Date Approved (YYYY-MM-DD) _____	Name of SV of Silver Sands Representative _____	Signature _____
SPECIAL PROVISIONS: _____		

FINAL INSPECTION ACCEPTED		
Date Approved (YYYY-MM-DD) _____	Name of SV of Silver Sands Representative _____	Signature _____

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Summer Village of Silver Sands, Box 8, Alberta Beach, AB T0E 0A0 (587-873-5765).

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Summer Village of Silver Sands Council Policy

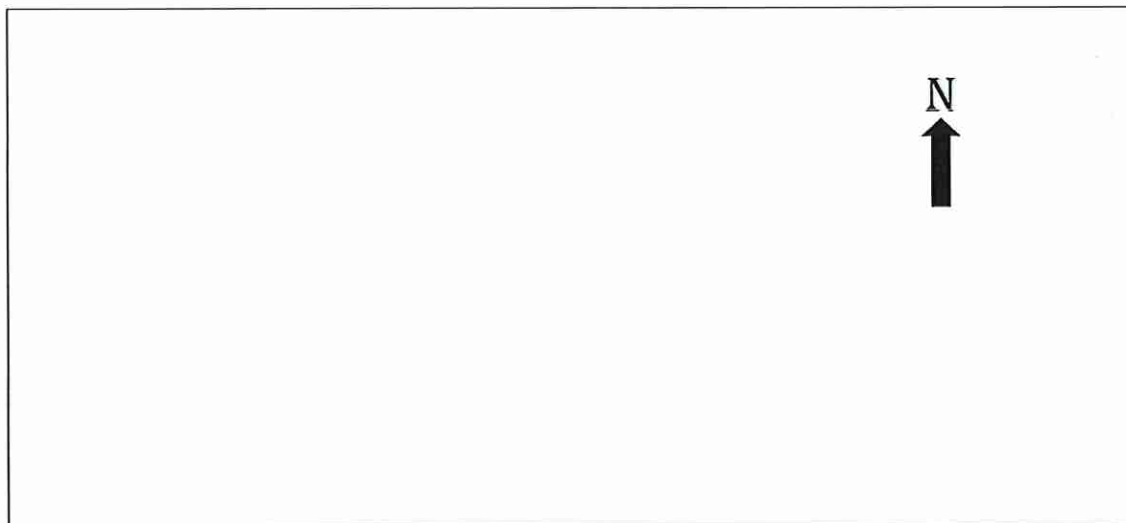
Notes:

1. Each parcel of land can have one approach for access as per Summer Village policy. An additional approach is subject to approval by the Summer Village and will be constructed by the owner at their own cost.
2. Approaches shall be constructed to Summer Village Policy and Engineering Design Standards drawings.
3. All approaches shall meet or exceed Summer Village of Silver Sands Engineering Design Standards. Please attach schematic / drawing of approach indicating the manner in which it is to be constructed.
4. Applicant to notify the Summer Village of Silver Sands when approach is complete and ready for inspection.
5. Proposed new approach locations should be inspected prior to construction to verify spacing and sightlines.
6. Applicant to contact Alberta One Call and locate all utilities prior to construction.

The Sketch Plan should indicate the following:

- Location of proposed Approach, dimensioned from the closest property corner
- Boundaries of the land parcel including dimensions
- All drainage courses
- All roads adjacent to the parcel labeled
- Location of any existing approach(es) (residential, field, or industrial) on both sides of the road
- North arrow for orientation

Please indicate proposed location by placing flagged stakes at both sides of the intended approach if on site meeting with Summer Village of Silver Sands representative is not possible.





APPLICATION FOR APPROACH CONSTRUCTION

SUMMER VILLAGE OF SILVER SANDS
 Box 8 Alberta Beach, AB T0E 0A0
 T 587.873.5765 F 780.967.0431
 E administration@wildwillowenterprises.com

Proposed Approach Location			
Plan	Block	Lot	Municipal Address

Applicant/Landowner Information	
Applicant Name: _____ _____ Mailing Address: _____ City, Prov: _____ Postal Code: _____ Ph: _____ Cell: _____ Email: _____	Registered Owner Name(s) (if different from applicant): _____ _____ Mailing Address: _____ City, Prov: _____ Postal Code: _____ Ph: _____ Cell: _____ Email: _____

Reason for Changing Existing Approach or Requesting New Approach
_____ _____ _____
<input type="checkbox"/> New Approach <input type="checkbox"/> Existing Approach

Authorization		
I hereby make application to construction an approach in accordance with the attached plan, Summer Village of Silver Sands Engineering Design Standards (latest version), and at the location shown on the sketch plan on reverse of this form.		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Date of Application _____</td> <td style="width: 50%; border: none;">Signature of Applicant _____</td> </tr> </table>	Date of Application _____	Signature of Applicant _____
Date of Application _____	Signature of Applicant _____	

FOR SUMMER VILLAGE USE ONLY – Application Approval		
APPLICATION NO.: _____ -		
Date Approved (yyyy-mm-dd) _____	Name of SV of Silver Sands Representative _____	Signature _____
SPECIAL PROVISIONS: _____ _____		
FINAL INSPECTION ACCEPTED		
Date Approved (yyyy-mm-dd) _____	Name of SV of Silver Sands Representative _____	Signature _____

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Summer Village of Silver Sands, Box 8, Alberta Beach, AB T0E 0A0 (587-873-5765).

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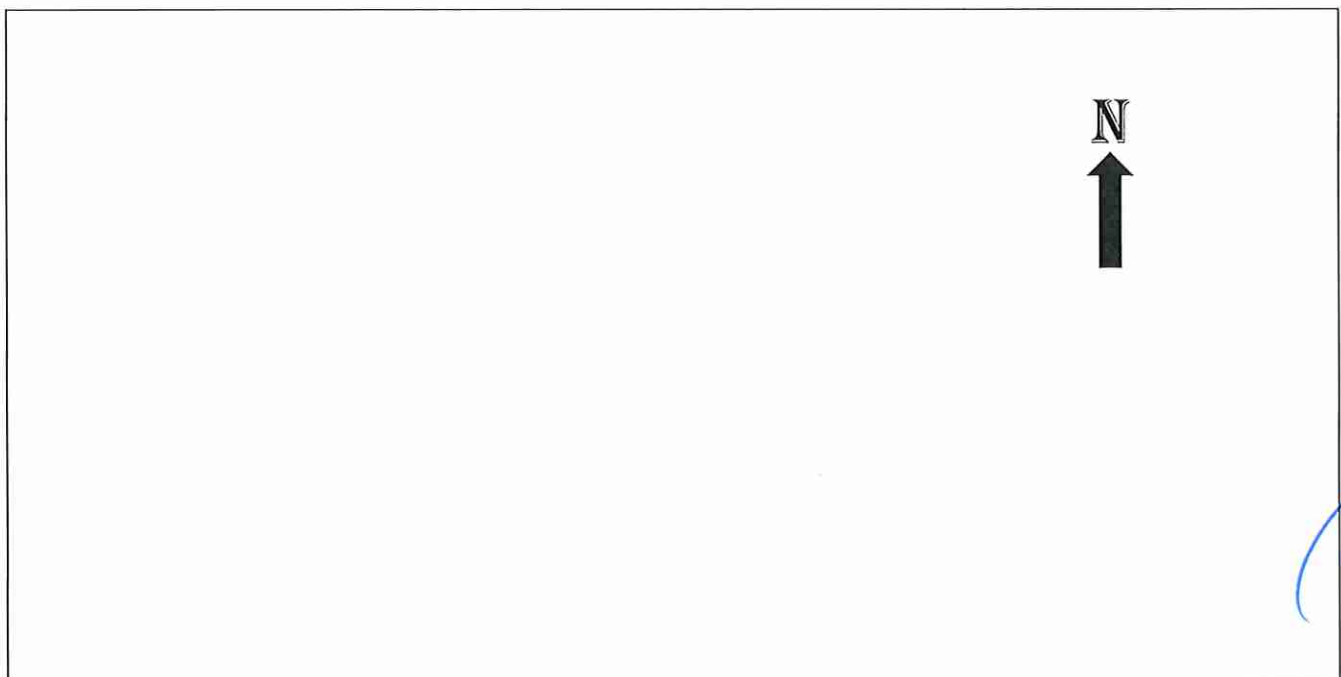
Notes:

1. Each parcel of land can have one approach for access as per Summer Village policy. An additional approach is subject to approval by the Summer Village and will be constructed by the owner at their own cost.
2. Approaches shall be constructed to Summer Village Policy and Engineering Design Standards drawings.
3. All approaches shall meet or exceed Summer Village of Silver Sands Engineering Design Standards. Please attach schematic / drawing of approach indicating the manner in which it is to be constructed.
4. Applicant to notify the Summer Village of Silver Sands when approach is complete and ready for inspection.
5. Proposed new approach locations should be inspected prior to construction to verify spacing and sightlines.
6. Applicant to contact Alberta One Call and locate all utilities prior to construction.

The Sketch Plan should indicate the following:

- Location of proposed Approach, dimensioned from the closest property corner
- Boundaries of the land parcel including dimensions
- All drainage courses
- All roads adjacent to the parcel labeled
- Location of any existing approach(es) (residential, field, or industrial) on both sides of the road
- North arrow for orientation

Please indicate proposed location by placing flagged stakes at both sides of the intended approach if on site meeting with Summer Village of Silver Sands representative is not possible.



Silver Sands - Development Permit Application (Variance Application) 13 Poplar Avenue

Tony Sonnleitner <pcm1@telusplanet.net>

Sat 8/19/2023 10:31 AM

To: Tim Crebas

Cc: Summer Village Office <administration@wildwillowenterprises.com>

4 attachments (5 MB)

Crebas Cabin Lake Plot Plan.pdf; DEVELOPMENT PERMIT APPLICATION PACKAGE - February 24, 2018.pdf; View of Foundation 1.pdf; View of Foundation 2.pdf;

August 19, 2023

File:

23DP04-31

Caroline & Tim Crebas



Dear Caroline & Tim:

**Re: Development Permit Application (Variance)
Plan 223 MC, Block 5, Lot 13 : 13 Poplar Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

Per our recent discussion on the subject, I have attached a copy of the Development Permit Application Package for the Summer Village of Silver Sands.

Since our discussion, I have been doing considerable research on the opportunities and implications of the development as you propose it, as follows:

1. **Front Yard Setback** – The Lakefront Lot setback as specified in the current Land Use Bylaw is a minimum of 8.0 m (26.2 ft.), where you propose 3.73 m (12.2 ft.), a variance of 53%; where as Development Officer I am granted authority to vary 20%. Hence, an application of this nature must be referred to the Municipal Planning Commission for the Summer Village of Silver Sands.
2. **Municipal Government Act, Section 693 Development in Floodways**
Where the development as it existed was subject to "ice-push" damage, the site is deemed unsuitable for the proposed use, as there is reasonable expectation that such event is likely to reoccur. Discussion with Bruce Van Os, Alberta Forestry and Parks, has revealed that such Lands would be deemed hazard lands. Further, it was his assessment that Shoreline Modification of a magnitude necessary to prevent impacts from Ice Push Events would not be authorized by his department.

Upon referral of such an application to the Municipal Planning Commission for the Summer Village of Silver Sands (MPC), it would be my recommendation to that body that the development as proposed be refused due to the likelihood that the new building would be subject to future negative impacts from the Lake.

Note: Appeal of the MPC decision would be to the Land and Property Rights Tribunal.

I understand that you have sought audience with the Council for the Summer Village of Silver Sands at the next regular meeting of Council. I will attend to answer question where Council may have such.

Regards,

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands
(780) 718-5479

Sent from [Mail](#) for Windows

46



Summer Village of Silver Sands

HAND DELIVERED
 REGISTERED MAIL

ENFORCEMENT ORDER

Section 546, *Municipal Government Act*
RSA 2000, c. M-26.

November 25, 2022

File: 22STOP05-31

5

Dear Sir:

**RE: Enforcement Order with respect to the unsightly condition of the Lands
Plan 074 0530, Block 6, Lot 5 : [REDACTED] (the "Lands")
Summer Village of Silver Sands**

In my capacity as a Designated Officer of the Summer Village of Silver Sands, in the Province of Alberta, I am hereby issuing a Stop Order pursuant to s.546 of the *Municipal Government Act* RSA 2000, c. M-26, as amended with respect to the following lands:

PLAN 074 0530
BLOCK 6
LOT 5
EXCEPTING THEREOUT ALL MINES AND MINERALS

(the "Lands")

Section 546 of the *Municipal Government Act* states that:

s. 546

- (1) If, in the opinion of a designated officer, a structure, excavation or hole is dangerous to public safety or property, because of its unsightly condition, is detrimental to the surrounding area, the designated officer may by written order
 - (a) require the owner of the structure to
 - (i) eliminate the danger to public safety in the manner specified, or
 - (ii) remove or demolish the structure and level the site;
 - (b) require the owner of the land that contains the excavation or hole to
 - (i) eliminate the danger to public safety in the manner specified, or

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Summer Village of Silver Sands

- (ii) fill in the excavation or hole and level the site;
- (c) require the owner of the property that is in an unsightly condition to
 - (i) improve the appearance of the property in the manner specified, or
 - (ii) if the property is a structure, remove or demolish the structure and level the site.
- (2) The Order may
 - (a) state a time within which the person must comply with the Order;
 - (b) state that if the person does not comply with the Order within a specified time, the municipality will take the action or measure at the expense of the person.

In my opinion, as a Designated Officer of the Summer Village of Silver Sands, I find that the Lands are in an unsightly condition as a result of:

1. The existence upon the Lands of a derelict shed, construction materials, and other miscellaneous junk, garbage, and debris, as depicted in the attached photographs; and
2. The Lands are not being maintained in an aesthetic condition, specifically, the grass, weeds, and other vegetation have been allowed to overgrow unabated.

I have attached a photograph taken during my inspections dated October 20, 2022, and which form part of the basis upon which I have concluded that the Lands are in an unsightly condition.

You are hereby ordered to remedy the unsightly and dangerous condition by:

1. Removing from the Lands the derelict shed, construction materials, and other miscellaneous junk, garbage, and debris, as depicted in the attached photographs; and
2. Mowing the grass, removing the weeds, trimming the other vegetation, and restoring the Lands to an aesthetically acceptable condition, including ensuring all refuse and debris has been removed from the site and properly disposed of.

The above work must be completed on or before 4:30 P.M. on December 15, 2022.

Pursuant to s.550(1) of the *Municipal Government Act*, you are hereby advised that the Summer Village may take whatever actions or measures are necessary to address the unsightly condition of the property. If you do not comply with this Stop Order within the specified time limits imposed, the Summer Village of Silver Sands may take the action necessary to address the condition of the Lands at your expense, including proceeding before the Court for a Court Order in support of the enforcement of this Stop Order.

Please be advised that the expenses and costs of actions or measures taken by the Summer Village of Silver Sands under this section are an amount owing to the Summer Village by you.

Pursuant to s.553.1(1)(c) the said money owing to the Summer Village may be added to the tax roll of **any property** for which you are the assessed person.

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Summer Village of Silver Sands

An owner or occupier or other person to whom this Stop Order is directed and who considers themselves aggrieved by the Stop Order, may by written notice request that the Municipal Council review the Order within Seven (7) days of the date of the Order. This appeal may be sent to the Summer Village at:

Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta T0E 0A0
Contact the Development Officer at (780) 718-5479

Yours truly,
SUMMER VILLAGE OF SILVER SANDS

Per: Tony Sonnleitner
Designated Officer for the Summer Village of Silver Sands
Attach.



Summer Village of Silver Sands

Photographs taken of the subject Lands, described as Plan 074 0530, Block 6, Lot 5 : [REDACTED]
[REDACTED] on October 20, 2022 by the Designated Officer for the Summer Village of Silver Sands.



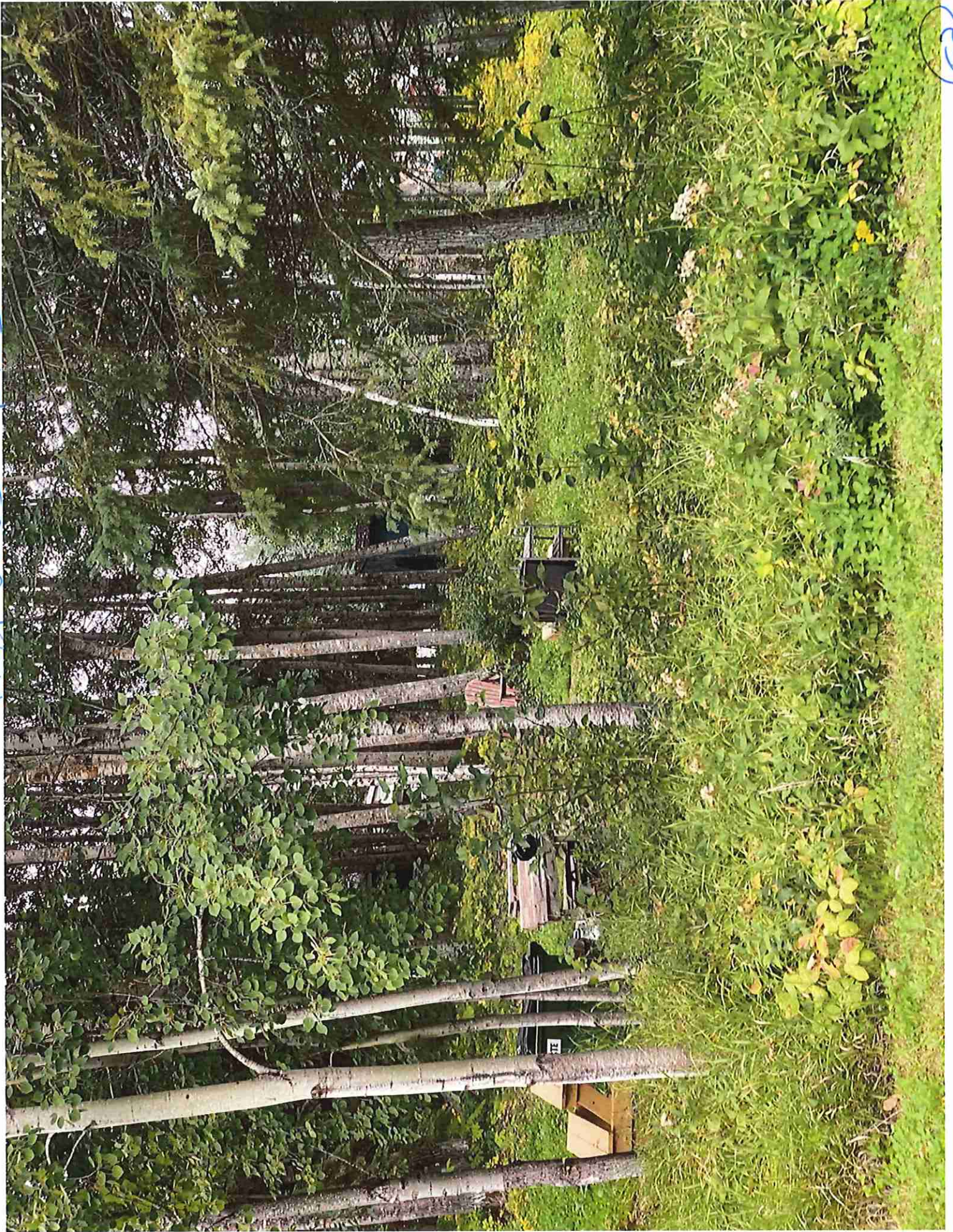
50

Aug 22 '23
pics



(5)

Aug 22 '23 pics



52



Summer Village of Silver Sands

HAND DELIVERED
 REGISTERED MAIL

ENFORCEMENT ORDER

Section 546, *Municipal Government Act*
RSA 2000, c. M-26.

November 25, 2022

File: 22STOP06-31

Dear Mr. [REDACTED]:

**RE: Enforcement Order with respect to the unsightly condition of the Lands
Plan 074 0530, Block 6, Lot 8 : [REDACTED] (the "Lands")
Summer Village of Silver Sands**

In my capacity as a Designated Officer of the Summer Village of Silver Sands, in the Province of Alberta, I am hereby issuing a Stop Order pursuant to s.546 of the *Municipal Government Act* RSA 2000, c. M-26, as amended with respect to the following lands:

PLAN 074 0530
BLOCK 6
LOT 8
EXCEPTING THEREOUT ALL MINES AND MINERALS

(the "Lands")

Section 546 of the *Municipal Government Act* states that:

s. 546

- (1) If, in the opinion of a designated officer, a structure, excavation or hole is dangerous to public safety or property, because of its unsightly condition, is detrimental to the surrounding area, the designated officer may by written order
 - (a) require the owner of the structure to
 - (i) eliminate the danger to public safety in the manner specified, or
 - (ii) remove or demolish the structure and level the site;
 - (b) require the owner of the land that contains the excavation or hole to
 - (i) eliminate the danger to public safety in the manner specified, or

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Summer Village of Silver Sands

- (ii) fill in the excavation or hole and level the site;
- (c) require the owner of the property that is in an unsightly condition to
 - (i) improve the appearance of the property in the manner specified, or
 - (ii) if the property is a structure, remove or demolish the structure and level the site.
- (2) The Order may
 - (a) state a time within which the person must comply with the Order;
 - (b) state that if the person does not comply with the Order within a specified time, the municipality will take the action or measure at the expense of the person.

In my opinion, as a Designated Officer of the Summer Village of Silver Sands, I find that the Lands are in an unsightly condition as a result of:

1. The existence upon the Lands of two (2) sheds, construction materials, automotive parts, household items, other chattels, metal, scrap wood, construction debris, and other miscellaneous junk, garbage, and debris on the Lands, as depicted in the attached photographs. The presence of these materials detracts from the aesthetics of the community and has a detrimental effect on the surrounding lands; and
2. The Lands are not being maintained in an aesthetic condition, specifically, the grass, weeds, and other vegetation have been allowed to overgrow unabated.

I have attached a photograph taken during my inspections dated October 20, 2022, and which form part of the basis upon which I have concluded that the Lands are in an unsightly condition.

You are hereby ordered to remedy the unsightly and dangerous condition by:

1. Removing from the Lands the two (2) sheds, construction materials, automotive parts, household items, other chattels, metal, scrap wood, construction debris, and other miscellaneous junk, garbage, and debris on the Lands, as depicted in the attached photographs; and
2. Mowing the grass, removing the weeds, trimming the other vegetation, and restoring the Lands to an aesthetically acceptable condition, including ensuring all refuse and debris has been removed from the site and properly disposed of.

The above work must be completed on or before 4:30 P.M. on December 15, 2022.

Pursuant to s.550(1) of the *Municipal Government Act*, you are hereby advised that the Summer Village may take whatever actions or measures are necessary to address the unsightly condition of the property. If you do not comply with this Stop Order within the specified time limits imposed, the Summer Village of Silver Sands may take the action necessary to address the condition of the Lands at your expense, including proceeding before the Court for a Court Order in support of the enforcement of this Stop Order.

Please be advised that the expenses and costs of actions or measures taken by the Summer Village of Silver Sands under this section are an amount owing to the Summer Village by you.

54



Summer Village of Silver Sands

Pursuant to s.553.1(1)(c) the said money owing to the Summer Village may be added to the tax roll of **any property** for which you are the assessed person.

An owner or occupier or other person to whom this Stop Order is directed and who considers themselves aggrieved by the Stop Order, may by written notice request that the Municipal Council review the Order within Seven (7) days of the date of the Order. This appeal may be sent to the Summer Village at:

Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta T0E 0A0
Contact the Development Officer at (780) 718-5479

Yours truly,
SUMMER VILLAGE OF SILVER SANDS

Per: Tony Sonnleitner
Designated Officer for the Summer Village of Silver Sands
Attach.

35



Summer Village of Silver Sands

Photographs taken of the subject Lands, described as Plan 074 0530, Block 6, Lot 8 : [REDACTED]
[REDACTED] on October 20, 2022 by the Designated Officer for the Summer Village of Silver Sands.



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Summer Village of Silver Sands

Photographs taken of the subject Lands, described as Plan 074 0530, Block 6, Lot 8 [REDACTED] on October 20, 2022 by the Designated Officer for the Summer Village of Silver Sands, cont.



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Summer Village of Silver Sands

Photographs taken of the subject Lands, described as Plan 074 0530, Block 6, Lot 8 [REDACTED] on October 20, 2022 by the Designated Officer for the Summer Village of Silver Sands, cont.



58



Acad'ad3
pic

(59)



Aug 22 '03
pic

60



Aug 22 '23
PIC

(61)



Aug 22 '03
pic

(62)



Aug 22 '23
pic

63

Request for Feed Back on Intent to Enter New Contract for 2026

debbie@onoway.ca <debbie@onoway.ca>

Tue 8/8/2023 2:39 PM

To: Alberta Beach Village Office <aboffice@albertabeach.com>; Castle Island <svcastle@telus.net>; Nakamun Park <cao@svnakamun.com>; office@sunsetpoint.ca <office@sunsetpoint.ca>; office@svyellowstone.ca <office@svyellowstone.ca>; Rosshaven CAO <cao@rosshaven.ca>; Summer Village Office <administration@wildwillowenterprises.com>; Val Quentin <marlenehwalsh@gmail.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Cc: Dave Ives <di@secondwindenterprises.com>; Jennifer Thompson <cao@onoway.ca>

📎 1 attachments (136 KB)

Letter to municipalities re Furture Contract.pdf;

Hello – CAO Thompson has requested that this correspondence from Chief Ives be shared with all member municipalities.



Debbie Giroux
Administrative Assistant

Phone: 780-967-5338

Fax: 780-967-3226

E-Mail : debbie@onoway.ca

Mall: Box 540 Onoway, AB T0E-1V0

Town Office: 4812-51 Street Onoway

Web: www.onoway.ca



From: Dave Ives <di@secondwindenterprises.com>

Sent: August 5, 2023 1:46 PM

To: Dave Ives <di@secondwindenterprises.com>

Subject: Request for Feed Back on Intent to Enter New Contract for 2026

Good Afternoon!

I hope all is well with you. Please see attached letter and discuss it within your councils.

Take Care,
FC David Ives

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Fire Rescue International



August 5, 2023

Attention: All Onoway Reginal Fire Services Member Municipalities
Regarding: Soliciting Advice About Your Intent to Enter a New Agreement When Current Agreement Expires

Dear Mayors & Councils,

During our AGM this spring I asked that it be added to the agenda Fire Rescue International (FRI)'s request that each municipality return to their respective councils and discuss the long-term interest they have (or do not have) to continue within the Onoway Regional Fire Services Group that we have formed together. Upon completing those internal discussions, FRI requested that each municipality provide a letter of intent concerning their municipality's general desire to continue to build on the service we have created together or choose another path towards fire services provisions. To date, FRI has received no responses.

Of course, a letter of intent at this stage would not be a commitment as the terms, conditions, and fees of a new contract have not been yet brokered. It would, however, help FRI with some of our long-term capital purchase planning. Letters of intent will also help FRI leadership in terms of longer-term legacy and/or succession planning. This type of guidance from your council will help FRI continue to deliver the city-like performance we are known for as well as prepare for the future our member municipalities dictate.

Box 1550 Onoway, AB T0E 1V0
780-777-4688
1-855-710-3473
di@secondwindenterprises.com

65

FRI advocates strongly for continued collaboration between the ten municipalities and in fact, would welcome a dialogue that might invite additional municipalities into the fold (such as Birch Cove, Sunrise Beach, Sandy Beach, West Cove, and possibly Lac Ste Anne or Seba Beach as well). FRI believes there is strength in numbers and by retaining or even adding to the membership, we may be in a position to improve the current level of service at no additional cost per title or maintain the current level of service and actually cut the cost per title for service delivery. Of course, all options are on the table and will be subject to the wishes of the elected officials of our member communities.

If possible, on behalf of Fire Rescue International I request that your municipality consider signaling it's contract re-negotiation preferences by way of a letter of intent to FRI by September 30th if possible. Once in hand, FRI can govern itself accordingly and prepare for the next stage of contract negotiations with those who are interested: 2024 Terms, Conditions, & Levels of Service commencing 2026). If it would be helpful, I can make myself available to come before your council to answer any fire service questions or discuss the merits of building on the success we have created together as a team.

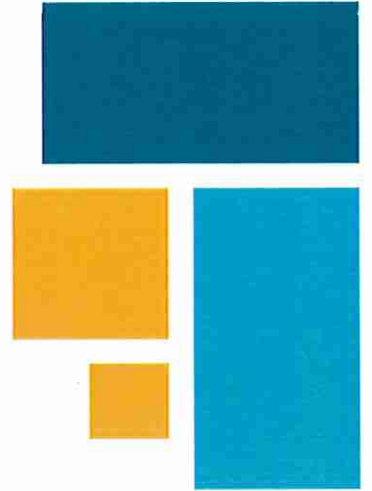
Kind Regards,
FIRE RESCUE INTERNATIONAL



David Ives
Fire Chief

Box 1550 Onoway, AB T0E 1V0
780-777-4688
1-855-710-3473
di@secondwindenterprises.com





August 2, 2023

His Worship Mayor Bernie Poulin
Box 388,
Fallis, AB T0E 0V0

Dear Mayor Poulin:

Re: Alberta Municipalities Award of Excellence

Congratulations on behalf of the Alberta Municipalities Board of Directors! I am pleased to advise that you have been chosen to receive the prestigious Alberta Municipalities Award of Excellence.

You were selected to receive the Award of Excellence which recognizes outstanding Civic Leadership by past and present municipal elected officials who have met the three-year service requirement.

We invite you to join us for the President's Dinner on Tuesday, September 26 starting at 6:00 pm as we bring together past leaders of our association and celebrate this year's Alberta Municipalities Award Winners.

If you have any questions, please contact Anita Sookar at Anita@abmunis.ca or by telephone at 780-989-7406.

Sincerely,

A handwritten signature in black ink that reads "C. Heron".

Mayor Cathy Heron
Alberta Municipalities President

cc: Her Worship Mayor Cathy Heron, Alberta Municipalities President
Wendy Wildman, CAO, Summer Village of Silver Sands

A handwritten number "67" enclosed in a blue circle, located in the bottom right area of the page.


S.V. Silver Sands NG 9-1-1 Agreement - signature request

Assunta Marozzi <assunta.marozzi2@telus.com>

Mon 7/31/2023 3:05 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

Cc: Karen Clark <karen.clark@parklandcounty.com>

 1 attachments (876 KB)

NG9-1-1LGAS.V.ofSilverSandsAgreement.pdf;

Good afternoon,

We are excited to announce your Parkland 911 PSAP is planning its onboarding process to the new NG9-1-1 network.

In order for Parkland 911 PSAP to complete their transition to the new NG9-1-1 network, the Local Governing Authorities served by Parkland County 911 are required to execute the CRTC-approved NG9-1-1 agreement. This critical requirement will play a significant role in launching the new and improved features of NG9-1-1 that serve the citizens of the S.V. Silver Beach.

Accordingly, I have attached a copy of the agreement for signature.

To help facilitate and for additional clarity concerning Schedule B, D, E, F and G:

Schedule B: initials required

Schedule D: Not required to be filled in. Schedule D is reserved for provincial and federal PSAPs such as AHS, RCMP, DND.

Schedule E: At this time we are not expecting any data to be filled for Schedule E as this is specific to the introduction of the NG9-1-1 GIS (anticipated sometime between 2025 - 2027). As we get closer to implementation, we will follow up to obtain the LGAs Schedule E information. In the interim, the legacy processes for submitting municipality address data to TELUS will continue.

Schedule F: initials required

Schedule G: the LGA must designate a Local Registration Authority ("LRA"). The LRA will be responsible for determining and managing which users will be authorized to access the NG9-1-1 network and managing their credentials, user names, passwords, etc. An LRA can be assigned for a specific PSAP(s) or may be assigned for all PSAPs in an entire serving territory. While an LGA can designate themselves to manage PSAPs users' access, in most cases, the LGA will designate their respective PSAPs with the LRA responsibilities. If you prefer your PSAPs to be your LRA, then please fill in each of the respective PSAPs serving (Parkland 911) within Schedule G (per line) accordingly.

I look forward to receiving your signed agreement.

Kindest regards,

Assunta Marozzi

LGA Relations Manager

NG9-1-1

T. (780) 508-1237



TELUS | the future is friendly®

I humbly acknowledge that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. I acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

CONFIDENTIALITY CAUTION: This message is intended only for the use of the individual or entity to which it has been addressed and may contain information that is privileged and confidential. If you are not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If this communication has been received in error, respond immediately via telephone or return e-mail, and delete all copies of this material.

Please consider the environment before printing this email



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NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

This Agreement for the provision TELUS' Next Generation 9-1-1 Service (the "Agreement") is effective the [redacted] day of [redacted], 2023 (the "Effective Date")

BETWEEN:

[redacted]
(the "Local Government Authority" or "LGA")

AND:

TELUS Communications Inc.
(“TELUS”)

WHEREAS the Local Government Authority wishes to provide its citizens with access to Next-generation 9-1-1 ("NG9-1-1") Emergency Services ("NG9-1-1 service") through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1;

WHEREAS, the legacy 9-1-1 service is, as per Telecom Regulatory Policy CRTC 2017-182 ("TRP 2017-182"), called "Next Generation 9-1-1 – Modernizing 9-1-1 networks to meet the public safety needs of Canadians", is due to be decommissioned by order of the Canadian Radio-television Commission ("CRTC").

WHEREAS, the current legacy 9-1-1 LGA service agreement will remain in effect and supplement the NG9-1-1 until such time the legacy 9-1-1 network is decommissioned.

WHEREAS TELUS, as mandated by the CRTC, is the sole provider of NG9-1-1 services in the province in which the LGA is located and as such can route calls, sessions or events from the inhabitants of the LGA calling the 3-digit emergency telephone number 9-1-1 to the appropriate Public Safety Answering Point which provides the 9-1-1 caller with access to Emergency Services;

WHEREAS TELUS has developed an IP based next generation 9-1-1 service designed to replace the legacy provincial enhanced 9-1-1 service that will transit calls, sessions and events to the 3-digit emergency telephone number 9-1-1 in accordance with the terms and conditions laid out in TRP 2017-182 and Telecom Decision CRTC 2021-199 ("Decision 2021-199"); and

WHEREAS TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service in the form of a fee levied against each End-User as prescribed in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) filed in accordance with the process laid out in TRP 2017-182 and any future modifications thereto.

NOW THEREFORE in consideration of the mutual agreements hereinafter contained and other good and valuable consideration, the parties hereto agree as follows:

1 DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in Schedule "A" (Definitions).

2 SCOPE OF AGREEMENT

2.1 **Agreement:** The LGA and TELUS (collectively, the "Parties") hereby agree to fulfil their respective obligations as per the terms and conditions set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) and those contained in this Agreement, in order to provide NG9-1-1 emergency calling services. The Parties agree that this Agreement is for their mutual advantage and is designed to provide continued access to Emergency Services to the

TO

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

served inhabitants within the Serving Area.

- 2.2 **Cost Recoveries:** The Parties agree that TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service via the TELUS NG9-1-1 Tariff filed by TELUS to be levied against entities that provide access to NG9-1-1 services in TELUS' ILEC operating territory.
- 2.3 **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("ESInet"). The ESInet provides the transport and interconnectivity for all i3-PSAPs within the Serving Area as well as Originating Service Provider networks supporting 9-1-1 Calling over IP-based networks and devices. For i3-PSAPs, the ESInet is delivered to the PSAP operations premise using TELUS's IP VPN service to the PSAPs. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("NGCS") and may include other third-party applications from trusted entities as may be requested by the LGA and agreed to by TELUS. TELUS provided NG9-1-1 Service features are described in the User-to-Network Interface ("UNI") document. The LGA agrees that TELUS is not responsible nor liable for damages arising from LGA's use of third-party applications in conjunction with the NG9-1-1 Service.

3 TELUS' OBLIGATIONS

In accordance with TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), TELUS agrees to:

- 3.1 Provide TELUS Next Generation 9-1-1 Service to the LGA in order to provide End-Users, within the Serving Area, served by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1, as further described herein.
- 3.2 Provide TELUS' Next Generation 9-1-1 Network access, network termination/demarcation, and services to the PSAP, as agreed to by TELUS and the LGA, to be used to answer and transfer calls, sessions and events to the 3-digit emergency telephone number 9-1-1.
- 3.3 Provide Selective Routing and Transfer of emergency calls, sessions and events to the Primary PSAP and Secondary PSAPs according to instructions provided by the LGA, including those described in PSAP Contingency Plans.
- 3.4 Provide 9-1-1 caller information, as ordered by the CRTC, to the PSAP(s).
- 3.5 Maintain and update the 9-1-1 mapping and addressing database subject to receipt of the information required to be provided by the LGA pursuant to paragraphs 4.4.2 and 4.4.3.
- 3.6 Be responsible for any other requirements not specifically identified in this Agreement related to matters of the kind as imposed by the CRTC.
- 3.7 Where an Originating Network Provider has entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, TELUS shall remain responsible for all aspects of the operation of the TELUS Next Generation 9-1-1 Service and shall not be relieved of any of its obligations under this Agreement.
- 3.8 Maintain a 24x7 9-1-1 Support Team to monitor the network and coordinate activities with stakeholders.
- 3.9 Maintain a fallback Third Party Operator Service that will accept NG9-1-1 calls, sessions and events and route them to the appropriate Primary PSAP in the event of network,

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- routing, or location issues.
- 3.10 Selectively route and enable the selective transfer of 9-1-1 Calls to the Primary-PSAP, Secondary-PSAPs and Dispatch Agency according to Policy Routing Rules crafted to the needs of the LGA, including those described in PSAP Contingency Plans.
 - 3.11 Maintain a PSAP Contingency Plan as prepared by each PSAP in the event of network or customer equipment outage or evacuation.
 - 3.12 Perform Quality Assurance and Quality Control (QA/QC) on the aggregated dataset and provide mapping and addressing discrepancy/errors reporting back to the Local Government Authorities or their designees.
 - 3.13 Provide ESInet IP connection with redundant and, dependent upon availability, diverse facilities to PSAP locations designated by the LGA and as listed in Schedule "D" (PSAP Designations & Locations).
 - 3.14 TELUS is responsible for delivering NG9-1-1 traffic to the TELUS NG9-1-1 demarcation point. TELUS will not be responsible for any issues, nor will it troubleshoot outages or failures proved to be occurring with the LGA network, which begin on the LGA side of the TELUS NG9-1-1 demarcation point.

4 OBLIGATIONS OF THE LGA

- 4.1 As it applies to PSAPS, the LGA agrees to:
 - 4.1.1. Designate Primary PSAPs, Secondary PSAPs, and Back-Up PSAPs to answer and dispatch 9-1-1 Calls in the Serving Area. In the event that the LGA contracts with a third party for the management and operation of the PSAP, the LGA will remain responsible for all aspects of the operation of the PSAP and will not be relieved of any of its obligations under this Agreement.
 - 4.1.2. Ensure that all PSAPs are i3-compliant as per the conditions listed in section 6, requirements listed in Schedule C, and documents referenced in Schedule E of this document are connected to the NG9-1-1 network
 - 4.1.3. Ensure that all PSAPs provide, operate, and manage the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the PSAP, based on the technical requirements further detailed under Schedule C. LGA shall put in place a Business Continuity Plan applicable to the PSAPs and test it annually.
 - 4.1.4. Provide TELUS with a minimum of ninety (90) days' written notice of an intended change of a PSAP in their serving area.¹
- 4.2 The LGA acknowledges and understands that in cases where Next Generation 9-1-1 calls, sessions and events are delivered to TELUS without complete location information, these calls, sessions and events may be routed to a default PSAP which may be a Provincial Default i3 PSAP, designated by the provincial government or an alternate default PSAP selected and managed by TELUS.
- 4.3 As it applies to mapping addressing data (GIS or MSAG), where not otherwise defined by

¹ See Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.



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applicable provincial legislation and absent a provincial body that acts as a GIS data aggregator, the LGA shall create, maintain and update all boundaries, addressing and mapping information according to applicable standards (MSAG and GIS) and perform quality assurance and control on the data prior to submission. If a third party is to provide the GIS data on behalf of the LGA, such party shall be identified in Schedule "E", and that 9-1-1 specific GIS data layers must be provided directly to TELUS in a secure manner without transiting through any shared open platform upon implementation of GIS functionality within the NG9-1-1 network. The LGA agrees to provide TELUS with a minimum of ninety (90) days' written notice of a change in GIS data providers. The LGA shall take responsibility for changes to the 9-1-1 call routing resulting from submitted GIS data.

- 4.4 As it applies to Serving Area, the LGA shall coordinate the participation of all PSAPs in the Serving Area with respect to TELUS Next Generation 9-1-1 Service. This will include:
- 4.4.1. Determining, in conjunction with TELUS, the Serving Area and Emergency Service Zones served by the PSAPs;
 - 4.4.2. Providing and validating, as required by TELUS, all geographical data, including street names, addresses, or other data provided by the geographic information system (GIS) and associating those with Emergency Service Zones;
 - 4.4.3. Informing TELUS of all changes in the geographical data that may occur during the term of this Agreement and changes in that geographical data must be reported to TELUS as soon as possible after that data changes;
 - 4.4.4. Ensuring all PSAPs in the Serving Area have secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity, and all other considerations within the PSAPs domains;
 - 4.4.5. Ensuring all PSAPs in the Serving Area have and maintain current contact information and make it available as per the NENA i3 standard;
 - 4.4.6. Ensuring the Primary PSAP accepts specific planned test calls from the public;
 - 4.4.7. Ensuring the Primary PSAP implements a call handling solution that includes a test call interface and automaton as described in NENA i3;
 - 4.4.8. Correcting all errors with submitted geographic data as reported by TELUS as soon as possible after the notification is sent to the LGA. LGA shall aim to do it in 72 hours to ensure that all carriers operating within the LGA territory have access to accurate validation information;
 - 4.4.9. Providing TELUS with 85 days written notice of an intended change in borders of the Serving Area.²
- 4.5 As the requirements related to the TELUS Next Generation 9-1-1 Service may evolve in time or need to be detailed, the LGA shall be responsible for any other requirements that are not specifically identified in the Agreement but added in documents referred under the Agreement (such as UNI) or otherwise communicated by TELUS to all LGAs and PSAPs.
- 4.6 The LGA shall not, nor shall it authorize, assist or permit any person other than TELUS to

² Please see Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

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change, repair, reinstall or tamper with the TELUS' Next Generation 9-1-1 Network and equipment up to the demarcation point.

- 4.7 The LGA recognizes that TELUS Next Generation 9-1-1 Service allows for many new functionalities regarding types of data that can be transmitted over the Next Generation 9-1-1 network. It is expected that the Commission will mandate the implementation of such new functionalities. The availability of these functionalities may require the LGA to upgrade software and/ or hardware at the PSAP. To ensure NG9-1-1 services' upgrades and new features are available uniformly across TELUS' ILEC operating territory, the LGA will have to ensure the PSAPs selected to serve its inhabitants implement such upgrades on the implementation schedule set out by the CRTC.
- 4.8 The LGA shall support embargoes implemented to suspend changes to the database during major outages or planned upgrades.
- 4.9 The LGA shall implement guidelines and procedures with respect to the retention and destruction of personal information related to NG9-1-1 services prior to the provision of those services.³
- 4.10 The LGA shall ensure that all communications destined for carriage over the NG9-1-1 network will be secure, and it will take all steps necessary to protect the confidentiality of the information carried over these networks to the maximum extent feasible.
- 4.11 Upon implementation of GIS functionality within the NG9-1-1 network, the LGA must provide sensitive NG9-1-1-related GIS and addressing data directly to TELUS in a secure and encrypted manner without transiting through any shared open platform.⁴
- 4.12 The LGA shall continue to provide TELUS access to the Master Service Addressing Guide until such time as the legacy 9-1-1 network is decommissioned or is advised by TELUS that the Master Service Addressing Guide is no longer required.
- 4.13 Warrant and represent that it has the authority to:
 - 4.13.1. Enter into this Agreement;
 - 4.13.2. Determine that the LGA will utilize TELUS Next Generation 9-1-1 Service to provide End-Users within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1; and
 - 4.13.3. Determine that all End-Users, within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to 9-1-1 Service, shall receive access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 through use by the LGA of 9-1-1 Service.

5 PROPERTY RIGHTS

- 5.1 Title to, ownership of, and all intellectual property rights in any facilities, equipment, software, systems, processes, and documentation used by TELUS to provide the TELUS Next Generation 9-1-1 Service and all enhancements on them shall be and remain with

³ Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 233.

⁴ Pursuant to Telecom Regulatory Policy CRTC 2020-150, paragraph 22.

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TELUS or its suppliers. Except as expressly set forth elsewhere in this Agreement, this Agreement does not grant the LGA any intellectual property or other rights or licenses in or to any service components listed above.

6 TRUSTED ENTITIES

- 6.1 Trusted entities are entities that have been qualified, certified and authorized by either TELUS and/or CRTC to connect to the TELUS Next Generation 9-1-1 Network.

7 CONFIDENTIAL INFORMATION

- 7.1 Unless the LGA provides express consent or disclosure is pursuant to a legal power, all information kept by TELUS regarding the LGA, other than the LGA's name, address and listed telephone number, is confidential and may not be disclosed by TELUS to anyone other than: i) the LGA; ii) a person who, in the reasonable judgment of TELUS, is seeking the information as an agent of the LGA; iii) another telephone company, provided the information is required for the efficient and cost-effective provision of telephone service and disclosure is made on a confidential basis with the information to be used only for that purpose; iv) an agent retained by TELUS in the collection of the LGA's account, provided the information is required for and is to be used only for that purpose; v) public authority or agent of a public authority, for emergency public alerting purposes, if a public authority has determined that there is an imminent or unfolding danger that threatens the life, health or security of an individual and that the danger could be avoided or minimized by disclosure of information; vi) an Affiliate involved in supplying the LGA with the Services, provided the information is required for that purpose and disclosure is made on a confidential basis with the information to be used only for that purpose.
- 7.2 TELUS is responsible for complying with Canadian privacy legislation (including the Personal Information Protection and Electronic Documents Act (PIPEDA) and substantially similar Canadian provincial privacy legislation) as such is applicable to TELUS in the provision of the Services under this Agreement. TELUS' commitment to the protection of personal information is further detailed in the TELUS Business Customer Privacy Policy available at www.telus.com/businessprivacy. TELUS' provision of the Services is subject to this policy. This policy may be updated by TELUS from time to time. The amended policy will be posted at the location above, and notice of the change will be provided by invoice notification, email, or otherwise. Unless otherwise indicated, the effective date of the amended policy will be the date of posting. The continued use of the Services by the Customer after such date will be deemed to constitute the acceptance of the amended policy. As TELUS does not have a direct contractual relationship with the PSAPs and the End-Users, TELUS relies on and the LGA shall ensure that the LGA (directly or through the PSAPs) has obtained all necessary consents from such End-Users, provided all necessary notices to End-Users, and otherwise have all necessary authority to permit the collection, use or disclosure of personal information by and between LGA and TELUS (if any).
- 7.3 Any information including any and all written documentation provided by TELUS to the LGA, its employees, servants, agents, assigns and/or contractors pertaining to the design, development, implementation, the operation and the maintenance of TELUS the Next Generation 9-1-1 Service is confidential, and will be provided only to such persons who have a need to know for the purposes of this Agreement. The LGA will not permit any of its employees, servants, agents, assignees and/or contractors to duplicate, reproduce, or otherwise copy any such confidential information for any purpose whatsoever, except as may be required by any such employees, servants, agents, assigns and/or contractors with a need to do so for the purposes of this Agreement.
- 7.4 Use all information or data that is provided by an End-User for the sole purpose of

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responding to 9-1-1 related communications, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power. For greater clarity, information or data related to a specific emergency occurrence shall be used only for the purpose of responding to that emergency, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power.⁵ For greater clarity, such obligation also applies to the information or data that are provided on behalf of the End-User, for purposes associated with emergency services accessed through TELUS' NG9-1-1 network. For greater clarity, such obligation also applies when the information or data is stored or otherwise under the custody or control of the PSAP.

- 7.5 The LGA will retain the confidential End-User data, including any audio or video or text files provided and associated information in confidence and will treat the confidential information with the same degree of care that it employs for the protection of its own confidential information and, at a minimum, a reasonable degree of care, and will not use or copy such confidential information except as necessary to perform its obligations under this Agreement, and will not permit disclosure of such confidential information except to employees, servants, agents, assigns and/or contractors, including the PSAP (provided such employees, servants, agents, assigns and/or contractors are bound by similar confidentiality obligations as the one contained in this Agreement and provided such can be evidenced) where there is a need to know for purposes of this Agreement.
- 7.6 The LGA agrees that it will indemnify TELUS against any and all liabilities, losses, damages, costs, and expenses (including legal fees and disbursements on a solicitor and own client basis) resulting from the unauthorized disclosure or use of information identified in paragraphs 7.1 to 7.3 on the part of the LGA, its employees, servants, agents, assigns and/or contractors.
- 7.7 Furthermore, the LGA agrees to abide by all applicable federal and provincial legislation with respect to the protection of privacy and confidential information in effect from time to time.

8 QUALITY OF THE LGA'S SERVICE

- 8.1 The LGA agrees to implement and ensure the operation of its PSAP(s) in a manner that meets the quality standards generally accepted in Canada for such services.
- 8.2 The LGA acknowledges the importance under this Agreement that all PSAPs connected to the TELUS' Next Generation 9-1-1 Network meet at all times the requirements set out under this Agreement and promptly whenever those are changed by TELUS from time to time to assure the operation of TELUS' Next Generation 9-1-1 Network, in accordance with quality standards generally accepted in Canada and that the default of a PSAP to comply with such requirement can compromise the TELUS' Next Generation 9-1-1 Network and affect all End-Users.

9 FORCE MAJEURE

- 9.1 Neither TELUS nor the LGA will be held responsible for any damages or delays as a result of war, invasion, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, floods, strikes, decisions of regulatory authorities, and, generally, as a result of any event that is beyond the LGA's or TELUS' reasonable control ("Force Majeure").
- 9.2 TELUS and the LGA agree that in the event of a Force Majeure, the Parties will cooperate

⁵ Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 232.

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and make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

- 9.3 The costs required to provide temporary replacement service will be borne according to the sharing of obligations between TELUS and the LGA, as indicated in Articles 3 and 4 of this Agreement.

10 IMPLEMENTATION SCHEDULE

- 10.1 TELUS and the LGA agree that the implementation of TELUS Next Generation 9-1-1 Service within the Serving Area, and based on the requirements set out in Schedule B, will be carried out pursuant to an implementation schedule to be mutually agreed to by the Parties in writing and which may be changed from time to time by agreement of the Parties.

11 LIMITATION OF LIABILITY

- 11.1 TELUS' liability for the performance of its obligations pursuant to this Agreement shall be the one set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001). It is understood that TELUS' limited liability under this Agreement is a condition without which TELUS would not have entered into this Agreement, and therefore, TELUS' liability for the performance of its obligations pursuant to this Agreement shall not exceed any limitation of liability set out under TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) even if such limitation of liability does not specifically apply or refer to the LGA.
- 11.2 The LGA and TELUS shall, during the Term, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of same to the other party or, if either the LGA or TELUS is self-insured, provide to the other party evidence that is satisfactory to that party that the LGA and/or TELUS, as the case may be, is and will be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under this Agreement.
- 11.3 This Article 11 will survive the present Agreement even if it is annulled, in part or in whole, or even if it is terminated for any other reason.

12 TERM

- 12.1 **Term:** This Agreement will be effective as of the Effective Date, and will be valid for a period of five (5) years, with an automatic renewal for a successive period of five (5) years, unless one party gives to the other at least six (6) months' written notice of termination before the end of the then current five (5) years term.
- 12.2 **Termination or Suspension of a Service:** Notwithstanding Article 13.1, TELUS may immediately suspend the entirety or a portion of the NG9-1-1 Service where TELUS has reasonable cause to believe that the LGA's traffic is compromised or otherwise poses a risk to the NG9-1-1 Service. For any reason other than the integrity of NG9-1-1 Service, the LGA may terminate the NG9-1-1 Service, or TELUS may terminate or suspend the NG9-1-1 Service, in accordance with the terms of the relevant Tariffs with six (6) months prior written notice.

13 REGULATORY APPROVAL

- 13.1 It is expressly understood that TELUS Next Generation 9-1-1 Service is provided pursuant to the terms and conditions of the TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) as amended from time to time and as approved by the Commission, and this Agreement as amended from time to time and as approved by the Commission.

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13.2 This Agreement (excluding the Schedules) will be subject to approval by the Commission, and is subject to changes imposed by directions or orders of the Commission. Any future amendments to this Agreement (excluding the Schedules) will also be subject to approval by the Commission.

14 WAIVER

14.1 The failure of either party to require the performance of any obligation hereunder, or the waiver of any obligation in a specific instance, will not be interpreted as a general waiver of any of the obligations hereunder, which will continue to remain in full force and effect.

15 RELATIONSHIP OF THE PARTIES

15.1 This Agreement will not create nor will it be interpreted as creating any association, partnership, any employment relationship, or any agency relationship between the Parties.

16 ENTIRE AGREEMENT

16.1 Except as otherwise stated herein, this Agreement, together with the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) constitutes the entire agreement of the Parties and supersedes any previous agreement, whether written or verbal. Should any provision of this Agreement be declared null, void, or inoperative, the remainder of the Agreement will remain in full force and effect. In the event of a conflict between this Agreement and TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) will prevail.

17 NOTICES

17.1 Except if expressly specified otherwise elsewhere in the Agreement, all notices necessary under this Agreement shall be given in writing. In the case of TELUS, the notice shall be sent by e-mail and in the case of the LGA, the notice can be either personally delivered, or sent by registered mail or facsimile, or by e-mail at the addresses indicated below. Notices, if personally delivered or sent by facsimile, will be deemed to have been received the same day, or if sent by registered mail, will be deemed to have been received four days (excluding Saturdays, Sundays and statutory holidays) after the date of mailing. Notices delivered by e-mail shall include the following, and shall only be effective if the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery: (i) sender's name, address, telephone number, and e-mail address; and (ii) date and time of the transmission.

17.2 TELUS can change the telecommunication services provided to a PSAP by providing the LGA at least thirty (30) days prior written notice, without the necessity of the Parties signing a formal amendment to this Agreement. By continuing to use the TELUS' Next Generation 9-1-1 Network after TELUS has changed the telecommunication services provided to a PSAP, the change is deemed to have been accepted by the Parties.

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Local Government Authority

TELUS Communications Inc.

TELUS

Regulatory Affairs

Attn: TELUS NG9-1-1 Leadership Team

Regulatory.affairs@telus.com

Or to such other address as either party may indicate in writing to the other.

IN WITNESS WHEREOF the Parties have caused this Agreement to be executed by their duly authorized representatives, such execution effective on the Effective Date.

Local Government Authority

Per: _____

Printed: _____

Title: _____

TELUS Communications Inc.

Per: _____

Printed: **_ Jeff Smith**

Title: **Managing Consultant-Regulatory Affairs**



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Schedule A

1 DEFINITIONS

For the purposes of this Agreement, in addition to other terms defined elsewhere in the Agreement, the following terms have the meanings ascribed below:

1.1 "Automatic Number Identification" or "ANI":

TELUS' NG9-1-1 Network's capability to automatically identify the calling telephone number and to provide a display of the number at the PSAP.

1.2 "Border Control Function" or "BCF":

Provides a secure entry into the ESInet for emergency calls presented to the network. The BCF incorporates firewall, admission control, and may include anchoring of session and media as well as other security mechanisms to prevent deliberate or malicious attacks on PSAPs or other entities connected to the ESInet.

1.3 "Business Continuity Plan":

A plan outlining how to continue operating during an unplanned service disruption; i.e.: technology or relocation.

1.4 "Commission":

The Canadian Radio-television and Telecommunications Commission ("CRTC") and its successors.

1.5 "Default Routing":

Default Routing is a contingency routing scheme whereby 9-1-1 calls, sessions and events are directed to an alternative PSAP or PSAPs due to network issues or missing/invalid location information.

1.6 "Demarcation Point":

The furthest physical point of NG9-1-1 interconnection for the PSAPs. The location of the PSAP is designated by the LGA; however, the PSAP shall determine where the termination equipment/demarcation points are to be located.

1.7 "Emergency Services":

The first responders to situations that require immediate assistance, such as law enforcement, fire department, ambulance service, or other emergency medical assistance service.

1.8 "Emergency Services IP Network" or "ESInet":

An ESInet is a managed, private, dedicated IP network used for Emergency Services communications. The ESInet provides the transport and interconnectivity for trusted entities designated by the CRTC such as NENA i3-compliant PSAPs within the Serving Area, as well as CRTC-registered ONPs supporting 9-1-1 calling over IP-capable networks. For PSAPs, the ESInet is delivered using the Company's IP VPN service to the PSAPs' operations premises authorized by the LGA. ONPs interconnect to the ESInet through designated physical Points of Interconnection (POIs).

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1.9 "End-User":

An end-user with NG9-1-1 Network Access within the boundaries of the LGA, as determined by the Company and the LGA.

1.10 "Emergency Service Zone" or "ESZ":

A defined area within a Serving Area consisting of a specific combination of LGA, law enforcement, fire, emergency medical, and PSAP coverage areas.

1.11 "I3 PSAP":

A PSAP that is capable of receiving IP-based signaling and media for delivery of emergency calls conformant to the I3 standard.

1.12 "Local Government Authority" or "LGA":

An LGA is the relevant government authority, at the provincial, indigenous, territorial, regional and/or municipal level, that governs the PSAPs. For greater clarity, the PSAP is selected or designed by the LGA and is under the responsibility of the LGA.

1.13 "Master Service Addressing Guide" or "MSAG":

The MSAG/SAG is a database of street names and house number ranges; it defines emergency service zones within a community and the emergency service numbers associated to them in order to enable proper routing of basic 9-1-1 and enhanced 9-1-1 calls.

1.14 "Network Access":

A connection that allows calls, sessions, or other types of events intended to be delivered to the Company's NG9-1-1 Network.

1.15 "Next Generation Core Services" or "NGCS":

The base set of services needed to process an NG9-1-1 call, session or event on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services but not the network on which they operate.

1.16 "NG9-1-1 Network Provider":

The carrier that provides connectivity, services, and management for Next Generation 9-1-1 service to LGAs and their PSAPs.

1.17 "Offnet Agency":

An agency outside of the NG9-1-1 network, such as a poison control centre or a hospital, which the LGA may designate to be able to receive PSTN calls transferred by a PSAP through the ESInet.

1.18 "Originating Network Provider":

A CRTC-approved authorized telecommunications service provider, wireless service provider, or other service provider which delivers traffic to the Company's NG9-1-1 Network for routing to a PSAP.



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1.19 "Policy Routing Rules" or "PRRs":

Policy Routing Rules (PRRs) allow PSAP to enable multi-layered treatment policies for diversion within the NG9-1-1 Network, providing more options to a PSAP to divert 9-1-1 calls, sessions and events to another destination based upon multiple conditions defined in the PRRs.

1.20 "Public Safety Answering Point" or "PSAP":

A primary PSAP is a PSAP to which 9-1-1 calls, sessions and events are routed directly as the first point of contact. In some cases, the primary PSAP then contacts the appropriate agency to dispatch emergency responders. However, in cases where local authorities determine that specialized expertise, such as emergency medical services, is required, 9-1-1 calls, sessions and events are then transferred from a primary PSAP to a secondary PSAP.

A secondary PSAP, also known as an Emergency Response Agency dispatch centre, is a PSAP to which NG9-1-1 calls, sessions and events are transferred from a primary PSAP. A secondary PSAP is directly interconnected to an NG9-1-1 Network, allowing for the receipt and display of NG9-1-1 information.

1.21 "PSAP Contingency Plan":

It is a plan prepared by the PSAP, in collaboration with TELUS, to provide Default Routing to ensure 9-1-1 calls are answered. PSAP Contingency Plan is about alternative routing and configuration options related to the NG9-1-1 Network and is more specific than the overall PSAP Business Continuity Plan.

1.22 "Selective Routing and Transfer":

A feature that automatically routes traffic destined for emergency services to the appropriate PSAP based on the location data provided during the setup of the 9-1-1 call, session or event (Automatic Identification information or Geodetic) and facilitates inter-agency transfer.

1.23 "Serving Area":

The area within the LGA's boundaries, as determined by TELUS and the LGA, from which calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 will be directed to a particular primary PSAP which has a contract with the LGA.

1.24 "TELUS' Next Generation 9-1-1 Network":

A standards-based, all IP emergency communications infrastructure enabling highly reliable and secure voice and multimedia communications.

1.25 "Operator Service":

Operator Service for NG9-1-1 is a last resort routing scheme whereby calls, sessions and events that cannot be routed by the NG9-1-1 network on the ESInet to the PSAP will be routed to an operator service contracted by the NG9-1-1 Service Provider as mandated in Telecom Decision 2019-66.

1.26 "User-to-Network Interface (UNI) Interconnection Design Specifications":

User-to-Network Interface (UNI) Interconnection Design Specifications means the authoritative document which sets the technical specifications an i3-PSAP must comply with.

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Schedule B (for TELUS internal resource planning purposes only)

SCHEDULE B - v.1 List of NG9-1-1 PSAPs, locations & targeted migration

Current Emergency Zones & PSAP migration identification

Schedule B is a current list of PSAPs that provide services to the LGA. Please review and confirm accuracy (initial) of all contracted PSAPs. Post transition changes or updates to Schedule B will be communicated to TELUS via current TELUS operations change process.

LGA initial _____

PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Address	PSAP Address - Backup Site	Targetted Migration Date
Parkland County ECC	53109A HWY 779 moving to 4820 52 Ave Wabamun Parkland County, AB	53115 Range Road 263a, Acheson AB	2023,Q4

Notes:

*1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
*2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.

ESZ	Community	Municipality	9-1-1 Answer	Fire
577	Silver Sands	S.V. of Silver Sands	Parkland County ECC	Parkland County ECC

Notes:
 *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
 *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.
 *3 – “Offnet” Agencies are not connected to the ESInet over an IP-UNI
 *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

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Schedule C

Technical requirements\ESInet Access Criteria

Next Generation 9-1-1 is comprised of complex and interactive systems. In order to ensure proper network security, resiliency, diversity, and reliability, the LGA must ensure that all of their PSAPs meet the following technical criteria. A PSAP cannot interconnect to the NG9-1-1 network without meeting these requirements.

PSAPs utilizing networks to process and deliver NG9-1-1 calls outside of the ESInet do so at their own risk and assume all liabilities, including prolonged restoration times in the event of an outage.

LGA must ensure that the PSAP(s):

- 1 Deploy Dual Stack as the preferred method for simultaneous use of IPV4 & IPV6 address space OR to individually perform NAT-PT (Network Address Translation - Protocol Translation) for their Network Domain as defined in the NG9-1-1 network provider's UNI Interconnection Design Specifications, as a mandatory condition to interconnect to the NG9-1-1 network.
- 2 Support a set MTU (Maximum Transmission Unit) value of 1500 bytes for their network domain.
- 3 Utilize the Border Gateway Protocol (BGP) for dynamic routing between peering networks, using registered Autonomous System (AS) numbers, when available.
- 4 Assign a Local Registration Authority ("LRA"). The LRA will be responsible for determining and managing which users will be authorized to access the ESInet. An LRA can be assigned for a specific PSAPs or may be assigned for all PSAPs in an entire serving territory. The PSAP must notify TELUS at least 30 days prior to onboarding to the NG9-1-1 network of its selection and provide TELUS with 60 days' notice prior to any changes to its LRA structure. The LRA will have to enter into a distinct agreement with TELUS regarding the rights and obligations specific to the LRA and agree to TELUS Certificate Policy. For greater clarity, if access to the ESInet is needed for devices, the PSAP must assign an Authorized Organization Representative ("AOR"), which shall also enter into a distinct agreement with TELUS. For greater clarity, LRA and AOR doesn't need to be the PSAP itself.
- 5 Utilize the PCA service provided by the NG9-1-1 network provider, as defined in the UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network until a nation-wide PSAP Credentialing Agency is established.
- 6 Comply with the UNI and any other bulletins or technical documents communicated by TELUS to all LGAs and PSAPs from time to time. Employ a NENA i3 compliant BCF (Border Control Function), as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network. In addition, the BCF must be deployed in a manner that prevents single points of failure.
- 7 Employ the QoS requirements as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications as a mandatory condition of interconnection with the NG9-1-1 network.
- 8 Implement the mandatory list of audio CODECs as provided by the NG9-1-1 network providers as part of the Onboarding Process, and as updated through the proposed change management process managed by CISC.
- 9 Use the two (2) redundant 9-1-1 IP-VPN circuits and routers provided by TELUS to deliver 9-1-1 calls, sessions and events, and associated data as per TELUS acceptable use policy available at www.telus.com/auip. The PSAPs shall not modify, repair, reinstall, or tamper with the 9-1-1 IP-

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

VPN circuits and routers, or use them in a manner that interferes with any service components used to provide them, TELUS' networks, or with the use of TELUS services by other persons, or in a manner that avoids the payment of any charges, or use the 9-1-1 IP-VPN circuits in violation of any law or regulation. TELUS recommends that the PSAP use both 9-1-1 IP-VPN circuits to avoid service impacts in the event of an 9-1-1 IP-VPN circuit or terminating router failure.

- 10 Design and operation the PSAPs WAN/LAN, including resiliency, capacity, management, quality of service and security.
- 11 Support end-to-end encryption of traffic from and towards the ESInet as defined in the TELUS NG9-1-1 UNI Interconnection Design Specifications. PSAPs are strongly encouraged to utilize the TELUS NGCS-based DNS service to ensure the resiliency of DNS functions and seamless PCA functionality. If a PSAP opts to use its own DNS service, it will be the sole responsibility of that agency to design, maintain and administer this element.
- 12 Use the provided ESInet connections strictly for the delivery of NG9-1-1 calling and associated data and not to use any private VPN tunnels across the ESInet.
- 13 Create Policy Routing Rules for NG9-1-1 and communicate their Default Routing, if any, as part of their PSAP Contingency Plans to ensure that 9-1-1 calls are answered in the event of a PSAP outage.
- 14 Synchronize their network elements with those of the NGCS based on the Network Time Protocol resource provided by TELUS.
- 15 Apply on an ongoing basis, the required security updates (including any security patches) promptly, on the schedule communicated by TELUS.

The failure of a PSAP to comply with the technical requirement and access criteria may result in having such PSAP removed from the TELUS Next Generation 9-1-1 network. In the event where a PSAP does not meet the above technical requirements and access criteria to the ESInet, TELUS will inform the LGA before removing the PSAP from the TELUS Next Generation 9-1-1 network.



NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule D

MULTIPLE REGION PSAPs

This Schedule, or an alternative format agreed to by both the LGA and the Company, must be filled out by the LGAs with their respective PSAPs covering multiple regions and managed by a provincial or federal authority (e.g. Alberta Health Services, British Columbia Health Care Services, Royal Canadian Mounted Police.)

Operating as a provincial or federal secondary PSAP, the following provisions within this agreement does not apply: 4.1.1; 4.3; 4.4.1; 4.4.2; 4.4.3; 4.4.8; 4.8.9; 4.12;

The following provisions of this agreement (4.3.2; 4.3.3; 4.6; 4.8.4; 4.8.5; 4.9) that relate to "all PSAPs" for the purposes of this LGA, shall apply only to the single Multiple Regions PSAP.

Communication Centre Sites	Official Name	LGA (municipalities, counties, etc.)

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NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule E

NG9-1-1 GIS REQUIREMENTS * Provided to TELUS upon GIS introduction

Municipality, County or Other Government Entity name	GIS Data Provider or *Provincial/ Territorial Designated Data Aggregator name	Provincial /Territorial Legislation (Y/N)

In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default, the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150 | CRTC](#))

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NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE F - v.1

LGA must verify with each PSAP and PSAP location listed in Schedule B has a 9-1-1 Contingency Plan and Policy Routing Rules

PSAP Serving Information			
PSAP Name (*1 &*2)	PSAP Addresses	PSAP Address-Backup Site	Contingency Plan & Policy Routing Rules LGA verified (initial)
Parkland County ECC Stony Plain Redundant	53109A HWY 779 moving to	53115 Range Road 263a, Acheson AB	
	4820 52 Ave Wabamun Parkland County, AB		

Notes:

- *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
- *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.
- *3 – “Offnet” Agencies are not connected to the ESI net over an IP-UNI
- *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE G - v.1			
LGA must designate a Local Registration Authority ("LRA") reference Schedule C, #4.			*
Digital Subscriber Certificate Agreement and Application Form - submitted by LGA's Local Registration Authority designate upon TELUS onboarding			
PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Addresses	PSAP Address-Backup Site	LGA designated Local Registration Authority ("LRA")
Parkland County ECC	53109A HWY 779 moving to	53115 Range Road 263a, Acheson AB	
	4820 52 Ave Wabamun Parkland County, AB		

Notes:

- *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
- *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.
- *3 – "Offnet" Agencies are not connected to the ESInet over an IP-UNI
- *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.



July 20, 2023

File: 23DP04-31

Re: **Development Permit Application No. 23DP04-31**
Plan 223 MC, Block 5, Lot 13 : 13 Poplar Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands

Preamble: The proposed development approved under this permit includes removal of the dwelling from the current foundation, demolition of that foundation, construction of a new foundation, replacement of the dwelling upon the foundation, and construction of an addition (covered deck).

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***RENOVATION OF AN EXISTING SINGLE DETACHED
DWELLING AND CONSTRUCTION OF ADDITION
(COVERED DECK – 28.6 SQ. M.).***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- **The applicants shall provide to the Summer Village of Silver Sands a site / grading plan (plot plan) prepared by an Alberta Land Surveyor indicating the location of the proposed building in three co-ordinates (x,y,z) and an indication of grading such that stormwater is directed from the Lands, to the satisfaction of the Summer Village of Silver Sands.**

3- **SEPTIC SYSTEM:**

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2009 as adopted by legislation for use in the Province of Alberta.

4- **WATER SUPPLY:**

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

If by Well, the Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

- 5- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including setbacks and elevations.
- 8- Two (2) Off-Street parking spaces must be provided on site.
- 9- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
 - **Site Grading – A minimum slope of 2% is recommended to facilitate surface drainage.**
 - **Front Yard setback shall be a minimum of 8.0 metres;**
 - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Maximum Height shall be 9.0 metres (average grade to peak).**

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net


- 13- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 14- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 15- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **July 20, 2023**

Date of Decision **July 20, 2023**

Effective Date of Permit **August 18, 2023**

Signature of Development Officer 

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

92



August 17, 2023

File: 23DP05-31

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**Re: Development Permit Application No. 23DP05-31
Plan 2941 MC, Block 2, Lot 1 : 1 Hazel Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

DEMOLITION OF AN EXISTING DWELLING (37.2 sq. m.).

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 7- All improvements shall be completed within six (6) months of the effective date of the permit.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **August 17, 2023**

Date of Decision **August 17, 2023**

Effective Date of Permit **September 15, 2023**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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August 17, 2023

File: 23DP05-31

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**Re: Development Permit Application No. 23DP05-31
Plan 2941 MC, Block 2, Lot 1 : 1 Hazel Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

DEMOLITION OF AN EXISTING DWELLING (37.2 sq. m.).

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 7- All improvements shall be completed within six (6) months of the effective date of the permit.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **August 17, 2023**

Date of Decision **August 17, 2023**

Effective Date of Permit **September 15, 2023**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

August 18, 2023

File: 23DP06-31

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**Re: Development Permit Application No. 23DP06-31
Plan 223 MC, Block 7, Lot 9 : 9 Birch Avenue (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

Preamble: The proposed development approved under this permit includes the "As-Built" installation of a Water Cistern and Sewage Holding Tank, and the placement of an Accessory Building (2.8 sq. m.) which is to be relocated within the rear yard in a location conforming to the Land Use Bylaw.

Note: The "Cook-Shack" shown on the plan is not addressed in this permit.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

"AS-BUILT" INSTALLATION OF A WATER CISTERN AND SEPTIC SYSTEM (HOLDING TANK) AND PLACEMENT OF AN ACCESSORY BUILDING (2.8 SQ. M.).

has been **APPROVED** subject to the following conditions:

1- All municipal taxes must be paid.

2- **SEPTIC SYSTEM:**

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2015 as adopted by legislation for use in the Province of Alberta.

3- **WATER SUPPLY:**

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

4- ACCESSORY BUILDING:

- **The building shall be located in the Rear Yard;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Side Yard setbacks shall be a minimum of 1.0 metres (or greater distance as required under the Alberta Safety Codes Act; and**
 - **Maximum Height shall be less than the height of the Principal Building (Dwelling) upon the Lands.**
- 5- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 10- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 11- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 12- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 13- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **August 18, 2023**
Date of Decision _____

August 18, 2023

Effective Date of Permit **September 16, 2023**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2023/06/01 0000 End: 2023/06/30 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2023/06/10 2000 Event end: 2023/06/10 2130 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/06/11 1130 Event end: 2023/06/11 1300 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/06/15 1330 Event end: 2023/06/15 1400 Time: (30) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 0 Hours 30 Minutes

Event start: 2023/06/23 1630 Event end: 2023/06/23 1800 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/06/30 1800 Event end: 2023/06/30 1930 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 6 Hours 30 Minutes

Total Group Time: 6 Hours 30 Minutes

100

Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range

Start: 2023/06/01 0000

End: 2023/06/30 2359

Man Hour Report by User

All Officers: Total Time On Calls

6 Hours

30 Minutes

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Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range Start: 2023/07/01 0000 End: 2023/07/31 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2023/07/06 1525 Event end: 2023/07/06 1600 Time: (35) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 0 Hours 35 Minutes

Event start: 2023/07/07 1800 Event end: 2023/07/07 1930 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/07/14 1630 Event end: 2023/07/14 1800 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/07/21 1330 Event end: 2023/07/21 1500 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/07/29 1800 Event end: 2023/07/29 1930 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 6 Hours 35 Minutes

Total Group Time: 6 Hours 35 Minutes

102

Town of Mayerthorpe

Report Title : SILVER SANDS TOTAL CONTRACT HRS

Report Range

Start: 2023/07/01 0000

End: 2023/07/31 2359

Man Hour Report by User

All Officers: Total Time On Calls

6 Hours

35 Minutes

103



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

July 20, 2023

Lac Ste. Anne County
Town of Onoway
Town of Mayerthorpe
Summer Villages of Birch Cove, Castle Island, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands,
South View, Sunrise Beach, Sunset Point, Val Quentin, West Cove and Yellowstone

**Re: Alberta Beach Councillor Resignation
Appointment of Mayor & Deputy Mayor**

Alberta Beach Council at their July 18th, 2023 regular Council meeting received a letter of resignation from Councillor (Mayor) Angela Duncan. At this meeting Council elected Councillor Tara Elwood as Mayor and Councillor Debbie Durocher as Deputy Mayor. As well Council made a motion that a By-election date be set for September 28, 2023.

Alberta Beach Council members are as follows;

- Mayor..... Tara Elwood
- Deputy Mayor.....Debbie Durocher
- Councillor..... Kelly Muir
- Councillor..... Daryl Weber
- Councillor..... Vacant

Please do not hesitate to contact the undersigned at 780-924-3181 if you require any further information.

Sincerely,

Kathy Skwarchuk
Kathy Skwarchuk,
C.A.O.

104

August 4, 2023

Wendy Wildman
Summer Villages of Silver Sands & South View
Box 8
Alberta Beach AB T0E 0A0

Dear Wendy,

As a valued partner and member of Yellowhead Regional Library (YRL), I am happy to share the YRL 2022 Annual Report with you and your stakeholders.

For YRL member municipalities and school divisions, we know return on your investment with us is critical. The 2022 Annual Report demonstrates several key indicators of our value to your residents and students. Here are two examples from residents in the YRL region, including your community:

- 101,127 international newspaper/magazine issues read through [PressReader](#).
- 228,183 books, audiobooks and/or magazines checked out through [OverDrive](#).

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And, the power of our continuous improvement brings the latest technology and best practices to each member library and the patrons they serve. I hope you find the Annual Report informative and reflective of a remarkable year.

I am available to discuss this document and/or answer any questions you may have. Please contact me at kpalichuk@yrl.ab.ca or 780-962-2003, x226.

In addition, we would be happy to speak to your Council about YRL services, governance and our [2023-2025 Strategic Plan](#). To schedule a presentation, please contact our Executive Assistant, Laurie, at lhaak@yrl.ab.ca or 780-962-2003, x221.

Thank you for your support of YRL and library services.

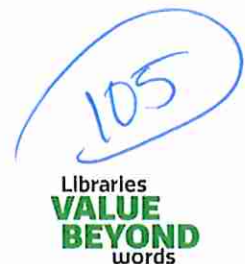
Yours truly,

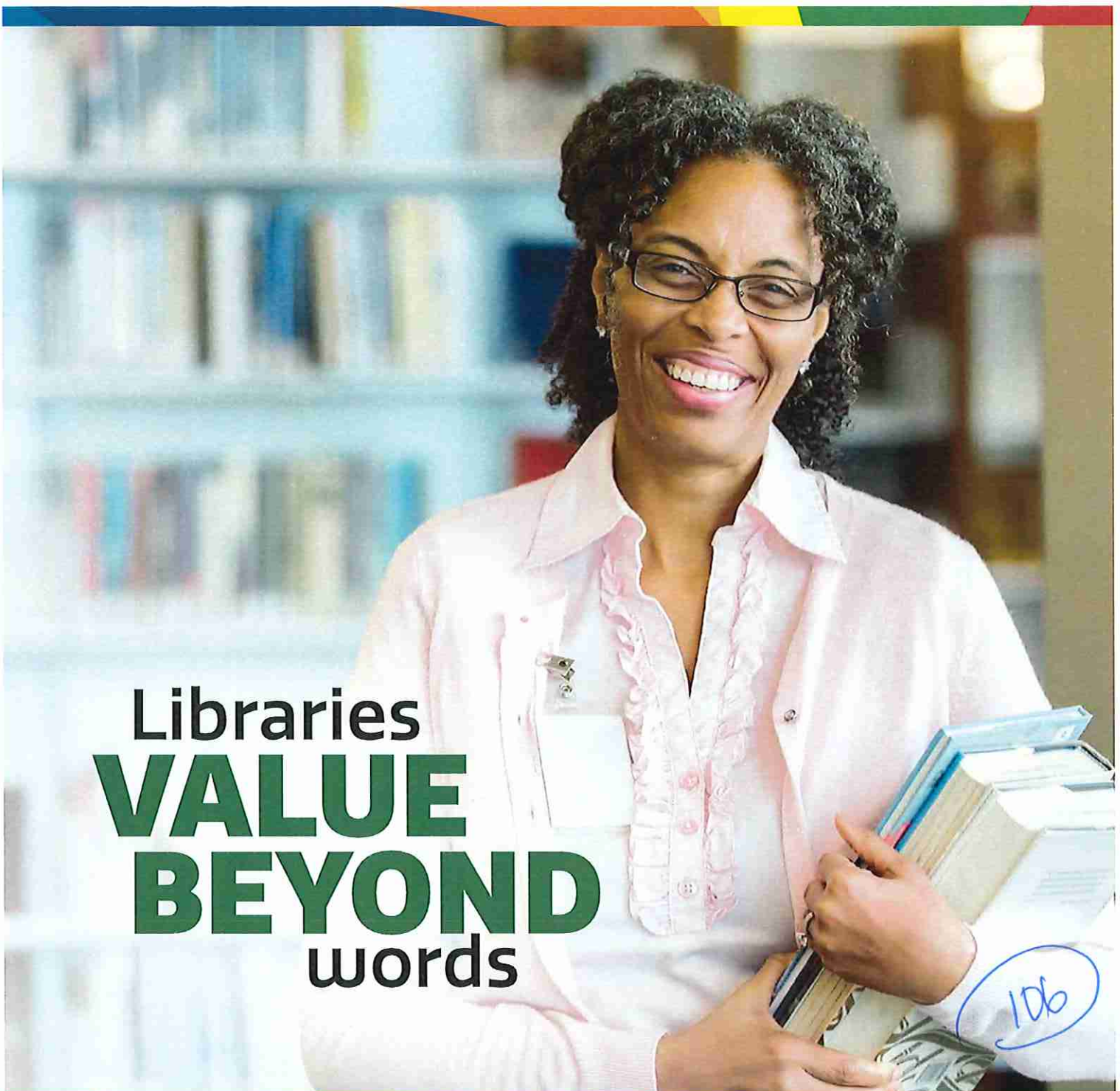


Karla Palichuk, Director
Yellowhead Regional Library

Enclosure

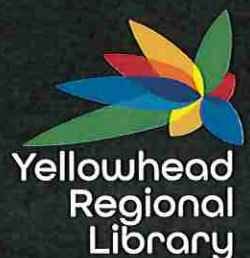
Copies: Summer Village of Silver Sands Deputy Mayor Liz Turnbull, YRL Trustee
Summer Village of South View Mayor Sandi Benford, YRL Trustee





Libraries
**VALUE
BEYOND**
words

**2022 Annual
Report**





Message from the Board Chair

Over the past year, Yellowhead Regional Library (YRL) continued to demonstrate its commitment to service excellence. The role of YRL is to collaboratively support and enable public and school member libraries to deliver timely, responsive services to their respective patrons.

This partnership yields tremendous results, both financial and operational.

The return on investment to communities is more than monetary. We regularly hear stories of people accessing resources, upgrading job skills, learning to read and having fun – all at their local public and school libraries. Libraries truly are the hubs of their communities, and to more fully express this, the YRL team developed a tagline: Libraries Value Beyond Words. This tagline is being used on a range of materials, including approaches to advocacy with elected officials.

We believe this will help people to see libraries' full contributions to the quality of life we enjoy every day.

Hendrik (Hank) Smit
Chair, Yellowhead Regional Library Board of Trustees

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Message from the Director

This past year was incredibly active for YRL staff, with new programs and services delivered to public and school libraries within the region. These include: an updated program guide to help school librarians understand YRL's services, delivery of high-end training on topics such as managing the impacts of homelessness and how to hold crucial conversations, and new advocacy efforts to support a better understanding of the value that libraries bring to communities.

Additionally, YRL staff visited each of the 43 public libraries in the region, to meet with library staff and offer in-person support. We coordinated wireless printing options, made significant cybersecurity upgrades, and completed the legwork on creating new library websites.

Perhaps the greatest outcome, though, is the daily collaboration that occurs between and among YRL staff and member libraries. Partnering with the wonderful library staff in communities across our region is highly rewarding. We appreciate the innovation and creativity that comes from our joint efforts. Working together, we can help all member libraries to shine brightly.

Karla Palichuk
Director, Yellowhead Regional Library

YRL In the Community

In 2022, Library Development Services staff met with 43 public libraries, provided 64 on site consulting visits, and held 1,329 remote consulting sessions (online). In addition, Technology Services staff met with 14 public libraries, provided 29 on site visits, held 200 remote sessions, and resolved 1,769 IT helpdesk tickets.

57

Public library visits

93

In-person consultations

9

School library visits

1,529

Remote consultations

1,769

Helpdesk tickets resolved



Board of Trustees

Executive Committee Members as of December 2022

YRL Chair

Hendrik (Hank) Smit

Town of Hinton

YRL Vice Chair

Wayne Rothe

City of Spruce Grove

Barb Maddigan

Northern Gateway School Division

Robert (Bob) Robinson

City of Beaumont

Carla Frybort

City of Leduc

Sally Kucher Johnson

Parkland County

Eric Meyer

Town of Stony Plain

Sandy Morton

Town of Mayerthorpe

Kathy Rooyackers

County of Wetaskiwin No. 10

Tara Elwood

Village of Alberta Beach

For the complete list of trustees, please visit yrl.ab.ca.

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YRL Leadership

Extending beyond their YRL roles, key personnel also held leadership positions with provincial organizations in 2022.

Hank Smit

*Vice President, Alberta
Library Trustees' Association*

Karla Palichuk

*Chair, The Alberta
Library*

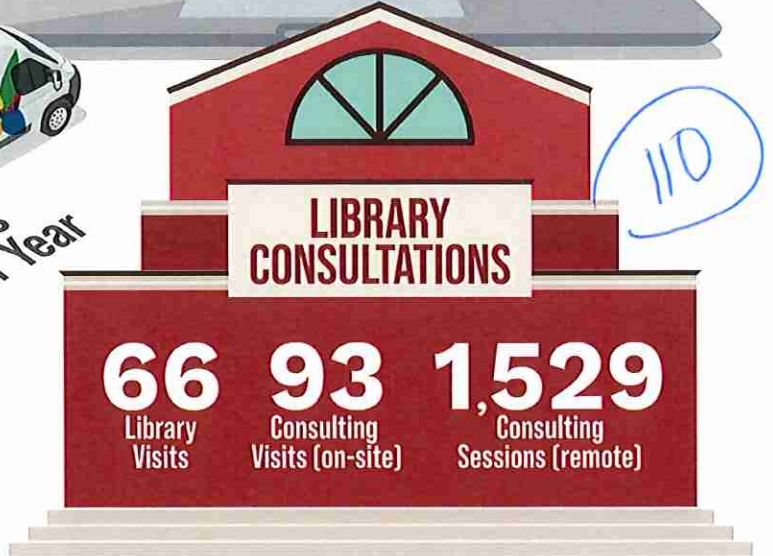
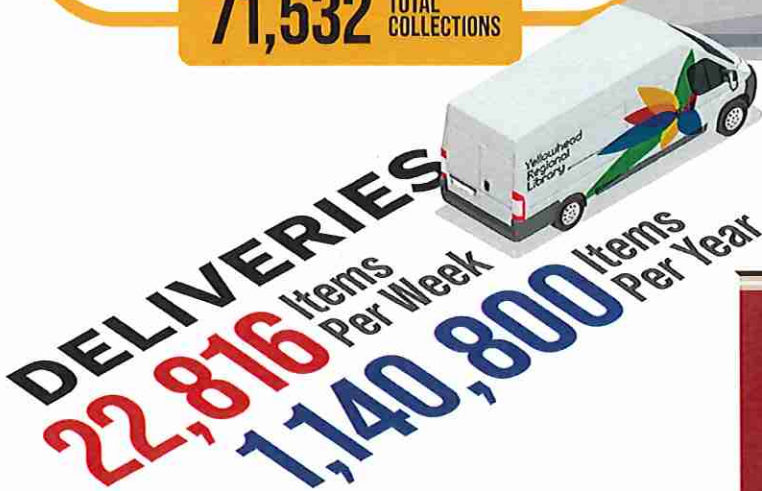
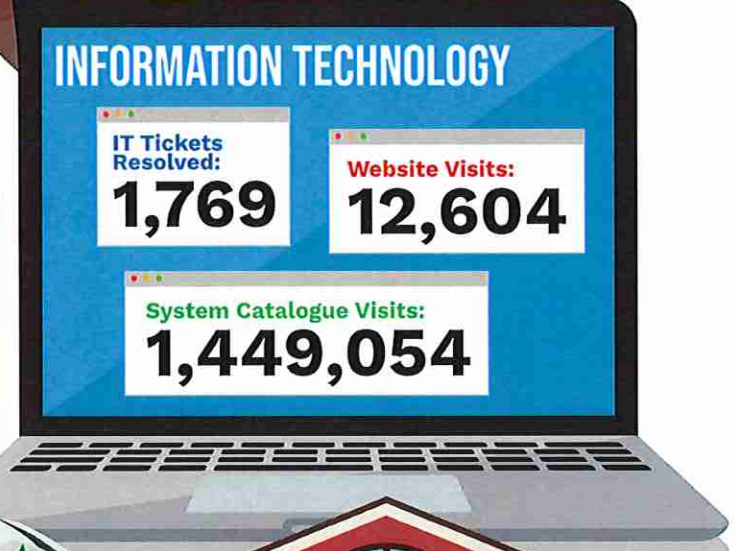
Jessica Knoch

*President, Library
Association of Alberta*



A Year in Review

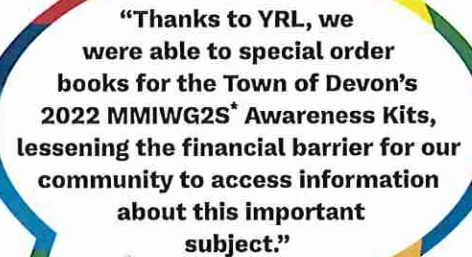
By the Numbers



Collections and Resource Sharing (CRS)

Our member libraries took advantage of the access through YRL to many virtual and physical collections in 2022, helping their patrons in life-long learning and enjoying a variety of content.

- Overdrive and Libby checkouts increased to 228,183 (up from 225,552 in 2021). Audiobook Cloud use increased 3% and Read Alberta eBooks use increased by 50%.
- More than 240 library patrons, an increase of 10% from the previous year, used Pronunciator to help them to learn and practice languages, including: French, Spanish, Russian and Ukrainian.
- LinkedIn Learning saw patrons record 640 hours of training time, up 14% from 2021.
- CRS facilitated six special orders for school and public libraries to support grant-funded programs, community events, community partnerships, one school-one book programs and more.



“Thanks to YRL, we were able to special order books for the Town of Devon’s 2022 MMIWG2S* Awareness Kits, lessening the financial barrier for our community to access information about this important subject.”

**Missing and Murdered Indigenous Women, Girls, and Two-Spirit*

Technology Services (TS)

2022 saw TS staff busy helping the member public libraries to upgrade and strengthen the technology and computer networks at their sites to ensure stable and secure connections.

- 52 equipment orders were placed by TS staff for 18 libraries ensuring good quality computers met network standards for security and function.
- 572 questions by patrons about CloudLibrary/OverDrive/hoopla were answered by TS staff, allowing better access to these popular virtual collections.
- 29 site visits were made by TS staff to work in person at member libraries to help maintain the computer networks.
- Cyber security training through Sophos Phish Threat was offered to libraries to lessen the chance of future cyber hacks or incidents.
- Jasper Municipal Library was supported by TS staff with technical advice, securing contingency funding in case network devices were impacted and arranging for extra wi-fi hubs to arrive during the major wildfire that impacted internet connectivity in the Jasper townsite.
- 6 libraries were supported by TS staff in upgrading to VOIP phone systems on the SuperNet network allowing for new money saving technology.
- Libraries were surveyed, and the data analysed about the new website platform coming in 2023, allowing libraries to provide their opinion on what priorities should be included.

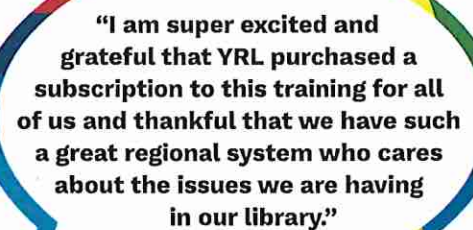
Library Development Services (LDS)

LDS staff were out and about in 2022 in person and remotely to support our members in making their libraries better than ever.

Homeless Library Academy

Total Tutorials	35	Total Tutorial Enrollments	288
Total Tutorials Accessed	35	Total Learners	85

Over the past few years, public libraries have seen a marked increase in interactions with people who are unsheltered. LDS purchased specialized, self-paced homelessness training tutorials to help member library staff learn the skills needed to effectively work with this population.

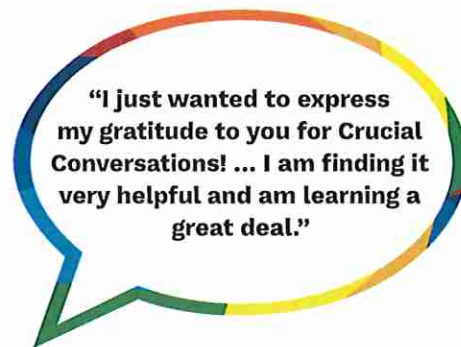


“I am super excited and grateful that YRL purchased a subscription to this training for all of us and thankful that we have such a great regional system who cares about the issues we are having in our library.”

Since its rollout in late 2021, all 35 virtual tutorials have been accessed by member library staff. LDS staff also had follow up discussions with members who viewed the tutorials about how to implement some of the concepts that were presented.

Crucial Conversations

Being able to communicate effectively in the workplace is a skill everyone wants to do well especially with regards to human resources and promoting psychological safety in the workplace. To that end, LDS provided access to a virtual course and three workshops to help our member library directors, managers, and other library leadership to learn this skill set.



Total Learners	36
Total Live Discussions	3
Total Visits to the Course Website <i>(as of Dec 2022)</i>	161

Networks and Group Meetups

Both the Indigenous Services Working Group and Peer Support Network for member library staff were new initiatives in 2022 and well received by our members. Both provided opportunities for networking and delving deeper into each subject matter.

	Total Sessions
Peer Support Network for Library Staff	6
Indigenous Services Working Group	3
Coffee Chat for Managers	12

General Consultation and Client Support

Primary Purpose	In Person	Virtual	Email	Total
AskYRL <i>(all categories)</i>	0	0	1,329	1,329
Collections	16	14	0	30
Customized Training <i>(on site or at YRL)</i>	3	1	0	4
Library Visits	44	0	0	44
Manager Onboarding	9	0	0	9
Policy	1	12	0	13
Strategic Planning	1	2	0	3
TOTAL	74	29	1,329	1,432
YRL Public Libraries Reached	100%			
YRL School Divisions Reached	100%			
YRL School Libraries Reached	24% <i>(note this includes in-person or virtual contacts only and does not include email)</i>			

Programming Support - Kits

Total Kits	120
Total Kit Bookings	251
Public Libraries that Borrowed Kits	68%



Administrative Services (AS)

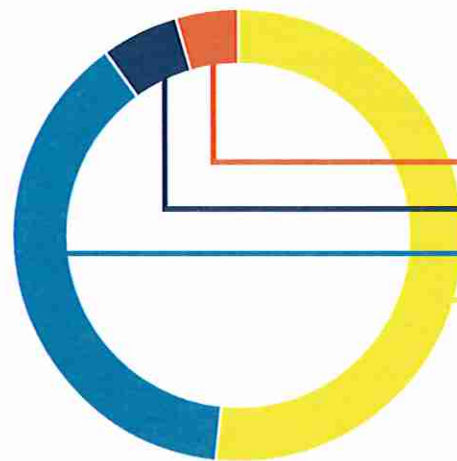
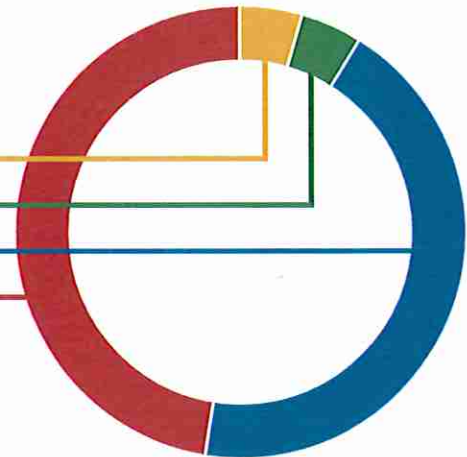
In 2022, the AS staff were behind the scenes, keeping staff, facilities and funding in line with the priorities and wants of our members.

Planning and Finances

A new Plan of Service was completed for the period 2023-2025, based on the current plans of member libraries, municipalities and school divisions.

Revenue:

School Levies	\$146,899 (4.5%)
Contract Services	\$147,884 (4.5%)
Provincial Government	\$1,415,451 (43.5%)
Municipal Levies	\$1,546,823 (47.5%)
Total	\$3,257,057



Expenses:

Administration	\$152,638 (4.6%)
Building and Capital	\$180,330 (5.4%)
Direct Services	\$1,269,002 (38.4%)
Staffing	\$1,708,206 (51.6%)
Total	\$3,310,176

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Stewardship

- ✦ A new investment strategy was developed and approved, netting nearly \$70,000 in interest (compared to \$15,483 in 2021).
- ✦ A new cyber insurance policy was purchased, increasing the per-incident coverage from \$150,000 to \$2,000,000.
- ✦ A new vehicle was purchased to augment the fleet.

Yellowhead Regional Library

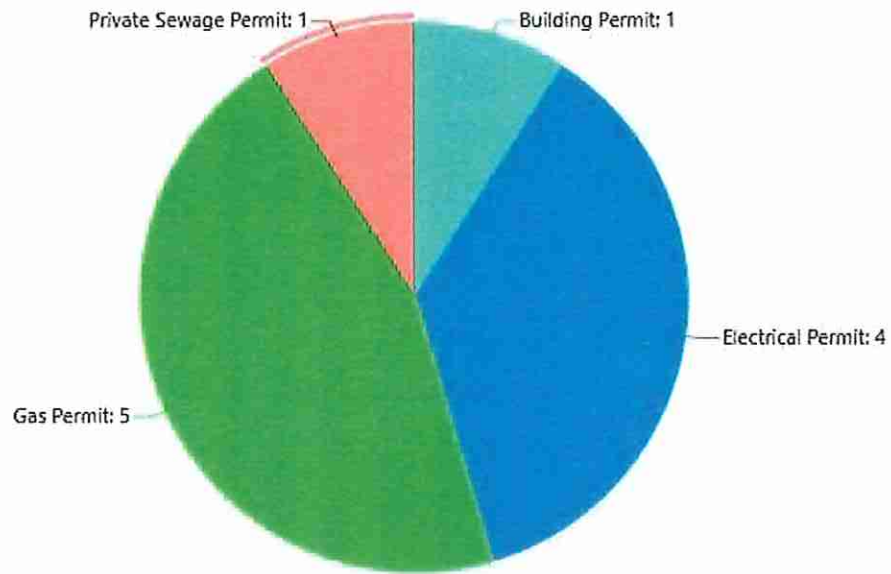
Mailing Address
Box 4270, Spruce Grove, AB T7X 3B4

Building Location
433 King Street, Spruce Grove, AB T7X 2C6

Phone Toll-free
780-962-2003 1-877-962-2003

yrl.ab.ca

Summer Village of Silver Sands – 2nd Quarter Safety Codes Report



- Building Permit - 9.1%
- Electrical Permit - 36.4%
- Gas Permit - 45.5%
- Private Sewage Permit - 9.1%

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~~114~~