

**NAFRS**  
**OPERATING BUDGET**  
**FOR THE YEAR ENDING DECEMBER 31, 2019**

version #1,M AS AMENDED (AND REVIEWED BY FINANCE COMMITTEE, 5/10/18)

	<u>ACTUAL 2017</u>	<u>BUDGET 2018</u>	<u>BUDGET 2019</u>	<u>2019 PARTY ALLOCATION-BUDGET</u>				<u>2018 PARTY ALLOCATION-ACTUAL</u>			
				<u>NFLD</u>	<u>RURAL</u>	<u>DUNDAS</u>	<u>TOTAL</u>	<u>NFLD</u>	<u>RURAL</u>	<u>DUNDAS</u>	<u>TOTAL</u>
<b>REVENUES:</b>											
Misc. Revenues	\$977.23	\$0	\$0								
Training Revenues	\$0.00	\$0	\$2,000								
Member contributions-Operations	<u>\$525,010.00</u>	<u>\$525,000</u>	<u>\$807,000</u>	<u>\$577,569.90</u>	<u>\$184,641.60</u>	<u>\$44,788.50</u>	<u>\$807,000.00</u>	<u>\$375,742.50</u>	<u>\$120,120.00</u>	<u>\$29,137.50</u>	<u>\$525,000.00</u>
Total Revenues	\$525,987.23	\$525,000	\$809,000	71.57%	22.88%	5.55%	100.00%	71.57%	22.88%	5.55%	100.00%

<b>EXPENSES:</b>				<u>\$\$ CHANGE</u>	<u>EXPLANATORY COMMENTS</u>
Human Resources-					
Gross payroll	\$166,932.92	\$190,000	\$202,000		General reserve for possible additional administrative HR costs-NAFRS Board, over 2017 actual (some costs likely incurred in 2018)
FICA/Medicare	\$12,459.60	\$15,500	\$15,000		FICA/Medicare comensurate with 2019 gross payroll budget
PERA retirement contribution	\$2,657.12	\$5,000	\$4,000		
<b>Fire Relief Pension</b>	\$0.00	\$0	<b>\$0</b>		<b>REVIEW FIN. COMMITTEE DISCUSSION OF OP. FUND BALANCE POSSIBLE RESERVE REQUIREMENT</b>
Workers Compensation Insurance	\$42,675.28	\$46,000	\$44,000		Estimated; new policy year premium not available
Group Disability/Medical Insurance	\$4,350.27	\$13,000	\$13,000		Only partial year of medical insurance in 2017; new rates unknown at this time.
Background checks	\$0.00	\$0	\$0		
Employee vaccinations/annual tests	\$6,504.00	\$4,000	\$7,000		
Recruiting	\$0.00	\$0	\$0		
Other, misc. including recruit gear/testing	<u>\$344.00</u>	<u>\$3,000</u>	<u>\$2,000</u>		
<b>Total Human Resources</b>	<b><u>\$235,923.19</u></b>	<b><u>\$276,500</u></b>	<b><u>\$287,000</u></b>	<b><u>\$10,500</u></b>	

Facility-					
Utilities-electricity	\$14,208.71	\$18,000	\$18,000		
Utilities-natural gas	\$5,682.51	\$8,000	\$8,000		
Utilities-water/sewer/storm	\$1,397.13	\$2,000	\$2,000		
Outside services-refuse	\$1,888.24	\$3,000	\$2,000		
Outside services-lawn/snow removal	\$3,362.50	\$5,000	\$5,000		
Outside services-cleaning	\$4,152.00	\$4,000	\$3,000		
Building maintenance & repairs	\$4,031.00	\$7,500	\$4,000		Decrease due to construction activities
Security Monitoring	\$0.00	\$1,000	\$1,000		
Supplies	\$695.80	\$2,000	\$1,000		
Insurance	\$22,782.54	\$25,000	\$27,500		Estimated; new policy year premium not available
Facility Rent	\$20,011.00	\$20,000	\$300,000	\$280,000	<b>New lease with City of Northfield</b>
Other, misc.	<u>\$0.00</u>	<u>\$0</u>	<u>\$0</u>		
<b>Total Facility</b>	<b><u>\$78,211.43</u></b>	<b><u>\$95,500</u></b>	<b><u>\$371,500</u></b>	<b><u>\$276,000</u></b>	

Equipment-					
Small equipment purchases	\$44,076.82	\$10,000	\$25,000	\$25,000	Hose replacement-\$15,000
General supplies	\$900.87	\$1,000	\$1,000		
Repairs & maintenance-general	\$1,437.58	\$5,000	\$2,000		
Equipment rent	\$0.00	\$0	\$0		
Other, misc.	<u>\$0.00</u>	<u>\$0</u>	<u>\$0</u>		
<b>Total Equipment</b>	<b><u>\$46,415.27</u></b>	<b><u>\$16,000</u></b>	<b><u>\$28,000</u></b>	<b><u>\$12,000</u></b>	

Fleet-					
Fuel/oil/lubricants	\$4,848.69	\$6,000	\$6,000		

Repairs and maintenance	\$14,417.54	\$20,000	\$18,000	
Insurance	\$11,892.68	\$13,000	\$14,000	
Small equipment purchases	\$0.00	\$0	\$0	
Supplies	\$119.25	\$2,000	\$1,500	
Other, misc.	\$23.75	\$0	\$0	
<b>Total Fleet</b>	<b>\$31,301.91</b>	<b>\$41,000</b>	<b>\$39,500</b>	<b>(\$1,500)</b>

Estimated; new policy year premium information not available

Education & Training-				
School expense reimbursements			-\$3,000	
Conference & Seminar/School Fees	(\$3,015.00)	\$10,000	\$8,000	
Lodging	\$1,604.26	\$3,000	\$2,000	
Per Diems, mileage, other travel	\$2,441.04	\$1,000	\$3,000	
Other education & training costs	(\$798.05)	\$4,000	\$2,000	
<b>Total Education &amp; Training</b>	<b>\$232.25</b>	<b>\$18,000</b>	<b>\$12,000</b>	<b>(\$6,000)</b>

Net of reimbursed training; difficult to predict amount of reimbursements

<b>Communications/I.T.-</b>	<b>\$5,018.96</b>	<b>\$6,000</b>	<b>\$5,000</b>	<b>(\$1,000)</b>
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<b>General Insurance (liab/excess)-</b>	<b>\$3,364.31</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$0</b>
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General & administrative-				
Professional Services-HR/Payroll	\$29,815.57	\$30,000	\$28,000	
Professional Services-Legal	\$10,111.25	\$12,000	\$10,000	
Professional Services-Accounting & Audit	\$11,060.00	\$12,000	\$12,000	
Professional Services-Other	\$703.81	\$3,000	\$2,000	
Memberships & Dues	\$993.00	\$1,000	\$1,000	
Office Supplies	\$3,714.84	\$4,000	\$4,000	
Small Equipment purchases	\$0.00	\$0	\$0	
Equipment leases	\$0.00	\$0	\$0	
Business software	\$656.44	\$0	\$500	
Postage/Delivery	\$215.30	\$500	\$500	
Subscriptions	\$83.83	\$500	\$500	
Board expenses	\$1,713.70	\$3,000	\$2,000	
Miscellaneous (advertising, promotion.)	\$1,971.13	\$2,000	\$1,500	
Contingency Reserve	\$0.00	\$0	\$0	
<b>Total general &amp; administrative</b>	<b>\$61,038.87</b>	<b>\$68,000</b>	<b>\$62,000</b>	<b>(\$6,000)</b>

No specific consulting projects known/anticipated.

<b>TOTAL EXPENSES-OPERATING</b>	<b>\$461,506.19</b>	<b>\$525,000</b>	<b>\$809,000</b>	<b>\$284,000</b>
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\$280,000 relates to new building lease commencement

EXCESS (DEF) OF REVENUES OVER EXPENSES-OPS	\$64,481.04	\$0.00	\$0	
TOTAL	\$64,481.04	\$0.00	\$0	

<b>THERMAL IMAGER</b>			<b>\$10,000</b>	
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**CAPITAL BUDGET (TO BE ADDED TO 2019 FLEET PLAN)**

