

## Questions & Answers from the Interprofessional Joint Accreditation

1. On the application it has more disciplines such as social work, PA, psychologists. Are we able to give CE to those disciplines too?

**Answer:** *Under the Ascension Joint Accreditation we are able to give the following credits for – physicians, nurses, pharmacists, PAs and Social Workers. We currently haven't had a need for psychology or optometry but these two can be added if the need arises. The Joint Accreditation is adding more disciplines and we will keep you informed as they do.*

2. Right now, nursing does not require a CV or bio. Will it be required for only a nursing activity or will it be required for all?

**Answer:** *For any CE or CME activity under the Joint Accreditation it is required for each speaker to turn in a CV or Bio and a financial disclosure. For any planners who are involved in the planning of the activity/program – include any members of Ascension or your ministry who have participated in the planning will need to be listed on the planners form and fill out a financial disclosure form.*

**NOTE:** *Attendees at the activity/program must be made aware of the disclosures, even if the individuals have indicated they have nothing to disclose, so that each participant may personally evaluate the objectivity of the information presented. Disclosures can be made to the attendees by handouts, slide in the presentation, sign in sheet, flyers posted or a verbal disclosure and attestation. If a verbal disclosure was made at the activity/program the activity coordinator/planner must send to the CE/CME Manager an approved attestation.*

3. When will we get trained on JAPARS?

**Answer:** *The CE/CME Team is working on obtaining logins and will send out a scheduled appointment for training. <http://pars.accme.org>.*

4. How will the Nursing coordinators work with the CME coordinators? Will they also be using the same forms?

**Answer:** *The CME coordinators will only be using the same process if the state/region are currently under one provider unit and covered by the nursing coordinators. The CME coordinators will continue their own process under their individual provider units unless they apply for a national activity.*

5. Where are the JA forms housed?

**Answer:** *The JA forms will be housed in two different locations for easy access.*

- On the CE/CME Website [www.stvhscme.com](http://www.stvhscme.com) under a forms tab and
- A community drive once G Suite has transitioned

## Questions & Answers from the Interprofessional Joint Accreditation (CONTINUED)

6. For independent study, do you do pilot studies?

*Answer: We currently haven't had any independent study (self-study) activities requested for CE's but would be willing to work with each Region if this is a type of learning method that they are currently doing in their facilities. Pilot studies usually with a journal or article, not more than 12 months old, being presented to a group has been accredited before with by our team.*

7. Will there be meetings with region leads moving forward

*Answer: Yes. Monthly meetings will be scheduled for regional leads beginning in Oct. 2019.*

8. Will region 4 be able to include all markets initially?

*Answer: Yes. Region 4 can include all markets.*

9. Will regional leads be given template of evaluation to create for regional activities?

*Answer: Yes, a call will be scheduled to do an interactive discussion on the current template that is being used for electronic evaluations.*

10. Is 1 ICPE = 60 minutes?

*Answer: Interprofessional Education (IPE) credits are as follows:*

- *ICPE Credit is 1.0 for every 60 minutes;*
  - *CNE when calculating continuing nursing education credit, time may be rounded down but not be rounded up;*
  - *CPE when awarding continuing pharmacy education credits, 1.0 credit hour is .1;*
  - *CME when awarding continuing medical education, it would be 1.0 AMA PRA Category 1 Credit hour;*
  - *AAPA when awarding American Academy of PAs Category 1 CME credit you must comply with the requirements established by AAPA;*
  - *ASWB when awarding Association of Social Work Boards, a CE credit is defined as 60 minutes of instruction. CE credit may be given in a quarter-hour increments after the first required hour and time must be rounded down to the quarter hour. For example, two-hour and 40-minute course would provide 2.5 CE credits.*

*The Ascension CE Team will look at the individual application, education content and approved for applicable credit hours for your activity/program.*

## Questions & Answers from the Interprofessional Joint Accreditation (CONTINUED)

11. Can the disclosures be announced by another person?

**Answer:** Yes, disclosures can be announced by another person other than the speaker. If a verbal disclosure was made at the activity/program the activity coordinator/planner must send to the CE/CME Manager an approved attestation.

*Disclosure of information about relevant financial relationships may be disclosed verbally to participants at a CME activity. When such information is disclosed verbally at a CME activity, providers must be able to supply the ACCME with written verification that appropriate verbal disclosure occurred at the activity. With respect to this written verification:*

- a. *A representative of the provider who was in attendance at the time of the verbal disclosure must attest, in writing:*
  - o *that verbal disclosure did occur; and*
  - o *itemize the content of the disclosed information (SCS 6.1); or that there was nothing to disclose (SCS 6.2).*
- b. *The documentation that verifies that adequate verbal disclosure did occur must be completed within one month of the activity.*

12. Can we include the disclosure info on sign in sheet?

**Answer:** Yes, you can. There will be a standard sign in sheet that you may use with the accreditation statement and disclosure information.

13. Can 1 disclosure cover several activities? Many planners will cover multiple activities.

**Answer:** Yes, one financial disclosure may cover the planner or speaker but must be updated as financial disclosure information changes.

14. Do you use blooms taxonomy for objectives?

**Answer:** Yes, we do use blooms taxonomy for learning objectives. When you fill out or turn in your application the Ascension CE Team will review and will make suggestions if objectives are not measurable.

15. Would it be commercial support if a vendor pays for a booth at the event to display?

**Answer:** Commercial exhibits and advertisements are promotional activities and not continuing medical education. Therefore, monies paid by commercial interests to providers for these promotional activities are not considered to be commercial support. However, accredited providers are expected to fulfill the requirements of SCS 4 and to use sound fiscal and business practices with respect to promotional activities. Exhibitors or booths cannot be in the same location at the education. Arrangements for commercial exhibits or advertisements cannot influence planning or interfere with the presentation, nor can they be a condition of the provision of commercial support for CE/CME activities.

## Questions & Answers from the Interprofessional Joint Accreditation (CONTINUED)

16. Our NICU does journal clubs. How do you count them?

**Answer:** A journal-based activity includes the reading of an article, a provider stipulated/learner directed phase (that may include reflection, discussion, or debate about the material contained in the article(s)) and a requirement for the completion by the learner of a pre-determined set of questions or tasks relating to the content of the material as part of the learning process. Journal Clubs must present relevant to the advancement, extension and enhancement of providing patient/client management. CE hours can be applied for by the planner and approved by the Ascension CE Team.

17. What about Save the Date? We like to send out advertisement sooner than 14 days.

**Answer:** The Ascension CE/CME Team requires a **minimum** of 60 days before your activity is to be presented to turn in the required paperwork and be approved. If you are planning activities whether it be six months from now or a year, as soon as you turn in the required paperwork and your activity is approved you can advertise. All advertising may not include product-promotion material or product-specific advertisement. All activities will use Ascension flyer template for advertising.

18. Can we build the certificates in redcap?

**Answer:** No unfortunately Redcap cannot be used for certificates – we are not able to correctly place all the required logos in Redcap for the certificates. We are reviewing software that will be able to create certificates. The Ascension CE Team will make current certificates available for issuing.

19. Can the time line be sooner than the 14 days so that flyers can be sent out. Are these just the minimum number of days?

**Answer:** The Ascension CE/CME Team requires a **minimum** of 60 days before your activity is to be presented to turn in the required paperwork and be approved. If you are planning activities whether it be six months from now or a year, as soon as you turn in the required paperwork and your activity is approved you can advertise. All advertising may not include product-promotion material or product-specific advertisement. All activities will use Ascension flyer template for advertising.

20. What is the difference between an activity and a RSS?

**Answer:** A RSS is an activity/course that is planned as a series with multiple, ongoing sessions, e.g., offered weekly, monthly, or quarterly; and is primarily planned by and presented to the accredited organization's professional staff. Examples: grand rounds, tumor boards, and morbidity and mortality conferences.

21. Can you describe what the definition of an interprofessional activity is?

**Answer:** An interprofessional activity is a CE activity that incorporates the educational needs that underlie the practice gaps of the healthcare team and their members. Interprofessional activities must be designed to change the skills/strategy, or performance, of the healthcare team or patient outcomes as

## Questions & Answers from the Interprofessional Joint Accreditation (CONTINUED)

*described in an organization's mission statement. Interprofessional activities also reflect the healthcare team's current or potential scope of practice.*

*The planning process for education activities classified as "interprofessional" must demonstrate:*

- An integrated planning process that includes health care professionals from two or more professions.*
- An integrated planning process that includes health care professionals who are reflective of the target audience members the activity is designed to address.*
- The intent to achieve outcome(s) that reflect a change in skills, strategy, or performance of the health care team and/or patient outcomes.*
- Reflection of one or more of the interprofessional competencies to include: values/ethics, roles/responsibilities, interprofessional communication, and/or teams/teamwork.*

22. Would a company that provides services to the hospital but not directly to patient care have to be inserted in the planners document under commercial interest?

*Answer: If the company is involved in the planning, presentation or creating the clinical content would you need to get a financial disclosure and insert them on the planner's form.*

The provider must be able to show that everyone who is in a position to control the content of an education activity has disclosed all relevant financial relationships with any commercial interest to the provider. The ACCME defines "'relevant' financial relationships" as financial relationships in any amount occurring within the past 12 months that create a conflict of interest.



For any other questions please email [lisa.davis2@ascension.org](mailto:lisa.davis2@ascension.org)