

**WASKESIU COMMUNITY COUNCIL
MEETING MINUTES**

Council Meeting: Friday, April 22, 2016
- **9:00 am - Council only (In Camera)**
- **10:00 am – Public Meeting (including Parks Canada Agency)**

Location: Hawood Inn, Waskesiu Lake, SK – Boardroom

Attending: Jim Kerby, Nancy Wood Archer, Randy Kershaw, Janice McKinnon,
Bryan Matheson and George Wilson.
David Britton, Gregg Rutten - Parks Canada Agency

Regrets: Brent Hamel

Agenda Topics:

1. Call to Order Jim Kerby **9:02 am**
2. In-camera session
Motion to move to 'In Camera'
Randy Kershaw/Nancy Wood Archer **Carried Unanimously**
Motion to return to the Public Meeting
Randy Kershaw/Bryan Matheson **Carried Unanimously**
3. Adoption of Agenda for Public Meeting Jim Kerby **10:00 am**
Nancy Wood Archer/Bryan Matheson **Carried Unanimously**
4. Approval of March 21, 2016 Meeting Minutes Jim Kerby
Randy Kershaw/Bryan Matheson **Carried Unanimously**
5. Business arising from the Minutes
 - Four-way stop drainage issue (Waskesiu Dr./Lakeview Dr. intersection) – status update
This topic is covered in the Townsite Report.
 - Proposed Liquor Store Privatization – update, PCA position, and Minister's response (if any)
PCA has not received a response to their letter to the Minister. The current liquor store will operate as usual for the 2016 season.
 - Lakeview Hotel – status update
July 1st is the anticipated date for opening the renovated hotel to the public. PCA advises that there will be a fence around the construction materials for the summer.
 - Marina construction – status update
Paving of the roads and compound area will be starting in mid-May this year. The new docks are in the design phase and will go out to tender in June, with construction projected to begin after Labour Day.
 - iNET 2000 – status update
This topic is covered in the Townsite Report.
 - Lakeside Festival - status update
This topic is covered in the Townsite Report.
 - Waskesiu Community Council Advertisement to appear in 2016 WWR Activity Guide
The Administrator circulated a copy of the advertisement to Council.
 - Website re-design project – update
The Administrator reported the new design is underway and is working closely with the designer.
6. Correspondence
Email from Barry Chapman regarding a 2016 berth at the Marina
Discussion ensued. Council confirmed that this matter is outside of Council's jurisdiction but that we will try to encourage the parties to seek a positive solution.

7. Townsite Report – Gregg Rutten

Post Office Building

- Approval has been granted to do a Request for Proposals regarding this site.
- Release fee set at \$ 275,000.
- PANP will put out a Request for Proposals in May 2016.
- The opportunity will be advertised in newspapers throughout the province.

Water Treatment Plant

- PCA is proceeding with an RPA to tender an engineering study for replacement of computer and automatic controls for the water treatment plant in Waskesiu.
- This project will be funded as part of Federal Infrastructure Investment funding.
- This project will be added to the capital debt repayment schedule. It will be reflected in water/sewage budget to the residents next year.

Councillor Bryan Matheson requested PCA to provide who our level one and level two certified water/waste water operators are, for the next meeting.

It was suggested a report of any errors should go to the Townsite Manager, to Council, as well as those who currently receive them.

Also for the next meeting Janice MacKinnon suggested PCA provide a brief outline of the debt issues.

Consultant Report on Bungalow Camp Accommodations

- PANP has requested a copy of the report through the Access to Information office with the intent of sharing this report with Council. (A copy was provided to Council prior to the meeting). Council appreciated receiving this document and asked PCA to continue to provide Council with these kinds of documents – i.e.: keeping Council up to date on what's happening in the community of Waskesiu.

Parks would like to know Council's view on Bungalow Camps and commercial development generally.

Gregg Rutten, David Britton and Jim Kerby will identify a proposed date and work on an outline of an Agenda for a special meeting of Council relating to these topics.

iNet2000 tower

- PCA is in the process of issuing a Licence of Occupation to iNet2000 to use the former Bluebell tower site for an antenna installation.
- Being constructed this spring and hopefully operational by the summer of 2016.

Beaver Glenn Outdoor Theatre

- Waskesiu Volunteer Fire Department completed a training exercise on March 22, 2016 which involved ignition and destruction of the structure.
- The exercise was a success.
- PCA Asset staff will remove any remaining debris from the site.

Waskesiu Lakeside Festival – August 27th

- Planning for the 2016 event continues.
- Intent is to identify musical artists for the festival and have contracts in place by April 30, 2016. Stage, Audio and Lighting contract is in place with PR Productions (Saskatoon).
- Partnering Agreement with WCC (copy made available to Council for review).
- PCA asked for Council's opinion of inviting outside vendors (i.e. businesses from outside of Waskesiu) to sell food and merchandise during the Festival. Council encouraged outside vendors to be invited provided that PCA first provides local vendors with the opportunity and a deadline to participate, after which (if additional vendors are needed) then PCA can and should open up the opportunity to outside vendors.
- Volunteers are welcome – Myrna Nagy is volunteer co-ordinator again this year.

4-way stop Drainage Issue (Waskesiu Dr./Lakeview Dr.)

- Detour has been removed.
- There is still a significant amount of water draining through the intersection.
- As soon as the main storm sewer/culverts thaw, PCA will pump water into the storm sewer that drains directly into Waskesiu Lake.
- An engineering study is to be done this summer to find the cause and hopefully permanently repair the problem.

Point View Partnering Agreement with Waskesiu Foundation

- Intent is to improve the structure at Point View similar to other camp kitchen agreements in Waskesiu and PANP.
- Request to increase the footprint of the structure has been approved by the PANP management team. The Waskesiu Foundation, with the assistance of some donor families, will build a full size camp kitchen (while maintaining the existing stone fireplace) at the cost of the Foundation.

Narrows Camp Kitchen Agreement with Waskesiu Foundation

- PANP management team has approved entering into a partnering agreement with the Waskesiu Foundation to re-build the camp kitchen located in the Narrows day use area.
- A new location will be determined for the camp kitchen this spring.
- The donors have been notified of the approval. PCA will build a full size camp kitchen, the Foundation will fund the first \$10,000 of cost through the donors, and the balance will be paid by PCA, as was the case at Birch Bay.

Landfill Agreement with District of Lakeland

- PANP management met with representatives from the District of Lakeland on April 11, 2016.
 - The District of Lakeland presented a landfill agreement covering the 2016 operating season.
 - Landfill fees are determined on a cost-recovery basis.
 - Large increase in operating costs for the Emma Lake landfill are a concern as this increases the cost per m³ of material hauled to the landfill, and will impact the townsite budget and water, sewer & garbage fees paid by Waskesiu leaseholders and residents.
- Costs will come down next year, they should be similar to 2014's costs.

Swales

- Funds are available for repair this fall. Gregg Rutten to do a walk around with Randy Kershaw, Cabin Owners' Representative, to identify the areas that need repair.
- Gregg will provide a report to Council on how effective the swales are.

Council Questions to PCA . . .

Question . . . Last year PCA reported they were working on a skill set for communications for fires, etc. Is there a plan for local businesses/residents that they can relay to the public?

Reply . . . David Britton will discuss last summer's situation with his staff and work on a procedure/plan for the locals.

Question . . . Were all the garbage bins replaced last year as promised?

Reply . . . Some were done last year.

Question . . . Was new sand put in the new playground area?

Answer . . . Some new sand was spread around after the playground was completed.

Question . . . Is there a plan for volunteers to maintain the beaches?

Answer . . . No, there is currently no plan for volunteers to perform that work.

8. Townsite Budget (for 2016/2017) and background discussion

Council reviewed the content of the 2016/2017 Townsite Budget – minus Appendix G.

Janice MacKinnon, Budget/Finance Committee Chair recommended PCA provide this to the members at the AGM each year.

Council requested PCA to set up an annual schedule; they would like quarterly reports on the budget and/or material variances, explaining where we are compared to the approved Budget. Presentation at next meeting – PCA will present updated documents with 2016/2017 proposed Budget, plus the forecast and variances.

Janice MacKinnon suggested the Utility Budget is one both Council and PCA should focus on – quarterly or at least twice a year.

Copies of the operating budget were circulated.

Discussion ensued.

9. Committee Reports

Budget/Finance – Janice MacKinnon

This topic was covered with the presentation of the Townsite Budget.

Business Relations – Nancy Wood Archer

-Waskesiu Chamber of Commerce is moving forward in splitting off the Waskesiu Recreation Association to a separate board and corporation.

-The Chamber is working with PCA to ensure the Licences of Occupation are in place to reflect the changes to the Chamber and the new role of the Waskesiu Recreation Association.

-New staff, starting in May:

Chamber Administrator: Lisa Rowe

Recreation Coordinator: Marissa Glanville

Recycling & Laborer: Terry McNeil

-Tennis courts are being re-done by the Rawlinson Family. Their workers came up this week to assess the job which will commence this spring. There will be no cost to the Chamber/Rec. Assoc.

-Planter boxes (part of the Waskesiu 20/20 and Beyond project) to be out in the community by the beginning of June.

-The Chamber has requested a quote from iNet2000 to install Wi-Fi in all the halls.

-Chamber Website: The Chamber is reviewing how they are moving forward with their website which they feel needs an overhaul and update. They may approach Council on using the same format as the waskesiu.org website.

It was moved that the Waskesiu Community Association, as represented by the Waskesiu Community Council, accepts and endorses the recommendation made by the Waskesiu Chamber of Commerce to cancel two of the existing Licences of Occupation currently held by the Waskesiu Chamber of Commerce and to re-issue one of the same in the name of the Waskesiu Recreation Association (being the Licence of Occupation for the tennis court area) and to split the other existing Licence of Occupation, so that one Licence of Occupation (for the Paul Horne Arena) is held in the name of the Waskesiu Recreation Association and so that a Licence of Occupation (for the library and recreation hall) continues to be held in the name of the Waskesiu Chamber of Commerce.

Bryan Matheson/Randy Kershaw

Carried unanimously

Community Planning & Development – Jim Kerby/Randy Kershaw

No meeting has been held.

Communications & Community Relations – Brent Hamel

The committee has met. Three separate reports are in the works. Brent to report more fully at the next meeting of Council.

Essential Services – Policing and Fire – Randy Kershaw

Nothing to report.

Vegetation Management – Bryan Matheson

Nothing to report.

The Waskesiu Foundation – Jim Kerby/Randy Kershaw

Tickets go on sale May 1st for the Waskesiu Foundation Annual Donor Recognition and Fundraising Dinner being held on July 9th.

To help make people more aware of the Foundation's Planned Giving and Endowment Fund programs, the net proceeds from this year's dinner will be used to seed the Endowment Fund.

10. New Business

David Britton, PANP Field Superintendent, reported there are several organizational changes within Parks Canada Agency. There are now five Executive Directors across the country that the Field Superintendents report to.

PCA Executive Director of Mountain Parks, Tracy Thiessen will be visiting Waskesiu during the Annual Waskesiu Lakeside Festival in August.

Council Chair drafted a letter inviting PCA'S new CEO Daniel Watson, to visit Waskesiu. This visit is supported by David Britton, PANP Superintendent.

11. Next Meeting Date – Friday, May 27, 2016.

12. Lunch

13. Adjournment

Moved by **George Wilson**

12:35 pm

Carried Unanimously.