

The Moran City Council met in regular session on Monday, March 6, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u> <u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Bill C. Bigelow Chad A. Lawson James A. Mueller Jerry D. Wallis	Kris R. Smith

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Shelly Smiley, Neil Phillips, Debra Petree, Kathy Ward, Elaine Ladd, Damaris Kunkler, and Larry Manes.

CONSENT AGENDA

Council member Bigelow moved to approve the March 2017 consent agenda as follows:

- February 2017 Minutes
- March 2017 Petty Cash Reimbursement Report
- March 2017 Pay Ordinance totaling \$76,253.70
- March 2017 Jayhawk Utility Audit Trail Report
- March 2017 Certificate of Deposit Report
- Public funds resolution to purchase a \$30,000.00 certificate of deposit (CD) to replace a CD maturing March 18, 2017

Mueller seconded the motion, motion passed with all approving.

VISITORS

All visitors were present for the Healthcare Foundation Grant topic with the exception of Shelly Smiley who was reporting for the Iola Register.

2016 AUDIT REPORT

Neil Phillips, Jarred, Gilmore, and Phillips PA (JGP) presented the 2016 Fiscal Audit Report to the Council. Mr. Phillips noted the City of Moran operates under the Kansas Cash Basis Law, as do 99% of all communities in Kansas, rather than Generally Accepted Accounting Principles. He then reviewed the ending cash balance and unencumbered balances for the City as of December 31, 2016 and reported the audit found the City was in compliance with the cash and budget requirements of the State of Kansas for the 2016 fiscal year.

Mr. Phillips discussed special fund accounts and the allotment of receipts and expenditures that are established for specific needs such as the Special Highway, Capital Improvement, and Equipment Reserve Funds. As a final note, Mr. Phillips suggested the Council consider increasing the utility funds yearly beginning balances to ensure Moran has a 6-month operating reserve at any given time. He reported quite a few Cit-

ies have adopted this policy over the past few years and he believes it would be a good policy for Moran to adopt.

OLD BUSINESS

Healthcare Foundation Grant – The Council reviewed equipment pricing and discussed vendor options. Council member Mueller moved to purchase Spirit Fitness Equipment from Fitness Gallery for a total of \$10,320.50. The purchase will include two treadmills, one elliptical, one recumbent bike, and one upright bike. Total price includes delivery and installation. Lawson seconded the motion, motion passed with all approving. Council member Bigelow suggested the City contact CDL Electric from Parsons regarding a bid for the camera and door access systems. Council member Bigelow moved to install CrawKan internet service at the Exercise Facility. Mueller seconded the motion, motion passed with all approving.

Kathy Ward informed the Council that Larry Ross, Larry Manes, and Ken McWhirter had spent many hours working on cleaning the floor tile at the exercise facility. Kathy also spoke with the Council about her concern that children under the age of 14 are restricted from entering the facility. Mrs. Ward noted many young mothers might not be able to exercise as they could not afford or find babysitting services.

Damaris Kunkler informed the Council that 54 Fitness was the most popular name chosen in the name contest for the Exercise Facility.

NEW BUSINESS

Website Renewal – Council member Bigelow moved to renew webhosting services with GoDaddy and the domain name for the City of Moran. Annual cost will be \$140.05. Lawson seconded the motion, motion passed with all approving.

Fair Housing Month Proclamation – Council member Bigelow moved Mayor Merkel sign a Proclamation declaring April as Fair Housing Month. Lawson seconded, motion passed with all approving.

Annual City Cleanup – The Council agreed to sponsor a City Wide Clean-Up May 19th-26th with curbside pickup scheduled for May 23rd. Clerk Evans will contact Green Environmental to schedule a roll off to be set at the City Park for that week.

The Council discussed property condition at the Moran Grain Elevator. Chief Smith advised he would send notice of violation to the property owner.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported the Hemtt tanker is still being outfitted for service.

Police Chief – Chief Smith discussed property conditions and noted he would be sending clean up notices to property owners with Code violations. Smith also discussed the possibility of purchasing a chip reader to identify the owners of pets with microchips.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of February 2017 :

- Cut out junction boxes for underground wire
- Set up brackets for junction boxes
- Set 3 poles at the ball park and aiming points for wire lights
- Pulled wire for the Baptist Church- Disconnect Service
- Hooked up primary to transformer and secondary service for Baptist Church
- Cross arms and brackets set for ball park
- Turned on electric service at the Fitness Center, requested that the gas company come and turn on gas services
- Ordered shank plates and rock ripper for digger derrick auger
- Repaired shop restroom floor and set new toilet
- Dug up pit and repaired water service line and meter setter at 322 S. Cedar
- Located water services and mains for Kansas Gas
- Ordered water dock changer
- Pot holed and repaired 4" water main at S. Maple
- Water project mapping out 400 block to replace water main and services
- Re-set STOP sign at Randolph and Pine
- Filled hole on Birch
- Picked up limbs
- Dug up sewer main and cleaned out tap and installed air vent
- Marked sewer lines for 323 N. Locust

Superintendent Stodgell reported the new backhoe should be delivered on March 13th or 14th.

City Clerk – Clerk Evans reported income for February 2017 as follows:

General Fund		Water Fund	
Charges For Services	7.50	Sales To Customers	12,922.75
Refuse	1,458.00	Debt Collection Fee	18.97
Court Fines	1,255.00	Water Protection Fee	37.44
Reimbursed Expense	1,638.00	Connect Fees	50.00
Dog Tags/Kennel Fee	100.00	Penalties	252.20
KS Sales Tax	3,909.48	Water Tower Fee	50.00
Township Contributions	10,000.00	Bulk Water Sales	71.94
Franchise Fee	100.00	Sewer Fund	
Interest Earned Checking/CDL	21.74	Debt Collection Fee	16.10
Building Permit	10.00	Sales To Customers	7,795.24
Electric Fund		Gross Receipts	
Sales To Customers	49,524.34		93,921.55
Overpaid	1,437.75	Add: Interest to CD 44526614	10.97
Connect Fees	98.28	Add: Interest to CD 44527752	2.10
Fuel Adjustment	1,097.87	Add: Interest to CD 44527646*	2.54
Lieap Receipts	303.50	Add: Interest to CD 44527307*	2.55
Light Rent	147.00	Total Gross Receipts	
Debt Collection Fee	111.32		93,939.71
Sales Tax		LIEAP Credit	244.24
Sales Tax Receipts	1,487.13	Setoff Collection Fees	139.07
		Electric Credit	1,599.17
		Net Receipts	
			91,957.23

There being no further business to discuss, Council member Bigelow moved, seconded by Lawson, to adjourn the regular meeting at 8:29 PM. Motion passed with unanimous approval.

Approval Date:
April 3, 2017