



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 21st July 2015 at 7.30pm

Held at: Council Offices, Huddersfield Road, Mirfield

Councillors Present:

J Hirst, S Guy, S Benson, J Nottingham, M Burton, K Taylor, M Bolt, K Sibbald, G Bunton, D Pinder, P Tolson

In Attendance:

Clerk: Lisa Staggs

Public: Brian Thornton, Martin Connell, Christine Sykes,

Press: None

MTC55/2015

Chairman's Welcome and Remarks:

The Deputy Chairman Cllr Sean Guy began by welcoming everyone including members of the public.

MTC56/2015

Apologies For Absence

Members are reminded that apologies should be sent to the Clerk or Chairman if they are unable to attend.

J Taylor, A Burton, C Walker, V Lees-Hamilton

MTC57/2015

Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda.

Cllr S Guy – Royal British Legion, Mirfield Library & Mirfield Rifle Volunteers (other interests)

Cllr S Benson – Project Mirfield, Neighbourhood Plan & McInerney Homes (other interests)

Cllr Taylor – Heavy Woollen Planning (other interests)

Cllr Pinder – Royal British Legion, Mirfield Rifle Volunteers, Mirfield Community Partnership (other interests)

Cllr Taylor to email an electronic copy of Declaration of Interests from Kirklees to the Clerk.

MTC58/2015

Confirmation of Minutes

- i. To approve minutes of the ordinary meeting of 7th July 2015 as a true and correct record including payments of **Nil**.
MTC48(3) amended to Cllr Bolt Proposed MTC continues to support action against unwarranted developments
MTC49(5) amended to Martin Connell Cllr Taylor **Proposed** once the amendments were made the minutes were a true and correct record Cllr Nottingham **Seconded Vote: All in favour**

- ii. To receive information on the following on going issues and decide further action where necessary.

Cllr Bolt reports that the automated response has been implemented on the administrator email.

Following confirmation with the Clerk Cllr Bolt **Proposed** that a bullet point list of decisions is sent out on the Thursday following the meeting Cllr Pinder **Seconded Vote: All in favour**

Clerk updates on Great British High Street confirming that Mirfield has been entered into the competition. Cllr Burton has the necessary toolkit to proceed.

Cllr Guy confirms things are moving ahead with the defibrillator and that free training sessions will be given when in place. Cllr Guy to check with Mirfield Cricket Club regarding outdoor cabinet for their defibrillator.

Cllrs ask Cllr Benson if a public meeting has been arranged for the Neighbourhood Plan. Cllr Benson states that a forum of 21 people is required and that a neighbourhood area is to be agreed initially.

Cllrs Bolt, Pinder & Guy disagree stating that where there is a Town/Parish council a forum is not required. Cllr Bolt states The Neighbourhood Plan guide advises it is good practice to involve residents and make the process open and transparent and publicise a community meeting, who then with MTC

prepare/collate and submit the plan to Kirklees. Cllrs disagree regarding the process and forum and Cllr Benson states that he resigns from heading a working party and taking forward the neighbourhood plan. Clerk confirms that there is no budget this year for a neighbourhood plan. Cllr Benson states that there is £24.5m in grants available. Cllr Guy reads the mandate given to Cllr Benson from the minutes of 7th July. Cllr Taylor **Proposed** that MTC moves forward in September with a public meeting to see what community groups would like included, under the statutory body of MTC Cllr Pinder **Seconded Vote: All in favour** Cllr Bolt to organise a meeting in September with the community and Kirklees. Cllr Bolt **Proposed** MTC produces a bound paper copy of the Neighbourhood Plans Road Map Guide for all councillors and 5 more for community groups, by either the Clerk or outsourcing depending on cost and time Cllr Sibbald **Seconded**

Vote: All in favour

Cllr Bolt reports on the Town Centre Car Park time limits. Cllr Bolt **Proposed** that after discussions in May and a previous budget agreed that the Clerk be given authority to liaise with Kirklees to obtain the necessary orders to set time limits on the car park as previously decided with a cost of £5000 for the orders and £500-£1000 cost for signage Cllr Pinder **Seconded Vote: All in favour**

Cllr Bolt reports on the Mirfield Matters survey as discussed in May. He confirms he has spoken with Mid Yorkshire NHS Trust regarding funding and that funding is available from WYCA and the Police. Cllr Bolt **Proposed** the Clerk contacts Spirul Research and gives the order to proceed with the survey and Option 1 reminder totalling under £20k Cllr Pinder **Seconded Vote: All in favour**

MTC59/2015

Finance

To consider and decide any action where necessary on the following matters:

1. Extra Mile Standing Order £287.50 – **NOTED**
2. BT Direct Debit £51.73 - **NOTED**

JULY		
Payee	Description	Amount
Clerk L Staggs	July Salary	£ 668.16
Clerk L Staggs	August Salary	£ 600.80
HMRC	July PAYE	£ 192.56
HMRC	August PAYE	£ 146.94
Extra Mile	Disabled Toilets etc	£ 200.00
Extra Mile	Office Cleaning	£ 12.00
Just Gardens	June Maintenance	£ 80.00
Amberol	Benches & Seats	£ 2751.60
TOTAL		£ 4652.06

Cllr Bolt **Proposed** payment en block Cllr Taylor **Seconded Vote: All in favour**

Clerk updated Cllrs on the delivery of the benches. Cllr Bolt reminds Cllrs to liaise with Community groups on the appropriate location. Cllr Pinder **Proposed** that a Plaque be placed on the library seat by the Mirfield Rifle Volunteers to commemorate 200th anniversary of Battle of Waterloo Cllr Bolt **Seconded Vote: All in favour**

MTC60/2015

Planning

1. To consider planning applications received from Kirklees Council.
2015/92058 20 Grove St– **Noted**
2015/91945 89 Priory Way – **Noted**
2015/91722 42 Northway - **Noted**
2. To consider planning decision notifications from Kirklees Council – **No Comments/Noted**
3. Balderstone Hall Lane – Cllr Taylor reports that Cllr J Taylor had spoken with Steve Hopwood who informed him that Kirklees would be recommending refusal at Strategic Planning. Cllr Bolt stated that it would be advisable for members to attend if possible.

MTC61/2015

Community

To receive an update/discuss/note

1. Mirfield Public Toilets Update – Cllr Pinder informs MTC that the disabled door was repaired as was the leak to the disabled toilet and the flushing mechanism on the urinals switched back on. He reports the toilets were not unlocked by the cleaner on Saturday. Clerk informs MTC that the cleaner has informed her that on several occasions the toilets are not locked. Eastthorpe councillors to liaise and address the issues regarding the locking and unlocking of the public toilets.
8.35pm Christine Sykes leaves
2. Smart Water – Email circulated to Cllrs regarding purchase of DNA solution and signage. Due to lack of knowledge regarding the product Cllr Bolt **Proposed** the Clerk liaise with the 4 other town/parish councils, local churches and YLCA and Cllr Pinder to

facilitate a joint meeting with the supplier Cllr Burton **Seconded Vote: All in favour**

3. Revised Statement of Community Involvement – Defer
4. Parish & Town Council subcommittee – Email circulated prior to meeting. The Clerk to check with Kirklees that the deputy chair and other councillors can attend.

MTC62/2015

Internal Matters

To receive information on the following items and decide any action where necessary.

1. Cllr Bolt Delegation of Powers to Clerk – Cllr Bolt circulates a copy of Scheme of Delegation. Cllr Pinder asks if the limit should be increased from £500 to £1000 if authorised by the Mayor. Cllr Bolt **Proposed** the Scheme of Delegation with a £1000 limit Cllr Pinder **Seconded Vote: All in favour**
2. Cllr Bolt – Policy for email summons to meetings – Cllr Bolt refers to the email from YLCA dated 13/1/15. Cllr Bolt **Proposed** MTC uses email for preferred method of communication and summons for council meetings (providing a valid email address is available to Cllrs) Cllr Guy **Seconded Vote: All in favour**
Clerk to authentic with a signature as she sees fit.
9.00pm Martin Connell & Brian Thornton leave
3. Emails from constituent M Wilby re: Mirfield Parks & Website – Clerk confirms she has sent Mr Wilby a copy of the complaints procedure. **Mirfield Parks:** Cllrs Taylor and Pinder confirm they have replied to the emails regarding Knowl Park. Cllr Bolt states the residents received prior sanction from Kirklees and reads email from parks & green spaces manager. Cllr Bolt confirms there was on occasion a presence on site and a member was overseeing health & safety. MTC applauds what the residents did in community spirit. Cllr Guy reports that there was clear support for this on Mirfield Matters. Cllr Taylor states the minutes of the meeting 7th July are quite clear and that Mr Wilby has complained to the wrong people. **Website:** Cllr Taylor states that the Clerk has limited time with the work load and confirms that the website is fit for purpose. Cllr Guy states that the website has the basic information that is required of the council.

MTC63/2015

Correspondence

To receive the following items of correspondence and decide any action where necessary.

1. Summer @ Creative Arts – **Noted**
2. Fields In Trust – **Noted**
3. Dewsbury & Mirfield Committee – **Noted**
4. Rugby League Heritage NCMME – **Noted**
5. Locality DCLG Notes on Neighbourhood Planning – **Noted**
6. Received after agenda sent out: The Cinnamon Trust – Clerk informed MTC that she would upload onto the 'News' section of the website and display in Council Offices window.

MTC64/2015

Matters for Report and Information

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

None

MTC65/2015

The Date Of The Next Town Council Meeting:

Cllr Guy thanked Cllrs for their attendance and stated that by the next meeting the Battyeford By-election will have taken place and the vacancy will hopefully be filled and that the elected person would make the declaration of acceptance at the September meeting.
Date of next meeting **Tuesday 1st September 2015**
Time Meeting Closed.....**9.20pm**.....