

**AGENDA
CITY OF TEAGUE
BOARD OF ALDERMEN
REGULAR CALLED MEETING
JANUARY 21, 2020 6:00 P.M.**

AGENDA

Notice is hereby given that a Regular Called Meeting of the Governing Body of the City of Teague will be held on **JANUARY 21, 2020 at 6:00 P.M.** The meeting will be held in the **COUNCIL ROOM, LOCATED AT TEAGUE CITY HALL 105 SOUTH 4th AVENUE TEAGUE, TEXAS 75860.** All Agenda items are subject to action. *The City Council reserves the right to meet in executive closed session on any Agenda items listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation and Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT:**
2. **INVOCATION:**
3. **PLEDGE TO THE FLAG:**
4. **ROLL CALL:**
5. **VISITORS/CITIZENS COMMENTS:** *This is an opportunity for the public to address the Council on any matter included on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. To address the Council, speakers must complete a Speaker Form and provide it to the City Secretary prior to the start of the meeting. Each speaker shall approach the podium and state his/her name and street address before speaking. Speakers shall address the Council with civility that is conducive to appropriate public discussion. The public cannot speak from the gallery but only from the podium. Per the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy; or (3) propose the item be placed on a future agenda, in accordance with Council procedures.*
6. **CONSENT AGENDA:**
 - a. Approve Minutes from the December 16, 2019 Meeting of the Board of Aldermen
 - b. Approve the Accounts Payable and Payroll Check Registers for the month of December 2019
 - c. Accept and the Financial Statement for December 2019
 - d. Accept the Quarterly Investment Report for the 4th Quarter of 2019
 - e. Accept the Teague Police Department's 2019 Racial Profile Report
7. **OLD BUSINESS: None**
8. **NEW BUSINESS:**
 - a. Discussion and possible action on establishing a quarterly and/or annual fee for mobile food truck vendors.
 - b. Discussion and possible action on approving a grant administration and project management service provider for the Flood Mitigation Assistance Elevation Grant for 28 Mimosa Lane.

- c. Discussion and possible action on approving an estimate for the demolition of the City's Old Municipal Power Plant as requested by the action taken at the November 18, 2019 Board of Aldermen Meeting.
- d. Discussion and possible action on approving Ordinance No. 2020-01-21 amending Code of Ordinance Number 13.1001 amending the utility deposit for property renters to \$150.00.
- e. Discussion and possible action on approving Ordinance No. 2020-01-21-A, amending Chapter 4, "Business Regulations", Article 4.900, "Sale of Alcoholic Beverages" and Chapter 8, "Offenses and Nuisances", Article 8.300, "Alcoholic Beverage Consumption", to amend the regulations related to the sale of alcoholic beverages for off-premise consumption in a residential area and the consumption of alcoholic beverages; providing repealing, savings and severability clauses; providing a penalty clause; providing for publication and an effective date.
- f. Discussion and possible action on rescinding the action from the December 16, 2019 Board of Aldermen Meeting to not allow the sale of alcohol at the Christmas in the Parks February fundraiser.
- g. Discussion and possible action on approving a pay increase for Chief of Police DeWayne Philpott.
- h. Discussion and possible action on approving the Contract for Engineering/Surveyor Services with TRC Engineers, Inc. for the pending 2019 Texas Community Development Block Grant Program Sewer Improvement Project.
- i. Discussion and possible action on approving Resolution Number 2020-01-21-B authorizing signatures for the Texas Community Development Block Grant Contract No. 7219439.
- j. Discuss and consider Resolution Number 2020-01-21-C adopting and/or reaffirming policies and procedures for civil rights, equal opportunity, Limited English Proficiency Plan and fair housing as required by the Texas Community Development Block Grant Program.
- k. Discuss and consider proclaiming April as Fair Housing Month.
- l. Discussion and possible action approving and authorizing the Mayor to execute Resolution No. 2020-01-21 which calls for the General Election to be held jointly with Teague Independent School District on May 2, 2020; and establishing procedures for that election; appointment of an Election Judge and Alternate Judge; providing for notice of election; establishing other procedures for conduct of election; and providing an effective date.
- m. Discussion and possible action on approving and authorizing the Mayor to execute the Joint Election Agreement between the City of Teague and Teague Independent School District for the General Election to be held on May 2, 2020.
- n. Discussion and possible action on assuming the responsibility and ownership of the Hilltop Water Board's water lines located near Highway 84, outside the western corporate city limits of the City of Teague.

- o. Discussion and possible action on approving the drafted and proposed policies for the City of Teague as follows:
 - Municipal Utility Billing
 - Service and Maintenance Request
 - Onboarding
 - E-mail Use
 - Responding to Citizen Request for City Documents, Records and Other Public Information
 - Volunteer Policy
 - Purchasing
 - Cash Handling
 - Accounts Payable
 - Accounts Receivable and Collections
 - Board of Aldermen

- p. Discussion and possible action on approving the job descriptions for the following positions:
 - Police Officer
 - Police Sergeant
 - Chief of Police
 - Administrative Assistant-Police Secretary / Deputy Court Clerk
 - Municipal Judge
 - City Administrator / Secretary
 - Finance Bookkeeper
 - Administrative Assistant – Utility Clerk
 - Administrative Assistant
 - Librarian
 - Library Clerk
 - Chief Utility Operator
 - Utility Operator
 - Streets Crewman
 - Parks Crewman
 - Director of Public Works

9. **EXECUTIVE SESSION** – In accordance with Texas Government Code, Section 551.001, et seq., the Board of Aldermen will recess into Executive Session (closed meeting) to discuss the following:

- a. § 551.074: Conduct an executive session as authorized by Texas Government Code, Section 551.074(a) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee: Employment: Kimberly Thompson, Administrative Assistant

10. **RECONVENE INTO OPEN SESSION** - In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

11. PRESENTATION AND DISCUSSION OF DEPARTMENT HEAD REPORTS:

- Administration – Theresa Prasil, City Administrator
- Courts – Theresa Prasil, City Administrator
- Public Works – Jacob Cowling, Public Works Director
- Police Department – DeWayne Philpott, Chief of Police
- Library – Diane Willis. Librarian
- EDC

12. ANNOUNCEMENTS:

13. ADJOURN:

CERTIFICATION

I, Theresa Prasil, City Secretary of the governing body of the City of Teague, Texas, Do **HEREBY CERTIFY** that the above notice of the meeting of the governing body of the City of Teague, Texas is a true and correct copy of said notice posted at the City of Teague, Texas in a place convenient and readily accessible to the Public at all time.

Witness my hand and seal of the City of Teague, and posted on this 16th day of January 2020, at 5:00 pm and will remain posted continuously for at least 72 hours preceding scheduled time of the meeting.





Theresa Prasil, City Administrator/Secretary

Any person interested in attending the meeting with special communication or accommodations needs to contact City Hall 48 hours prior to the meeting at 254-739-2547 to make arrangements.

“The City of Teague is an equal opportunity provider and employer.”