

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

REGULAR MEETING

20

OCTOBER 8, 2014

The regular meeting of the Ellsworth trustees was called to order at 7:01 p.m. A roll call was taken to establish a quorum: Trustee William Spellman – present, Trustee Robert Toman – present, and Chairman Fredrick Houston – present. Also present were Fiscal Officer Karen Grittie, Fire Chief Robert Sternburg, EMS Director Brian O’Neil, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney and 8 visitors. Western Reserve News was videotaping. The Pledge of Allegiance was recited.

MINUTES: Trustee Spellman made a motion to accept the minutes, seconded by Trustee Toman. The vote was all in favor.

FISCAL REPORT: The bank balance was \$920,628.99. Fiscal Officer Karen Grittie reported the overpayment of \$95 to Fort Dearborn Life insurance was applied to our account. The month of October was paid by check, so November and December should also be paid. The insurance agent will email next week to confirm the payments. The Fiscal Officer also reported the audit was in the final stages of review. A bill from Bill Wilson for hauling slag was discussed. According to the 2014 Reorganization Minutes, the township cannot do business with related parties. Mr. Wilson is Chairman Houston’s brother-in-law. Chairman Houston said he would take care of the bill.

MAINTENANCE REPORT: Matt Stroney reported the second floor storage for the Fire Department was completed at a cost of \$485.75, under the \$750 provided for the project. Downspouts were installed on the pavilion at a cost of \$256.15. The cost for a sign by the marquee for the Post Office is \$175 and a sign for the Maintenance Department over the door will cost \$50. Trustee Toman said to have the Maintenance website address on the sign. Trustee Toman made a motion for \$225 for the signs to be purchased from Municipal Signs, seconded by Trustee Spellman. The vote was all in favor. The recycling is now known as “Single Streaming” which means the items do not need to be sorted. Three quotes for the roof over the Post Office boxes have come in. The cabinets for the kitchen in the fire hall were delivered today. The cost of \$846.20 was charged on the Visa. Trustee Spellman made a motion to purchase the cabinets at a cost of \$846.20, seconded by Trustee Toman. The vote was all in favor. The Coffee with a Cause paid for the carpet cleaning in the fire hall, zoning office and radio room. Trustee Spellman commented the Sheriff signs at the road and on the maintenance building looked good. Trustee Spellman said the Ellsworth Post 2 was started by Jim Trafficant when he was Sheriff – Rest in Peace Jim. Trustee Toman discussed the \$2500 limit on the Visa. Farmers Bank told Trustee Toman new paperwork would have to be filled out to raise the credit limit. Trustee Spellman made a motion to raise the credit limit to \$7500 on the Visa, seconded by Trustee Toman. The vote was all in favor. Chairman Houston asked trustee Toman to make sure the Visa was protected from fraud.

FIRE DEPARTMENT: Chief Sternburg reported since the last meeting there were 3 motor vehicle crashes, 2 service calls, 9 EMS call, and 2 EMS transports. Mutual aid was given to Berlin and North Jackson. There were a total of 345 fire fighter hours. Chief Sternburg reported Safety Day will be October 24, 2014 at Western Reserve School, Trick or Trunk will be on October 26, 2014 from 3:00 to 5:00 pm at the Ellsworth Fire Station, and Trick or Treat will be on Thursday, October 31, 2014 from 5:00 to 7:00 p.m., in the township due to the last football game and Senior Night will be on Friday, October 31, 2014 at the high school. Chief Sternburg asked for \$50 in office supplies and \$500 for Safety day supplies. Trustee Spellman made a motion for \$550 for office supplies and Safety Day, seconded by Trustee Toman. The vote was all in favor.

EMS REPORT: Brian O’Neil reported there were 3 EMS transports. Brian O’Neil presented an invoice for EMS supplies in the amount of \$126.60 and a \$499 quote for a child restraint for the squad. The child restraint will accommodate a child from 0 to 100 pounds. Trustee Spellman made a motion for \$126.60 for supplies and \$499 for the child restraint, seconded by Trustee Toman. The vote was all in favor. EMS BILLING: Brian O’Neil reported a form was designed and being given to the EMTs and paramedics to read and sign. The form spells out the need to have the EMS reports completed in a timely manner and the consequences for not doing so. The county computers are updated and in use. The EMS billing is up to date. Chief Sternburg reported payments for classes have been withheld until all the charts are completed.

COMMITTEE REPORTS: CHAIRMAN HOUSTON: The bill from Bill Wilson will be paid by Chairman Houston as a donation to the township. Chairman Houston said the room next to the Zoning Office will be cleaned up, retiled and the zoning records will be moved in there. The cabinets for the kitchen are installed.