

The Moran City Council met in regular session on Wednesday, July 5, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	Elected Officials Present:	
	<u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Bill C. Bigelow	
	Chad A. Lawson	
	James A. Mueller	
	Kris R. Smith	
	Jerry D. Wallis	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Taeler N. Carr, Assistant City Clerk

Visitors Present: Yvonne Scott and Damaris Kunkler from Thrive, Phil Jarred and LaRita Sager with Jarred, Gilmore, & Phillips, PA. Kyle Perry arrived at 8:43pm.

#### CONSENT AGENDA

Council member Bigelow moved to approve the July 2017 consent agenda as follows:

- June 2017 Minutes
- June 2017 Petty Cash Reimbursement Report
- July 2017 Pay Ordinance totaling \$ 74,464.68
- June 2017 Utility Audit Trail Report
- June 2017 Certificate of Deposit Report
- Public funds resolution to purchase a \$30,000.00 certificate of deposit (CD) to replace a CD maturing July 22, 2017

Mueller seconded the motion, motion passed with unanimous approval.

#### VISITORS

No business was brought before the Council.

#### OLD BUSINESS

A. 2018 Budget Preparation and Review: Mr. Jarred presented the proposed budget for 2018. He noted that the employee benefit fund was up in 2015 and down in 2016. Mr. Jarred also reminded the council that even though we allocate funds to one department we aren't bound by line item incase transferring needed done. Mr. Jarred discussed the mill levy for the 2018 budget and the limitations arising for the adjustment for inflation using the Consumer Price Index. Council member J. Mueller motioned to accept the 2018 Budget as presented, council member B. Bigelow seconded the motion, motion passed with unanimous approval. Council member J. Mueller motioned to accept the Audit engagement as presented, council member B. Bigelow seconded the motion, motion passed with unanimous approval.

B. Health Care Foundation Grant/54 Fitness Center:

1.) Equipment/Supplies Purchase: Council member B. Bigelow motioned to purchase a new programmable thermostat, council member C. Lawson seconded the motion, motion passed with unanimous approval. The purchase list of the remaining cleaning sup-

plies was given to Damaris Kunkler of Thrive took the list and was going to let us know at the August meeting if she had or was able to provide the remaining items.

Council member K. Smith motioned to approve the purchase of the Power cage, weights and bench set for \$1800.00 from Kevin Pargman, council member J. Wallis seconded the motion, motion passed with unanimous approval.

2.) Free Membership: The council all agreed that there would be NO Free membership options for those that volunteer to clean the 54 Fitness Facility.

3.) Phone for 54 Fitness: The council all agreed that there would be NO Phone service put out at the center.

4.) Membership Policy for violations: Council member B. Bigelow motioned to adopt the following consequences to the 54 Fitness rules and regulations: If you violate any of the rules of the agreement that is signed there will be a 60 day suspension at a time and you will still be charged the monthly fee. You will have 3 times of being suspended and after that you will be permanently suspended from the center. Council member C. Lawson seconded the motion, motion passed with unanimous approval.

5.) Meetings/Reservations at 54 Fitness: The council all agreed that they would not allow meetings to be held at the Fitness Center. They also asked for the tables and chairs to be moved out of the side room into the main area for seating since there is no camera in that room. Damaris Kunkler said she would send over a group to have that taken care of Friday, July 7, 2017.

C. Storm Sirens: Superintendent Stodgell stated that it would cost \$12,449.76 to have the sirens taken care of, council member B. Bigelow motioned to accept the cost and have the sirens fixed using the Utility Replacement Fund, council member C. Lawson seconded the motion, motion passed with unanimous approval.

D. Water Dock: The water dock timer was fixed and is collecting and putting out the correct amount of water and money.

E. KDOT Meeting Closing Entrance at 54 Fitness: No representation from KDOT, no discussion.

## **NEW BUSINESS**

A. Library Move to 308 N Spruce St: Property Status: Kyle Perry a representative of the MBC came and gave an update of the Church's progression and as soon as the sheet rock is in they are going to be able to mud, tape and paint. They were looking at about roughly August 1, 2017. Council member C. Lawson motioned to push back the contract date to August 7, 2017 and have Mr. Perry come back to the August council meeting for an update. Council member K. Smith seconded the motion, motion passed unanimous approval.

B. Seat Belt Fines: Council member K. Smith made a motioned to accept the \$20.00 seat-

belt fine raise to comply with the State of Kansas, council member B. Bigelow seconded the motion, motioned passed with unanimous approval.

C. Chip and Seal: City Superintendent Stodgell asked for the city to approve a chip and seal project for August 2017. There will be between 34 -36 total blocks done, streets to be done: Oak, Cedar, Birch, 2<sup>nd</sup>, Pine, Maple, Sycamore & Elm. Council member J. Wallis motioned to approve the Chip & Seal project, council member J. Mueller seconded the motion, motion passed with unanimous approval.

D. Waterline Repair Project: No status change, 450ft left to repair.

E. Library Board Appointment: Council member C. Lawson motioned to approve Heather Wools to serve on the library board, council member K. Smith seconded the motion, motion passed with unanimous approval.

F. Facebook: Council member B. Bigelow motioned to have city office staff create a City of Moran Facebook Page as long they were able to make it to where the public could not comment, council member K. Smith seconded the motion, motion passed with unanimous approval.

## **DEPARTMENTAL REPORTS**

Fire Chief – No business was brought before the Council.

Police Chief – Officer Smith only had 6 firework calls between the set dates of shooting off fireworks. Officer Smith asked to be able to attend two Free Training Sessions during the month of July. The first one is an 8 hour class on July 13, 2017 - at Lola Mental Health Grant funded training. The second one is an 8 hour class on July 18, 2017 in Topeka for the Humane Society. Council member J. Mueller motioned to give Officer Smith approval to attend both classes, Council member B. Bigelow seconded the motion, motion passed with unanimous approval.

Officer Smith also said he is looking into replacing his portable radio as the Motorola has a broken screen and his Kenwood has some connective wiring issues. Smith said, the cost should be roughly \$500.00 but he would get set pricing options and bring it back to the August Meeting.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of June 2016 :

### **Electric Department**

- Electric Outage at 104 S. Cedar- blown fuse, reset # 2 low lift station
- Set new utility pole & 35' transferred from old pole to new
- Set pole A1 & A 2 at ball field and dressed out & set aiming points, put enclosure boxes
- Replaced bulbs at City Hall & Fire Station
- Electric outage at 508 W. Church-replaced fuse
- Talked with Hall Communication on Radio System

- Primary line coming in from Westar down, repaired city lines and low lifts & sec lines streets picked out of streets
- Repaired security lights at Front-Elm & First-Elm

### **Water Department**

- Repaired water leak at 424 N. Locust
- Marked locates for gas company on Maple street

### **Street Department**

- Mowed burn pile area
- Cleaned out basin at Second & Cedar

- Hauled two loads of trash to landfill
- Hauled dirt away from Baptist Church
- Brush hogged ditch behind old Tire Shop and behind Stubs
- Cleaned out ditch corner of Church & Birch
- Helped KDOT get unhooked from phone line and fitness center
- Sprayed for weeds around town
- Patched pot holes with cold patch

**Sewer Department**

- Painted lagoon fence & inlet fence
- Trimmed & brush hogged lagoons
- Called highway patrol in Chanute to get new vin# for 1966 Chevy

**Park Department**

- Painted Bleachers & trash cans

- Mowed and trimmed the park & ball fields
- Watered trees at the park with flush truck #6
- Replaced GFI on the pole for the pitching machine
- Picked up limbs and emptied trash cans

**Shop Department**

- Repaired poly cart
- Un-clogged sink drain on floor at 54 Fitness
- Mowed, trimmed & picked up trash at 54 Fitness
- Talked with VLP going to the backhoe to Joplin & bring us a loaner while the front bucket is being replaced
- Reset the timer at 54 Fitness
- Cut tree limbs hanging over the streets getting ready for chip & seal on Birch & Pine

Superintendent Stodgell requested to be able to purchase a New Sprayer for weeds around town; the new sprayer has PTO hookups for the tractor and a 55-gallon tank. The total cost will be \$725.30. Council member B. Bigelow motioned to purchase the sprayer, council member K.Smith seconded the motion, motion passed with unanimous approval.

City Clerk – Clerk Evans reported income for the month of June 2016 as follows:

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	30.54	Sales To Customers	12,944.25
Refuse	1,510.60	Water Protection Fee	39.53
Court Fines	3,140.00	Connect Fee	50.00
Reimbursed Expense	590.85	Bulk Water Sales	734.17
Tax Disbursement	15,047.64	Penalties	252.79
Franchise Fee	91.02	Reimbursed Expense	50.00
54 Fitness Member/Fob Fees	1,200.00	<b>Sales Tax</b>	
KS Sales Tax	4,478.51	Sales Tax Receipts	1,419.85
HealthCare Foundation Grant	11,617.00	<b>Sewer Fund</b>	
Interest Earned Checking/CDL	30.52	Sales To Customers	7,142.15
License/Permits	235.00	<b>Employee Benefit</b>	
Dog Tags	65.00	Allen County Tax Distribution	6,254.29
NSF Checks	684.98	<b>Library</b>	
<b>Electric Fund</b>		Allen County Tax Distribution	1,238.71
Sales To Customers	42,246.19	<b>Gross Receipts</b>	113,353.16
Connect Fee	122.85	<i>Add: Interest to CD 44527752</i>	2.21
Overpaid	482.75	<i>Add: Interest to CD 44526614</i>	10.98
Fuel Adjustment	931.19	<i>Add: Interest to CD 44528594*</i>	2.13
Lieap Receipts	586.28	<b>Total Gross Receipts</b>	113,368.48
Light Rent	136.50	LIEAP Credit	458.90
		Utility Credits	38.48
		Setoff Fee	15.06
		<b>Net Receipts</b>	12,356.04

There being no further business to discuss, Council member Mueller moved, seconded by Bigelow, to adjourn the regular meeting at 9:24 PM. Motion passed with unanimous approval.