

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: January 23, 2017

Mr. Greg Iiams called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, absent.

Ms. Ann Elleman made a motion to excuse the absence of Ms. Cochenour.

Mr. Greg Iiams seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Dale Albert, Water License Holder

Minutes: January 9, 2017 Meeting (Tabled)

Mr. Greg Iiams moved to table the approval of minutes until the next meeting.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Ann Elleman moved to approve the bills that were paid for the board.*

Mr. Greg Iiams seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays

REPORTS:

A. Work List Update

Mr. Albert provided the board with an updated work list dated January 23, 2017.

B. Annual Water Loss Report

The board received a preliminary annual water loss report. Mr. Albert explained that the final report will have a reduction in the percentage of water loss due to estimated un-billed water from the Indian Lake Villa and Point Place Apartments. Both properties have meter bypass valves that have been opened resulting in unbilled usage.

ADJUSTMENTS:

A. PNC Mortgage, Acct. 0970-3, 144 Bristol Circle

The bank took over this property in November. When the new account was activated, it did not switch the account from “customer in waiting” and therefore a bill was not generated. Since PNC was not billed, the \$2.97 late penalty was removed.

C. Jeff Lange, Acct. 1820-1-RO, 542 Center St.

Mr. Lange had a leak and was originally going to be setup on a three or six month payment plan. Mr. Lange chose to pay the bill in two monthly payments starting January. Since a payment plan was arranged the penalties that are automatically applied were removed from the account.

Mr. Greg Iiams moved to approve the adjustments.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN’S COMMENTS: None

OLD BUSINESS:

- A. Chlorine Demand Issues
The plant is still obtaining good chlorine readings, however the demand is still a little higher than normal.
- B. Lead and Copper Program
Twenty samples were collected and submitted for testing on Sunday, January 15th to comply with the new lead and copper sampling program required by the EPA.
- C. Security System
The installation of the additional security camera and adjustment of another has still not been completed. Solicitor Eshenbaugh has been updated on the issue and he will be contacting the vendor.

NEW BUSINESS:

- A. Ramona Vosler, 374 W. Main
The board was provided a copy of a letter from Ms. Vosler questioning usage for the December billing when her house has been closed up since October.
The owner did not request that her water be turned off at the meter and Mr. Albert mention that a neighbor could be using an outside tap and using water. A work order was prepared to do a meter check to insure there are no meter issues.
- B. National Church Residence - IL Villa Usage
It was discovered by the water clerk that the IL Villa building had very little to no usage for several months. Mr. Albert discovered that there is a bypass valve in the room where the meter is installed that has been turned on and bypasses the meter. Rough estimates based on prior usage history shows that this could account for as much as \$4,000 to \$8,000 of unbilled usage. Mr. Albert informed the board that the bypass will be removed completely. In addition, he will be preparing a report for the board outlining the history from January 2014 to current.
- C. Removal of Two Meter Pits
Mr. Albert reported that there are two structures owned by Mr. Jim Reed that are slated to be torn down. The meter pits will need to be removed and billing will cease at that time.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays.

The Meeting was adjourned at 6:11 p.m.

Next Meeting Date: **Monday, February 13, 2017**

Next Resolution No.: **16-21**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____