

**Fee Structure**

This fee is inclusive of all related expenses to complete the final reserve study. Fees will be honored for **90 days** from the date indicated on this proposal. This proposal is based on the assumption that the reserve specialist will have free access to all portions of all buildings included in the reserve study. The total fee is due upon delivery of the draft report.

We offer differing levels of service. If you are an association that would like only periodic third-party reserve study reports, you can choose the one-time report option. If you are an association that would prefer us to complete annual reserve studies, you can choose the update program option. In both cases, the first year's report is a full, complete study. The update program will provide update reserve study reports for the following three years at a fraction of the first year's cost. These updates do not include on-site inspections but will include the same level of detail and analysis.

**Please Choose One:**

\$3,215.00

Reserve Study Update With Inspection Only

\$3,215.00

Reserve Study Update With Inspection Plus Three Consecutive Annual Reports At \$1,065.00 Per Report

Respectfully submitted,

*Patrick Connors*

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Reserve Analyst

ACCEPTED BY:

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