**HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3**

**CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401**

**REGULAR BOARD MEETING MINUTES**

**Governing Board Conference Room**

**Tuesday, October 1, 2019 5:45 p.m.**

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The Governing Board of the Hackberry Elementary School District #3 may, by motion, enter into executive session for discussion and legal advice, pursuant to A.R.S. § 38-431.03 (A)(3) for any items designated with an asterisk. (\*)

 **The minutes for the meeting is as follows:**

**I. OPENING ITEMS**

1. The meeting was called to order by: **Board President Scherrie Whitten at 5:48 p.m.**
2. Roll Call – **Board President- Scherrie Whitten, Ellen Kelley, Board Clerk- were present; Rocky Hamodey II (called in)**

 ***Administrator* Deb Warren (called in), Business Manager Joni Bullock**

1. Pledge of Allegiance
2. Approval of Regular Board Meeting Minutes: **August 6, 2019**

**Motion: Scherrie Whitten, Second: Ellen Kelley, agreed Rocky Hamodey II, Approved 3-0**

1. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.0(G). The board may refer to the administration or request to have it plead on a future agenda. *If members of the public with to address Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

**6. REPORTS**

A. Administrator:

 Pre School Program-

 **Announcement letter sent home with students Sept 10, 2019**

 **Posted on school and Cedar Mesa website –Sept 10, 2019**

 **Phone contacts- Sept 23, 2019**

 **Student enrollment is 5 students**

 **Start date is October 14, 2019**

 Middle school teacher-

 **Posted on ADE website**

 **Kingman Daily Miner- Sept 25, 2019**

 **NAU ext. office- Brenda Hucker**

 ASBA policy updates-

 **David from ASBA is scheduled to meet with Ms. Warren on Nov 5, 2019**

B. No reports from the Governing Board

C. Business Manager:

 **Disposal of kitchen items- stove and ice machine**

**II.**  **CONSENT AGENDA**

1. (any member of the Board may request that any item be pulled from the consent agenda and considered separately)
2. Ratify payroll voucher: **2006, 2007**

**Motion to approve Rocky Hamodey II, Second, Ellen Kelley, agreed Scherrie Whitten, Approved 3-0**

1. Accept/ratify expense vouchers: **2026, 2027, 2028**

**Motion to approve Ellen Kelley, Second Rocky Hamodey II, agreed Scherrie Whitten. Approved 3-0**

**III.** **OLD BUSINESS**  -

1. Volunteer/Visitor procedures at Cedar Hills Elementary Discussion/Action

**Policy KI & KI-R**

 **More information requested by Board, Tabled until Nov. Board Meeting.**

**IV. NEW BUSINESS**

1. Approval of IGA between Mohave County Education Services

and Hackberry School District #3 Discussion/Action

 **Motion to approve Rocky Hamodey II, Second Ellen Kelley, agreed Scherrie Whitten. Approved 3-0**

1. Approval of Annual Financial Report (AFR) Discussion/Action

**Motion Rocky Hamodey II, Second Ellen Kelley, agreed Scherrie Whitten, Approved 3-0**

1. Additional Items:
2. Adjourn; 6:12 pm

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ October 1, 2019

 Scherrie Whitten, Governing Board President Date