

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

July 27th, 2017

Pledge allegiance was called by John Hayes after opening this meeting at 7:30 pm.

Roll call shows Trustees Mr. John Hayes: present Ms. Austin : present Fiscal Officer Mr. McCluskey: present. Mr. Worley for Mr. Biltz road department: present Fire department Mr. Pittinger: absent (on a call) Ms. Templeton zoning present. Mr. Jeffrey Bixler was absent.

GUESTS: David Starcher, resident; Shelby Pruitts, student; Kendall Werschey, student; Jonathan Fishel, student.

- I. Ms. Austin moved to approve the agenda for the July 27th 2017 meeting, John Hayes seconded role, Ms. Austin: yes, Mr. Hayes: yes.
- II. Ms. Austin made a motion to approve the minutes of the 29th of June. Mr. Hayes seconded, Ms. Austin: yes, Mr. Hayes: yes
- III. John asked for a motion to approve them minutes of June 13, Ms. Austin said she would like to hold off on the 13th as she did not have time to review the minutes today, for changes made. She asked Bill if he had worked on them anymore, from the first one he sent, like the grammar and everything. She said there's kind of a lot of run on sentences and things. Bill stated "well if people speak in run-on sentences that's what I need to record". Ms. Austin said she understands that. Bill said he dictated it verbatim onto a software program from the tape itself. Ms. Austin stated " I know some people do, but we don't stop and say, comma, this and that." "I'm just not ready to approve these." John Hayes tabled the minutes until the next meeting as Jeffrey Bixler was not in attendance for a vote.
- IV. Guest: John Hayes and Ms. Austin introduced themselves to the student guests and told them they would sign the paperwork at the end of the meeting.
- V. Correspondences:
John reported a correspondence from Brad Cromes at the land bank. Ms. Austin said she would forward that to John Hayes and it will be on the agenda to next meeting. Ms. Austin stated that Jeffrey had mentioned he'd like to get together with Sandy and if there's properties that are vacant or in foreclosure that's what that's for and one of the trustees could go in and discuss it with Brad.
- VI. Old business,
The prosecutor did complete the road bid packet with signatures and it has been picked up from the County prosecutor by Bill, since Kevin was on vacation.
- VII. Trustee Reports.
John said he did not have any trustee information to report.

Ms. Austin said the only thing she wanted to mention was that she did have a public records request from Jamie and wanted to make sure Bill had that forwarded to him. Bill said he did and set an email to Jamie asking for a less broad request, and Ms. Austin said they were looking for investigation information. Bill said he informed Jamie that some information in the employee file would need to be redacted and any changes would be charged at \$0.10 a page. He sent email to the trustees about public records. He also talked with Chris Meduri. He did discuss investigation information in the file and wanted to clarify with Chris about release of that information.

John Hayes mentioned that he did receive a copy of Karen Ross's resignation in his mailbox Bill mentioned that Karen had told him she had forwarded the letter to him and he was not able to find it at the last meeting, however, did find it in an envelope

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with her keys; so he shared that with the trustees.

Ms. Austin and John both mentioned the good work that Karen had done with the township four over nine and a half years including typing about 228 trustee meeting minutes.

MOTION: Ms. Austin moved to accept the resignation of Karen Ross in June of 2017. John Hayes seconded the motion. Ms. Austin: yes, Hayes: yes

John and Ms. Austin would like to publicly thank her for her service for the record.

John had mentioned he had VIP tickets for circus in Deerfield and he had drove down to see the tents and did not see anything. Sandy Templeton and Rob Swagger said there was a gentleman down town apparently pulling a scam asking the fire department to presale tickets. He would come get the money the night before the show and when he was questioned about that he became very upset.

VIII. Department Reports

1. Road, Cemetery, Park:

Mr. Nathan Worley reported Kevin was on leave; he reported mowing roads and started having problems and a break down with the mower arm. He did get the parts ordered for \$1,300 and he had borrowed one from Palmyra to finish the job while waiting for the new part. Bill mentioned there had been repeated repairs of the bearings. John agreed it is just old and needed replaced, Ms. Austin agreed.

John Hayes stated that the hydraulic arm was warm out and he's grateful that no one got hurt by any part and that he had gone over inspected to mower. He encouraged Nate to get it back up and running as soon as possible. Nate reported a burial last week and everything went well.

2. Fire department report:

Chief Rob Swagger (did come in later in the meeting from a call, 7:38 pm), reported 11 calls from the last trustee meeting 3 public assist 2 MVA's, 1 Mutual Aid, 4 or 5 regular EMS calls. They are currently working on grant research and also working on outdated inventory such as torn turnout gear and a bunch of very old fire extinguishers. John asked what they would do with the old fire extinguishers Rob Swagger reported pay somebody to take them. Bill asked if there was any scrap value to them. Rob reported there probably is but probably not a lot. John mentioned you would probably have to scrap them as a tank, knock the ends off, and he was curious how it would be handled. Rob reported that a couple were probably 70's vintage and might be collector items. John agreed he did not think they had a whole lot of value probably. Rob reported Saturday; they're having another extrication class at the parking lot, four cars and just regular activities, ongoing EMS and fire training.

3. Zoning report:

Ms. Sandy Templeton reported she had 20 calls, permits for one garage two pole barns and a deck. There would be a BZA meeting at August 7th at 7pm, for three variances for a Dollar General Store at the address of 4092 - and the property just south of that. She reported that Jeffrey at ask her to send a letter to the property just over the bridge on Rock Spring Road towards the Edinburgh Park and she stated she

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thought it was in foreclosure and It maybe a Fannie Mae. She reported the grass is way overgrown and there are some vehicles there but she has not seen anyone there.

Ms. Austin mentioned that in the past, when zoning inspector, she would send letters to the bank and she would sometimes get something back. Sandy said she did look it up on the internet and it just said it was in foreclosure but she will follow up on it.

John mentioned he was confused about the numbers (for the Dollar general address) thinking the odds and evens were on the same sides of the road however his number is an odd number and he is on that side Sandy said she would have to check on that address then she stated it was John Barbers and Thompson's property.

Sandy reported that on Monday she would put an ad in the paper that the BZA meeting is on August 7th at 7pm, and is an open public meeting, being held at the Town Hall. An area variance, a building variance, and a parking lot variance are at issue.

4. Fiscal officer report:

Mr. Bill McCluskey reported, relating to the repair of the mower, he did include a blanket certificate to transfer funds into that account from contingencies to supplies and maintenance for the repair.

MOTION: John made a motion to transfer account 2031- contingency money to account to 2031 operating supplies in the amount of \$5,000. This was seconded by Ms. Austin: roll Mr. Hayes: yes Ms. Austin: yes

Bill asked for clarification on an order from Kinzua environmental services for hand and Tool cleaner as the invoice, it said one item. He needed to know the unit. Nate reported it was one case. Another was for quick-service Welding & Machine Company that said 1 quarter by 2 inch by 8 inch. He said he needed more clarification of what that was. Nate reported that it was a piece of steel to repair the cutting edge on the bucket and it was for the steel not for a welding job.

False Flag & Banner LLC for flags and 1 by 6 by 10 US nylon flag. He wanted to clarify who ordered. Nate said Kevin Biltz of the road department did order of these supplies.

He reported he did receive a correspondence from the Department of Commerce that there is noticed that all permits to sell alcohol in our political subdivision expire on October 1st 2017 and in order to maintain permit privileges, every permit holder must file a renewal application. Ms. Austin stated we don't really get involved with that it's up to the owner but they're just notifying us.

In regards to the fireman physical that the trustees had asked about last meeting, he said that a pre-employment physical invoice was billed at \$47, from University Hospital. He said that's all the information that was given on the invoice.

He reminded that they had decided to the drug test at the same time. (off tape discussion going on indiscernible) John mentioned to Rob the trustees had made a decision to do the drug test first. John reviewed with Rob who was not at that meeting that they were trying to price out the pre-employment cost of a new hire before the trustees actually made the decision to hire the fireman. Bill also mentioned that they were to review the law as to whether the new employees in the fire department

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actually needed a physical.

Rob said he believes Ohio Revised Code States they do need a new physical for new hires. Ms. Austin asked if we can use the same physical for another employer within a certain amount of time. Bill reported he did not receive any information regarding a background check or a bill for the new hire in the fire department. Rob said that they did accept the background check that was recently performed in another department ? Township. He said the physical and the background check where within the last 2 months so perhaps the bill was just for the drug test.

Bill reminded the fire department needs an employee records paper work forwarded to him in order to pay her.

Bill reported he had taken the budget report information into the County Auditor and it has been stamped and time dated. He reported he has handed out the financials, invoices and one PO for trustee’s signatures.

MOTION: John asked for a motion to pay the bills. Motion was given by Ms. Austin, for warrants 40250-40262; seconded by John Hayes. Mr. Hayes: yes Ms. Austin: yes.

IX. Adjournment

MOTION: Mr. Hayes made a motion to adjourn the meeting, this was seconded by Ms. Austin, at 8 p.m. Mr. Hayes: yes Ms. Austin : yes.

ABSENT _____
Jeffrey Bixler, Chairman

John Hayes, Vice Chairman

Diane Hargett Austin, Trustee

William McCluskey, Fiscal Officer