

Inland Northwest Musicians Dinner Auction, SATURDAY, May 6, 2017 Item Solicitation Instructions

Our theme this year is **PUTTIN' ON THE RITZ**

Please note that our item donation form is two-part. The lower portion stays with the item donor. Please return the upper portion to **Amy Mullin** or send to the office as soon as you can to facilitate preparation for the auction. Items should be brought to Harris Jr Academy for storage until the auction.

PLEASE NOTE: All items are considered for the Oral Auction. A committee decides what items will be on the Oral Auction, and their decision is final. Please note that in order for an item to be selected for the Oral Auction, ***it has to be delivered into INWM possession by the end of rehearsal on Thursday, April 27***, so that the committee can see the item as it makes its determination. Items may be delivered on Saturday, May 6, the day of the auction, **if** the office has received an item donation form by Thursday, April 27, but these items will go into the Silent Auction only.

Notes about Items:

- Items should be new or in like-new condition, and not shop-worn.
- Try to solicit an item versus a gift certificate, as an actual thing tends to bring in more.
- A "certificate" is fine for a service item, such as a cabin weekend, painting labor, a dentist or doctor visit. If the donor does not have their own certificate, we can make one for them--we just need the pertinent details.
- Hand-crafted items are fabulous.
- Be creative! Think outside the box!

Items are our biggest need, and if you can think of new ideas for items, this would be greatly appreciated. We need everyone to try to solicit at least one item, preferably 5 items for the Dinner Auction. This will spread out the workload, and increase the success of this fundraiser!

Item solicitation in all the various communities in our region is the single biggest need we have to make the Dinner Auction successful. **But items are NOT ENOUGH!** *We also need names of those you know **who would be interested in INWM** that should be invited to attend the Dinner Auction*, so please make a list and get it to me as soon as possible. Also, please be thinking about what else you can do to help with DA details (set-up, clerking, take-down, invitations, decorations). . . I'll be asking for help as we get closer to May.

If you have questions, please call me at 541-561-2453. You can also email me at the office--inwm@machmedia.net.

As you all know, I don't live in Oregon, so everyone needs to do what they can to help!

Thanks,

Jill Jespersen
Dinner Auction Chair