



WEF Meeting Minutes

Tuesday, November 17, 2015

The meeting was called to order at 7:10pm at the new Galvin Learning Commons. Co-Presidents Elizabeth Russell & Jen Theriault welcomed the team and prospective new members.

Secretary's Report: (VY) minutes from October 2015 was approved

Treasurer's Report: (ML) treasurer's report was read and accepted; noted RFAA check was received

STARS: (BT) date on form will be updated; a volunteer sign-up was circulated, will run Dec. 7-18, CB to do a press release

Grant Process: (CG) almost all funded, ~\$28k

WEF Roles & Responsibilities openings: Social Media Chair - Colleen will continue to take care of Twitter & Kim will take care of Facebook

Calendar initiative: (JT) noted \$1200 in sales from Hart's, essentially calendars sold-out, estimated ~\$7500 profit

Publicity update: (CB) Couple of check pictures have come-out in Daily since last meeting, grants list to be published

Facebook/Twitter Update: (KH/CG) will try to link Twitter account with Facebook page

Run for All Ages: (VY) thanked bakers and bodies for another successful RFAA (Nov. 7); around 350 runners ranging from 6-92 years old; NE65+ donated \$2k despite less sponsorship for the run

COL 2016: (SW) 20th Anniversary of COL, looking for ideas – ex. involving/inviting past recipients & board members, volunteer committee is needed & sign-up was circulated, date to be April 14 at Galvin (6:30-8:30pm); KH & ER to submit request

Wakefield Educational Foundation

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Other business:

- Chocolate Roses: (SW) noted upcoming Chocolate Rose sale (15th year for this fundraiser) will begin around end of January 2016 and run until about Feb 12; an email will be sent to volunteers with more instructions
- Cummings Foundation Grant Application: (ER) working with Brendan Kent to write and submit a letter of intent for an Athletics/Health & Wellness type grant for an Adventure Course

The meeting adjourned at 8:04pm

Attendees:

- Violeta Yu
- Christine Wilson
- Jean Hamilton
- Sonia Borda
- Erin Colliton
- Kim Hartman
- Mary Letchford
- Colleen Guida
- Nicole Jacob
- Elizabeth Russell
- Jen Theriault
- Leigh Farber
- Amy Welch
- Bernadette Thompson
- Sue Worden
- Peggy Hagopian