

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Shakana L. Kirksey-Miller, Trustee
Jessica A. Doherty, Trustee

6438 Joliet Road, Unit 103
Countryside, IL 60525
Phone 708-352-4480
Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office September 15, 2022– 6:00 P.M.

	In Attendance	Absent
Mr. Michael S. Thiessen	<u>X</u>	<u> </u>
Ms. Shakana L. Kirksey-Miller	<u>X</u>	<u> </u>
Ms. Jessica A. Doherty	<u>X</u>	<u> </u>

Staff Members Present

Mr. Kenneth T. Getty, Treasurer
Ms. Brigid Murphy, Director of Finance and Operations

Other Guests Present

Mr. Katie Ngo, Attorney for LTTO
Ms. Kathleen Grafham, LaGrange Area League of Women Voters
Ms. Cynthia Schilsky, LaGrange Area League of Women Voters

Call to Order & Roll Call

Pledge of Allegiance

Public Comments

Ms. Schilsky inquired about the status of implementing Illinois House Bill 4173, which she believes became effective May 27, 2022, and expands the LTTO Board from three to seven members. **Trustee Kirksey-Miller made a motion** to recess for a few minutes to determine if, based on an 5/27/22 effective date of this legislation, a quorum is present at tonight's meeting.

President Theissen seconded the motion.

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

Regular meeting resumed and called to order 6:16 p.m.

Attorney Ngo advised that a quorum is present tonight and she will have additional information at the next Board meeting. President Thiessen stated he is looking forward to having the additional board members.

Review/Approval of Minutes

The following open and closed session Board Meeting minutes were reviewed and approved as follows:

Meeting	Motion Made By:	Motion 2nd By:	Votes
August 23, 2022 – LTTO Open Meeting	Trustee Kirksey-Miller	President Thiessen	3-Yes 0 - No
August 23, 2022 – LTTO Closed Meeting	President Thiessen	Trustee Kirksey-Miller	3-Yes 0 - No

Treasurer's Report – None

Review the Lyons Township Treasurer's Financial Reports

Board of School Trustees discussion and review of the Lyons Township School Treasurer's August 2022 financial statements. Treasurer Getty noted that the FY23 budget is on this agenda for review approval. Therefore, the budget amounts reflected on this statement are the FY22 budgeted figures. Once the FY23 budget is approved, Treasurer Getty will update this report for the next meeting.

Review/Approval of Review School Districts Official Records

Board of School Trustees discussion and review of the Lyons Township Schools July 2022 financial records.

Review/Approval of Payables List

Trustee Kirksey-Miller made a motion to approve the September 15, 2022, payables in the amount of \$38,868.00 as presented. **President Thiessen seconded the motion.**

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

NEW BUSINESS:

Approval of Surety Bond in the amount of \$685,000 on behalf of Pleasantdale Elementary School District 107

Trustee Doherty made a motion to approve a Surety Bond in the amount of \$685,000 on behalf of Pleasantdale Elementary School District 107. **Trustee Kirksey-Miller seconded the motion.**

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

FY23 – Proposed Budget

President Thiessen made a motion to approve the LTTO proposed FY23 budget as presented noting that the budget is less than 1% increase over the FY22 while current inflation is approximately 9%. **Trustee Kirksey-Miller seconded the motion.**

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

Approval of Resolution 2023-01: A RESOLUTION TO REGULATE AND DEFINE BUSINESS EXPENSE REIMBURSEMENTS FOR EMPLOYEES BY WRITTEN

**POLICY FOR THE TOWNSHIP TRUSTEES OF SCHOOLS, TOWNSHIP 38 NORTH,
RANGE 12 EAST, COUNTY OF COOK, STATE OF ILLINOIS**

This was discussed and Trustees requested expense limits be made and voted at next meeting.

OLD BUSINESS:

Pro-Rata Receivables - FY2021

Treasurer Getty provided an update on the status of collecting the FY21 pro-rata payments from member districts.

Cook County Property Tax Collection Delay – FY23

Treasurer Getty provided the Trustees with an update on the following:

- Cook County Tax Distribution Forecast
- Cook County Property Tax Bridge Fund
- LTTO Warrant Purchase Agreement

President Thiessen made a motion at 6:55 P.M. to suspend the Board Meeting for the purpose of entering Closed Session

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Trustee Doherty seconded the motion.

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

Action as a result of Closed Session - None

Special Meeting reconvened following Closed Session & Adjournment

Motion by President Thiessen at 7:12 p.m. to simultaneously resume and adjourn the August 23, 2022, Special Meeting. **Trustee Kirksey-Miller seconded the motion.**

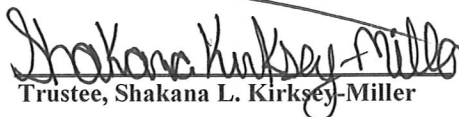
Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

Minutes approved by:



President, Michael S. Thiessen



Trustee, Shakana L. Kirksey-Miller



Trustee, Jessica A. Doherty

Date: 10-18-2022