

Gayle Robbins, Ph.D., LLC

Licensed Psychologist
1160 S. Milledge Avenue
Suite 240
Athens, GA 30605

706.850.9640

Checklist for Forms

Below is a list of all forms required for submission **AT LEAST** two days prior to your initial appointment. Failure to do so will result in rescheduling of your appointment. Please use this as reference to ensure completion.

- Client information
- Billing Information
- Request for Confidential Handling of Health Information
- Acknowledgment of Receiving Policies and Practices
- Psychotherapy Treatment Agreement
- Electronic Communication Policy
- Insurance Release of Information
- Billing Release of Information (if you are sending statements to a second party)