

## **RECREATION COMMITTEE**

**JANUARY 27, 2016  
REORGANIZATION  
AND REGULAR MEETING**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING**

**FLAG SALUTE:** led by Susan Rude at 7:09PM.

**ROLL CALL:** Rob Kowalski, Blaine Crawn, Jeff Calvani, Sue Rude, Oscar Fernandez, Scott MacKenzie, and Jim Cutler

**Also Present:** Recreation Committee Secretary Valerie Galizia, David & Joelle Brownlee- Soccer Representative, Dawn Costello- Basketball Representative, John Major- Lacrosse Representative, Brandt Anderson- Baseball Representative

**Absent:** Kirk Kandel and Gene Coltelli

**STATEMENT:** This meeting is being held in compliance with the provisions of P.L. 1875, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual locations of posted notices in the municipal building.

### **OATH OF OFFICE**

#### **SWEARING IN OF RECREATION COMMITTEE MEMBERS**

Blaine Crawn -5 year term (expires 12/31/2020)  
Tim Duvelsdorf- Alternate #1- 4 year term (expires 12/31/2019)

The Recreation Committee Secretary swore in Blaine Crawn & Tim Duvelsdorf.

**APPOINTMENT OF CHAIRPERSON:** J. Calvani nominated Susan Rude to serve as Chairperson for a one year Term. S. MacKenzie seconded the nomination. No other nominations were made. All members in favor. Susan Rude accepted the nomination.

**ROLL CALL VOTE:** R. Kowalski, Yes; B. Crawn, Yes; T. Duvelsdorf, Yes; J. Calvani, Yes; S. Rude, Yes; O. Fernandez, Yes; S. Mackenzie, Yes; J. Cutler, Yes.

**APPOINTMENT OF VICE CHAIRPERSON:** O. Fernandez nominated Jeff Calvani to serve as Vice Chairperson for a one year Term. S. Mackenzie seconded the nomination. All members in favor. Jeff Calvani accepted the nomination.

**ROLL CALL VOTE:** R. Kowalski, Yes; B. Crown, Yes; T. Duvelsdorf, Yes; J. Calvani, Yes; S. Rude, Yes; O. Fernandez, Yes; S. Mackenzie, Yes; J. Cutler, Yes.

**DESIGNATION OF OFFICIAL NEWSPAPERS:** A MOTION was made by S. MacKenzie and seconded by T. Duvelsdorf, with all members in favor, to designate the official newspaper to be the New Jersey Herald's Sunday & Daily editions.

**TIME, DAY & PLACE OF MEETINGS:** A MOTION was made by S. MacKenzie and seconded by R. Kowalski, with all members in favor, to designate the meeting day to be the fourth Wednesday of every month with exception of July & August when which there will be no meeting. The November meeting will be the third Wednesday of the month on November 16, 2016 to accommodate for Thanksgiving. All meetings will begin at 7:00 PM at the Hampton Township Municipal Building.

### **REGULAR MEETING**

**MINUTES:** A MOTION was made by O. Fernandez and seconded by S. MacKenzie, with all members in favor, to approve the November 18, 2015 Minutes.

### **PRIORITY DISCUSSION LIST**

#### **1. Approval of the 2016 Budget**

A MOTION was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, to approve the 2016 Recreation Budget.

#### **2. Dates of 2016 Events**

- a. Easter Egg Hunt- Saturday March 19<sup>th</sup>, rain date Saturday March 26<sup>th</sup> at 10:00AM
- b. Hampton Day- Saturday June 4<sup>th</sup> from 3PM-Dusk
- c. Summer Soccer Camp- July 11<sup>th</sup>-15<sup>th</sup> from 9:00am – 3:00pm
- d. Town Wide Garage Sale- Saturday September 24, 2016 at 9:00am-3:00pm
- e. Proposed 5K Walk/Run: June 4<sup>th</sup> before Hampton Day starts
- f. Fall Festival/Costume Exchange: Saturday October 1<sup>st</sup> times TBA
- g. Trunk or Treat: Friday October 28<sup>th</sup> from 6:00pm – 8:00pm
- h. Tree Lighting- Friday December 4<sup>th</sup> 7:00PM
- i. Sports Equipment Exchange Dates: TBA by individual sports organizations.

R. Kowalski suggested getting in touch with Kittatinny High School to see when their Easter Egg Hunt will be held so that both egg hunts are not on the same day before finalizing the date of the Easter Egg Hunt.

R. Kowalski also suggested to not have the sports equipment exchange to be something that the Recreation Committee run, that it should be left up to the individual sports organizations to set a date, do the exchange and be responsible for the equipment that may be left over. The Recreation Committee agreed that would be a better option and to encourage the individual sports organizations to host their own sports equipment exchange dates.

A **MOTION** was made by J. Calvani and seconded by R. Kowalski, with all members in favor, to have Hampton Day on Saturday June 4<sup>th</sup> 2016.

A **MOTION** was made by S. MacKenzie and seconded by R. Kowalski, with all members in favor, to have the fall festival/Halloween costume exchange on Saturday, October 1<sup>st</sup>, 2016, times to be determined.

A **MOTION** was made by S. Mackenzie and seconded by O. Fernandez, with all members in favor, to approve the rest of the 2016 Recreation Committee event dates.

**3. Wednesday February 24<sup>th</sup>, 2016 at 7:00pm- mandatory sports organization meeting.**

Chairwoman S. Rude stated that Wednesday February 24<sup>th</sup> at 7:00pm will be the mandatory sports organization meeting.

**CORRESPONDENCE**

1. Letter to Recreation Committee from the Kittatinny Youth Lacrosse Club requesting field space at Hampton Park from approximately March 15-May 20<sup>th</sup>, Monday through Friday from 2:30-5:00pm for practice only.

Chairwoman S. Rude stated that a letter was received by the Kittatinny Youth Lacrosse Club requesting to use a field at Hampton Park from approximately March 15-May 20<sup>th</sup>, Monday through Friday from 2:30-5:00pm for practice only. She stated that it is the high school kids and they would be using the back field. She stated that she will need to discuss the field use with DPW Manager Dan Bayles before approving the request.

J. Calvani stated that there was an issue last year with lacrosse beginning to line their field early after it was discussed to have a meeting between lacrosse, soccer, DPW Manager D. Bayles, Sue Rude and himself before any lining of the fields was to be done. The reason for the meeting was to layout the configuration of the soccer and lacrosse field so there wouldn't be an issue with lacrosse creating large ruts in front of the soccer goals. Lacrosse representative J. Major stated that as stated in his letter, lacrosse has always offered to pay for any field maintenance and/or repairs as deemed by Hampton Township and that he was unaware of any issues with damaging the fields.

R. Kowalski stated that there was a lack of communication last year with this issue and he volunteered himself to be the designated liaison between the sports organizations and the Recreation Committee so that there's only one person in charge of communication. He stated that communication between the sports, the Recreation Committee, and DPW Manager D. Bayles regarding the field issues seem to get lost due to too many people being involved and stories changing. He stated that he will figure out a layout for the soccer and lacrosse field with DPW Manager D. Bayles so that there won't be any issue with lining the fields this year.

**A MOTION** was made by Chairwoman S. Rude and seconded by T. Duvelsdorf, with 7 votes for yes and 1 vote for no, for R. Kowalski to be the liaison between the Recreation Committee, Sports Organizations, and DPW Manager D. Bayles.

### **OPEN DISCUSSION**

S. MacKenzie stated that the Recreation Committee Facebook page seems to be working well and he thanked R. Kowalski and Chairwoman S. Rude for their efforts maintaining the website.

T. Duvelsdorf asked if there is a Car Show in the fall if he would be able to invite the motorcycle club he belongs to and if he could have a booth for the club at Hampton Day. Chairwoman S. Rude stated both would be fine.

B. Crawn stated that looking over the suggested budget that it wasn't listed to have a band at the fall festival and she would like to have music there. She has a band in mind that would be fun to use for the event. She also would like to see extra things at the Easter Egg Hunt such as doing a tulip sale, crafters, and having all the kids join in on doing the bunny hop or things like that. She would also like to see more vendors at Hampton Day and have more local businesses participating. She would like to let the first 20 local Hampton vendors that are just providing information, not necessarily selling items, have their fee waived to try to encourage more people to come.

B. Crawn also suggested having two weeks over the summer to have a different family event each night such as a family movie night in the park, a kickball tournament, English tutoring, math tutoring, etc.

R. Kowalski stated that he was emailed by someone he knows that's from the area about a proposition to host a large event at Hampton Park. It is a 7 on 7 touch football event with high school kids. They are hosting the NJ State Finals this year with approximately 48-60 teams, 800-1200 kids and anticipate about 2500 spectators. It would be on a Saturday and Sunday in July. They have insurance and would pay for any extra costs including extra porta-johns or repairs but they wouldn't be destroying the fields. R. Kowalski stated that they have Utube videos online to see what they tournaments are like. He said he wanted to bring it up to the Recreation Committee first to see if they feel it would be a good idea or not, that if they do then he will ask the representative to come to the February Recreation meeting. Chairwoman S. Rude stated that he would also need to get approval from the Township Committee meeting to host an event of this size. R. Kowalski stated that he will do that but he wanted to see if the Recreation Committee felt it would be a good idea before taking any further steps. He stated that it would be a great way to show off the Township again and an exciting event to invite the community out to see. Chairwoman S. Rude stated to put it onto the February agenda and have the representative come in to provide more information on the event.

R. Kowalski asked what needs to be done to have the beer tent at Hampton Day. Chairwoman S. Rude stated that she spoke with a representative at the Fire Department about having them host the beer tent in the parking lot as they had for the Fireman's parade and they

seemed interested but she hasn't heard back from them. She stated that she will follow up with the fire department and speak to the Township Committee about it.

Chairwoman S. Rude stated that Basketball has just handed their NYSCA certifications and coach's list in at tonight's meeting even though they are supposed to get that information into the Township before their season starts. That is the rule for every sports organization before they're allowed to start practicing. This issue has happened with basketball before with not turning in their paperwork in on time and they have had to wait to receive their annual funding until the beginning of the following season to ensure they follow the rules. She stated that they are not on the budget to receive their funding this year since they did not meet the criteria.

R. Kowalski stated that he would like to revisit the rules for sports requirements to get their funding. He stated that the funding was cut in half a few years back and the money was supposed to go towards projects at the park but he hasn't really seen that happening. J. Cutler asked R. Kowalski to write a proposal of new rules and present it to the Recreation Committee at the February meeting.

B. Crawn stated that she feels the Recreation Committee should lead by example and the members should be following the rules as well with attending the Recreation Committee meetings.

R. Kowalski stated that in November last year he brought up using the remainder of the \$6,000 in the Recreation Committee budget to purchase rubber chips to replace the old wood chips at the park's playground. He had spoken with DPW Manager D. Bayles about it and D. Bayles was getting price quotes. He wanted to know since the money was never transferred from the fund if it had gone back into escrow and if there was a way to still be able to use it for the rubber chips this year. Chairwoman S. Rude stated that this is a new year and that at the end of last year the money that was left in the account had been put back to escrow. R. Kowalski asked if there was any way to find out if it would still be possible to get that money to use since we had planned to use it and discussed it last year, that even though the money went back to escrow it didn't just disappear. Chairwoman S. Rude asked Secretary V. Galizia to speak with CFO J. Caruso to see if anything can be done.

J. Cutler wanted to mention to the Recreation Committee that Hary Johnson recently passed away on Friday and his funeral is going to be tomorrow. He stated that Hary was the one that really spearheaded the park and came up with the operation for Kids Kingdom. He suggested dedicating a plaque or a brick to him somewhere at Hampton Park in his memory. J. Calvani asked to have flowers sent to the family from the Recreation Committee.

### **PUBLIC SESSION**

Public Session Open. No public comment. Public Session Closed.

**ADJORNMENT**

A **MOTION** was made by B. Crown and seconded by R. Kowalski, with all members in favor, to adjourn the meeting at 8:37 P.M.

Respectively Submitted,

Valerie L. Galizia  
Administrative Assistant