



Township of Hampshire

County Of Kane

State Of Illinois

Regular Meeting of the Board of Trustee Minutes

May 12, 2020

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 12th day of May, 2020 at 7:00pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. Mrs. Remakel reported that under New Business, the Approval of the GA Intergovernmental Agreement with Elgin Township will need to be added.

2) Approval of all actions taken during April Meeting. A motion was made by Trustee Paddock to ratify the approval of all actions taken at the April meeting. The motion was seconded by Trustee Bicknese.

3) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from April 14, 2020. After reviewing the minutes, a motion was made by Trustee Gustafson to accept the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

4) Treasurer's Report. Mrs. Remakel reviewed the Treasurer's Report with the Board. After reviewing the Treasurer's Report, a motion was made by Trustee Feld to approve the Treasurer's Report as presented. Trustee Gustafson seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Bicknese Aye Trustee Feld Aye Trustee Gustafson Aye Trustee Paddock Aye
Supervisor Remakel Aye

5) Reports:

Assessor. Mrs. Letheby reported that she turned in the 2020 assessment book within 25 days after receiving the multiplier from Kane County. There are a few corrections that will need to be done. The 2019 tax bill was recently sent out and Mrs. Letheby has been receiving a lot of calls from Pingree Grove residents because the Rutland assessor is not answering their phone. Mrs. Letheby has been helping them out as much as she can.

Highway Commissioner. Mr. Walker reported that since we last met, all the trucks were taken to be tested and they all passed. With all the recent rain, there were a ton of potholes on O'Brien Road. They had 8 loads of gravel brought in and had the road graded. Mr. Walker took all the winter gear off the trucks. The conveyors were put on the trucks and they have been out hot patching. They have used 4 tons to fill in all the pot holes. Mr. Walker has also been keeping busy with shop work.

Supervisor. Mrs. Remakel reported that medical rides have been picking up since doctor offices are opening up. Mrs. Remakel received a phone call from Kane Council of Seniors inquiring if there are any seniors who would like to receive weekly frozen meals. Due to the pandemic, this service is free and there is not income requirements. Mrs. Remakel is contacting all our seniors to see if they are interested in this service. Regarding GA, there is no movement at this time as they are not able to have face to face meetings.

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Kane County Rep. Deputy Gartland was not in attendance.

6) Public Comment. No public comment.

7) Old Business.

Approval of Warranty Deed for Center Cemetery. Mrs. Remakel reported that Cemcon came out and moved the stakes. We received the bill and paid it. Back in February, the Cemetery Board motioned to get the work done. Mrs. Remakel reported at our March meeting, that the Cemetery Board was ok with paying the \$3K to get this done. At the April Cemetery meeting, Cemetery Board Trustee Howe did not want to pay for this as he felt the Township should pay for it. During their meeting, there was a motion and approval to request to have the Township Board move \$2600 from the Town to the Cemetery to reimburse this expenditure. Supervisor Remakel asked the Township Board for a motion to approve the request from the Cemetery Board to move \$2600 from the Town to the Cemetery to reimburse them for this expenditure. This failed due to a lack of motion from the Township Board. The approval of the Warranty Deed for Center Cemetery will be tabled.

8) New Business.

Approval of Annual Treasurer's Report. A motion was made by Trustee Gustafson to approve the Annual Treasurer's Report. Trustee Feld seconded the motion and it was approved unanimously by all those present.

Appoint Deputy Clerk for June 9, 2020 Meeting. Clerk Marwig will not be at the June meeting and has ask Trustee Paddock to be the Deputy Clerk. A motion was made by Trustee Bicknese to appoint Trustee Paddock as the Deputy Clerk for the June 9, 2020 meeting. Trustee Gustafson second the motion and it was approved unanimously by all those present.

Discussion and Approval of Appointment of Cemetery Trustee. This item will be tabled until later in the meeting.

Discussion and Approval of GA Intergovernmental Agreement with Elgin Township. This item was added to the agenda at the beginning of the meeting by Supervisor Remakel. We received the new agreement for the year and there is no cost to us. A motion was made by Trustee Gustafson to approve the GA Intergovernmental Agreement with Elgin Township. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

9) Correspondence. Mrs. Remakel read the card that was received from Ron and Linda Deutsch as well a donation. We also received a thank you note from Linda Schugard for everything that is being done with Seniors.

10) Board of Trustee Comments.

Policy Project. The Board reviewed policies 25 through 27. For chapter 25, we need to verify some of the IMRF information. For chapter 26, we are going to eliminate the entire chapter. For chapter 27, there are some minor changes to be made. Will resume this in July.

Trustee Gustafson asked if an electronic copy of the warrant list can be sent out for review before the meetings. Trustee Paddock reported that there is an email from Bryan Smith (TOI) regarding sexual harassment prevention training that is required. Supervisor Remakel will check with TOI to see what trainings they recommend.

11) Hampshire Township Development. Mr. Walker presented everyone with a design/idea for the Warrington property. The design included a building to house some offices and possibly a garage as well as several parking spaces. After some discussion, it was decided to table this topic for a few months.

12) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the May bills. Trustee Bicknese seconded



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the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken and it was approved by all.

Trustee Paddock Aye Trustee Bicknese Aye Trustee Feld Aye Trustee Gustafson Aye
Supervisor Remakel Aye.

There were some expense reports for the elected officials.

For Highway Commissioner Walker, there was an expense report of \$196.07 for mileage reimbursement.

For Assessor Letheby there was an expense report of \$54.32 and \$ 7.40 for postage.

A motion was made by Trustee Paddock to approve the expense reports. Trustee Feld seconded the motion. A roll call vote was taken and it was approved by all.

Trustee Paddock Aye Trustee Bicknese Aye Trustee Feld Aye Trustee Gustafson Aye
Supervisor Remakel Aye.

12) Closed Session. With their attendance not required for closed session and the rest of the regular meeting, Highway Commissioner Walker and Assessor Letheby left the meeting at 7:50. A motion was made by Trustee Paddock to go into closed session for the discussion and approval of appointment of a cemetery board trustee. Trustee Gustafson seconded the motion and it was approved unanimously by all those present. The Board entered closed session at 7:51 pm. The Board came back into open session at 8:00. Discussion and Approval of Appointing Cemetery Board Trustee will be tabled till the June meeting.

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Bicknese, and then carried unanimously. The meeting was adjourned at 8:02 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk