

Southwyck Community Association
Minutes, Board of Directors Meeting
September 1, 2016

A regular meeting of the Southwyck Community Association Board of Directors was held on September 1, 2016 at the Calvary Baptist Church, 3302 County Road 89, Pearland, Texas. Board members present: Helen Bilyeu, John Fisher, and Steve Bounds. Others present: Kim and Dan McCarthy, Jason Wilson, and Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6:30 p.m.

Secretary's Report The minutes of the August Board meeting were reviewed. A motion was made to approve the minutes. The motion was seconded and passed.

Treasurer's Report July financial reports were reviewed and approved by motion made, seconded, and passed. The decision was made to open an account at Community Association Bank by moving \$300,000, with \$50,000 in a CD ladder. The July financial reports were approved by motion made, seconded, and passed.

Business *Electrical Proposal* – A proposal from Ellis Electrical for \$6863.05 for installation of electrical services needed to power the lake fountains was approved by motion made, seconded, and passed. Ms. Dooley was directed to also have Ellis ensure that all of the monument lighting is on photocells instead of timers and to repair the missing outlet cover at the Lake Park pavilion.

Monument Signage – Proposals for re-doing the monuments with missing signage were reviewed. Bids were received from 4D Signworx, Hardman, and Pinnacle. After discussion, a motion was made to accept the proposal from 4D Signworx at \$142,750 for the South Manor entries, and \$38,400 for the Lakecrest entries. Lead time will be 8-10 weeks from the time permits are obtained. *National Night Out* – The decision was made to provide a monetary stipend for Section National Night Out events held on the day of the event. The amount to be determined will be between \$100 - \$250.

Open Board Positions – No leads. *Annual Meeting* – A call for candidates postcard will be sent out around November 8th. John Fischer is up for election and will be a candidate. The web site address will be added to the meeting notice/proxy. The meeting will be held at the church. Bottled water/tea/cookies will be provided. Board members discussed designing a magnet to be handed out at the meeting. The Association's attorneys will be asked to prepare a year end update for homeowners. Ms. Farine will be asked to attend the annual meeting.

General – Christmas decorations are done by Certified Lights. Ms. Dooley will contact the company. They are general installed right before Thanksgiving. The doggie fountain in the park is clogged again. The shrub tree line along Morgan Road is part of the MUD property, not the Association's. Plans are to hire off duty officers to patrol the lake park for New Year's Eve. Board members discussed the need to get updates on the City hurricane readiness plans.

There being no further business, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Kathy Dooley, Recording Secretary