



Huron County Child Abuse/Neglect Council
Board Meeting Minutes
1.21.2016

Members Present: Kelli Braun, Elizabeth Herd, Clark Elftman, Greg Foy, Erinn Mausolf, Pastor Mike Beehler, Daryl Ford, Kelly Helewski, Tim Rutkowski, Karissa Schrader, Dana Smith, Trish VanNorman, Alissa Wolschlager (for Chelsea Corbishley)

Guests Present: MJ Caradonna, Rachel Voss

Call to Order: The meeting was called to order at 12:06 pm.

Last Month's Minutes: Motion to approve the October minutes by Trish VanNorman, supported by Greg Foy.

Coordinator's Report – submitted by Coordinator, Kelli Braun

- Prevention Committee:
 - Mandated Reporter Trainings – making packets for a February training at HBH, for 70 people
 - D2L – tallied evaluations for two classes
 - Period of Purple Crying – ordered kits; billboard is up for the month of April in three locations
- Publicity Committee/Fundraising Committee:
 - website updates – working with smallTOWNtech for online application options
 - Roof Sit – sent letter, recruiting teams/volunteers, attending planning meetings
 - Key North – coordinating date and time
 - Ribbon Campaign – ordered supplies
- Membership Committee
 - emailed board member who hadn't yet paid
- Other Items:
 - donations were received and acknowledgements were sent for:
 - Caseville Library Club - \$300
 - Caseville Community Chest - \$600
 - Whalen's - \$400
 - CTF final report for the fiscal year
 - Charitable Solicitations License – received and sent a copy to CTF
 - attending a CTF eGrAMs webinar at the end of the month regarding the changes in reporting
 - Pinwheel Planting will be on April 11th at the Courthouse

Treasurer's Report: submitted by Treasurer, Greg Foy

- Greg discussed the budget for the 2015-2016 year.
 - **Balance as of 10.1.2015** **\$20,319.11**
 - Year to Date: 10.1.2015 through 12.31.2015
- | Income | Expenses | Net Total |
|------------|------------|-------------|
| \$5,320.18 | \$9,120.17 | -\$3,799.37 |
- **Balance as of 12.31.2015** **\$16,519.74**
 - At this point, we are \$1,758.30 ahead of the budget.
 - There were no expenses for the Family Mentor program from the Health Department during this quarter, but \$2,500 per quarter will go to the Family Mentor program, starting in April.

- Motion to approve the Treasurer's report by Daryl Ford, supported by Kelly Helewski.

Committees

Fundraising Report – submitted by Kelly Helewski (Roof Sit) and Elizabeth Herd (all other information)

- Roof Sit – 13 teams have signed up so far, including one from Taco Bell; Kelly sent a sign-up around to volunteer for registration, pictures, sign the waiver, pick up donation cans, man the soup station, man the info table; if interested in volunteering, please contact Kelly or any member of the board
- Key North – Kelli is working on setting up a date/time
- Golf Outing – 30th year! It will be at Bird Creek this year on June 29th

Membership Committee Report – submitted by Kayla Hunt, on behalf of Chair, Erinn Mausolf

- Magnets have been received, and we're excited to pass these out at upcoming events.
- Full sheet and ½ sheet quotes have been made, and are ready to be hung up at upcoming events.

Prevention Committee Report – submitted by Acting Chair, Karissa Schrader

- Child Advocacy Center – The committee is focusing heavily on this. Prevention has taken a back seat at this point.
- Mandated Reporter trainings are still being scheduled.

Publicity Committee Report – submitted by Chair, Elizabeth Herd

- Elizabeth asked for a chair to take over her role for this committee. She notes that things are getting missed, as she is acting president of the council and trying to attend other committee meetings. Meetings are currently being held with the fundraising committee.
- Roof Sit – live remotes and a PSA are in the works at WLEW; no contact has been made yet with 103.7 or 92.1; information and details were sent to WNEM and ABC12, but has not heard anything back; Emily and possible Mike Foley from CTF will be coming; information was sent to Travis Mills, James Felton, Ed Canfield, and Candice Miller; press releases are out in the Huron County View and the Tribune; another advertisement will be sent next week inviting people to come and support

Old Business:

- Bylaws
 - Elizabeth presented an idea to change section IV(d) of the bylaws to remove "legislation" from the current statement. Therefore, it would now read "The Council will not be involved in any efforts for or against any political candidate."
 - Motion to approve the bylaws change by Greg Foy, supported by Kelly Helewski.
- Treasurer
 - Greg's last day will be on September 30th, 2015
 - NEEDS to be a Board Member
 - What does the Treasurer do?
 - monthly - write checks
 - quarterly - prepare reports on Quicken (already set up)
 - quarterly – present report at Executive and Board meetings
 - October – pay all the supported programs
 - annually – prepare the budget
 - annually (Roof Sit) – be there all day as this is a VERY busy day for deposits and counting money!
 - annually (tax time) – get the documents to Nietzke & Faupel for them to prepare the 1099 and the 990

- every 3 years – put the budget in to the CTF grant
- Let Elizabeth, Greg, or Kelli know ASAP if this is something that you would be interested in volunteering for!

New Business:

- Child Advocacy Center – Discussion took place on the following topics:
 - What is a CAC? A videotaped forensic interview with people watching (prosecutor, law enforcement, CPS, etc.) in another room. It's a one stop shop of sorts, so that the child doesn't have to share the same information to multiple different people. Currently, every child that needs interviewing goes to another county that has a CAC or is interviewed by CPS with law enforcement watching. The CAC would save the county money by not utilizing out of county funds.
 - must demonstrate that there is a need in the county by coming up with numbers/facts
 - millage
 - Sanilac passed 2/10 of a millage, which equaled \$300,000
 - 2/10 of millage in Huron County would equal \$500,000
 - This would be a huge proposal, but also a huge benefit to the county.
 - need to establish a CAC on its own before asking for a millage
 - develop bylaws and a Board
 - appointing people to do research and find out more information
 - To be successful, it is important to get as many people and agencies on board as possible.
 - The CAC would have to be self-sufficient (by fundraising, donations, etc.). After accreditation, then federal grants may be available.
 - next step: Fact Sheet that can be distributed to get the word out there
 - if interested in planning, organizing, and participating in the CAC, please contact Elizabeth or Karissa

Board Inspiration: Elizabeth presented information on ChildHelp.

Adjournment: The meeting was adjourned at 1:06 pm.