

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL  
(BROMSGROVE DISTRICT)**

**Cheryl Powell**  
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**To Members of Belbroughton Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 6<sup>th</sup> December 2021, 7.00pm at Fairfield First School, Stourbridge Road, Fairfield, Bromsgrove B61 9LZ.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

**BUSINESS OF THE AGENDA**

**1. APOLOGIES**

Council to receive apologies and to approve the reason for absence

**The meeting will be adjourned for Public Question Time**

**The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.**

**2. RESIGNATION OF COUNCILLOR**

To receive Notice of Resignation from Councillor Cllr. Patchell and confirm Vacancy formally sent to Bromsgrove District Council and Notice of Casual Vacancy duly advertised

3. **DECLARATIONS OF INTERESTS**

- 3.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 3.2 To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- 3.3 To declare any Other Disclosable Interests in items on the agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. **MINUTES OF THE PREVIOUS MEETING**

- 4.1 To approve the Minutes of meeting held on 1<sup>st</sup> November 2021 (**Attached**)

5. **REPORT – FOR INFORMATION ONLY**

- 5.1 To receive Chairman’s Report
- 5.2 To receive Planning Committee Report from meeting held on 15<sup>th</sup> November 2021
- 5.3 To receive Finance Committee Report from meeting held on 15<sup>th</sup> November 2021

6. **DISTRICT COUNCILLOR’S**

- 6.1 To receive report of District Councillor’s – Cllr. Mrs May and Cllr. Mrs Sherrey

7. **COUNTY COUNCILLOR’S**

- 7.1 To receive report of County Councillor’s – Cllr. Mrs May and Cllr Mrs Webb

8. **UPDATE ON OUTSTANDING ITEMS FROM PREVIOUS MEETINGS**

- 8.1 To provide an update on outstanding items discussed at previous meetings and to agree going forward to produce an ongoing Action Plan Checklist for all outstanding items.

9. **PARISH COUNCIL BUDGET AND PRECEPT 2022/23**

- 9.1 To **RESOLVE** to approve the recommendations of the Finance Committee and agree amount to Precept for financial year 2022/23 on Bromsgrove District Council (**Attached**)

10. **BROADBAND – FTTP FOR THE WILDMOOR AREA**

- 10.1 To consider whether the council should be involved with this community project and consider strategies to encourage community sign up.

11. **FAIRFIELD VILLA LEASE NEGOTIATIONS**

- 11.1 To consider community engagement efforts in line with the recommendations of the Finance Committee

12. **TO RECEIVE CLERK’S REPORT**

- 12.1 To receive update

13. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

- Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 13.1 **Cllr. Allington**  
Wooden Post Replacements
  - 13.2 **Cllr. Wilkes**

Management and maintenance of road gullies  
Signage and speed on Stourbridge Road  
Activities for young adults

14. **DATE OF NEXT MEETING** – 3<sup>rd</sup> January 2022, 7.00pm

15. **EXCLUSION OF THE PUBLIC AND PRESS**

15.1 To pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, to discuss the following confidential matters –

Following resignation of the Clerk/RFO, agree to take on the services of a Locum Clerk as recommended by Worcestershire CALC in the interim while a recruitment process takes place.

Signed.....  
Cheryl Powell, Clerk to the Council