

Minutes - Board of Directors Meeting
Muir Woods Park Community Association

1. Call to Order and Roll Call – Meeting Information

Meeting Date	October 12, 2017
Call To Order	7 P.M.
Chairperson	Keith Papulias
Present:	
Keith Papulias, President	X
Steve Siskin Vice President	Excused
Carol Stern, Treasurer	Excused
Karisa Kenyon	X
Lynn Hindley, Recording Secretary	X
Bernie Ayling	Excused
Faybeth Diamond	X
Nancy Gribler	X
Bob Wright	Excused
John Lovell	Excused
Harold Dittmer	X
Members and Guests Present:	
Adjourned	8.30. P.M.
Minutes Submitted By	Lynn Hindley
Date Of Minutes	10/18/17

The following action items, decisions, and important issues were discussed/agreed to:

2. Agenda Approval and Additions (Kieth)

The agenda is approved

3. Approval of Minutes of Previous Meetings (September 14, 2017)

Approval Of the minutes from the previous meeting

4. President's Report (Kieth)

Kieth discussed the proposed slate for the upcoming year. All incumbents are willing to serve another year. Robert Wright to be contacted.

Preparations discussed for upcoming Jazz festival to be held October 29, 17.

5. Treasurer's Report (Carol)

Carol is away but has sent in the financials. The bank accounts continue to look healthy.

6. Corresponding Secretary's Report (karisa)

Karisa has entered the dues paying members into Constant Contact

6. b. Nominating Committee.

Report under presidents report.

Old and Ongoing Business

7A Communication Chairperson's Report (Nancy)

See Lookout Report.

7B The Lookout Report (Nancy)

Nancy has formatted a "Lookout" to be a single page and can be sent out to members via Constant Contact.

7C Children's Committee Chairperson's Report (John)

.There will be pumpkin carving combined with the jazz Fest.

Jazz fest will be "Costume Encouraged"

7D Emergency Coordinator's Report (Faybeth)

Kieth will start the generator the morning of the Jazz fest. Ensure that it is in good working order.

Suggested we purchase propane tanks to have on hand in case of disaster.

7E Facility (Including Rentals) Chairperson's Report (Lynn)

Facility is in good shape. Karisa is helping with identifying a software package to assist with the rentals.

7F Report on Database of Addresses (Harold)

Nothing.

7G Report on Web Site (Harold and Nancy)

Motion to spend up to \$500. to upgrade the webpage.

Motion by, Harold

Second by, Nancy

All in favor.

7. New Business

8B Election

Election ballots will be mailed the first of November. Ballots will be counted at the Annual Meeting November 11, 2017

Nancy will advertise on Constant Contact. Lynn will place existing banner at 4 corners.

Agenda Item 9 Adjournment

Motion to adjourn.

All in favor. Time is 8.30.