EMPLOYMENT APPLICATION

Village of South Point

408 2nd St. W.
South Point OH 45680
Phone 740-377-4838
Fax   740-377-0043
E-mail: southpoint@zoominternet.net
Web: www.villageofsouthpoint.com
An equal opportunity employer

Personal

Name_____
       (Last)   *(First)*   *(Middle)*

Address_____
      (Street)   *(City)*   *(State)*   *(Zip)*

Social Security Number_____ Marital Status _____ _____
                                               Married   Single

Telephone_____ _____ _____
        (Home)   *(Cell)*   *(Work)*

Driver's License Number_____ State_____ CDL_____ Exp.Date_____

                                        Yes   *No*

Are you a citizen of the United States?   _____ _____
Are you a Veteran?   _____ _____
Have you applied for a position here before?_____ _____ If yes, when_____
Have you ever been convicted of a felony? _____ _____
   If yes, explain_____

Job Interests and Skills

Position applied for_____Salary Desired_____

Type of employment requested: Full time_____ Part Time_____ Temporary_____

Date you could begin working_____

Summarize any special skills or qualifications (machinery you can operate, computer skills, etc)

_____
_____
_____
_____

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Education

	Name&Address	Course of Study	# of Years	Degree/Diploma
High School				
College/ University				
Other Education				
Other Education				

Employment History (List Most Recent First)

1. Employer_____ Phone_____

Address_____

     (Street)   *(City)*   *(State)*   *(Zip)*

Supervisor_____ Your Title_____

Employed From _____ to _____ Start Salary_____ End Salary_____

Work Performed _____

_____

Reason for Leaving _____

2. Employer_____ Phone_____

Address_____

     (Street)   *(City)*   *(State)*   *(Zip)*

Supervisor_____ Your Title_____

Employed From _____ to _____ Start Salary_____ End Salary_____

Work Performed _____

_____

Reason for Leaving _____

3. Employer_____ Phone_____

Address_____

     (Street)   *(City)*   *(State)*   *(Zip)*

Supervisor_____ Your Title_____

Employed From _____ to _____ Start Salary_____ End Salary_____

Work Performed _____

_____

Reason for Leaving _____

References

Name	Relationship	Home Phone	Work Phone

I certify that the answers given by me in this application are correct to the best of my knowledge I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment or dismissal from employment if I am hired. I authorize the Village of South Point to contact any and all of the references I have listed above to obtain previous employment information or any other pertinent information that they may have. Further, I release the above mentioned references from any and all liability for any damages that may result from information collected by this company. Verification of eligibility to work in the United States must be satisfied for an offer to be made.

_____   _____

         Applicant Signature   Date