

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

January 18, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on January 18, 2024. Those in attendance were:

Directors

Duaine Anderson, ECBID  
 Don Osborne, ECBID  
 Mike LaPlant, QCBID  
 Phil Stadelman, QCBID  
 J.J. Danz, SCBID  
 Richard Conrad, SCBID

Others (present)

Roger Sonnichsen, QCBID  
 Charles Lyall, SCBID  
 John O'Callaghan, SCBID

Others (called in)

Craig Simpson, ECBID  
 John Rylaarsdam, QCBID  
 Norm Semanko, QCBID  
 Maury Balcom, SCBID  
 Mike Hill, TP

Staff

Darvin Fales, Secretary-Manager  
 Larry Thomas, Asst. Manager/Hydro Supervisor  
 Anna Franz, Attorney  
 Jacob Taylor, Treasurer  
 Robert Stoaks, Electrical Engineer  
 Derek Wolf, Mechanical Engineer  
 Betty Craig, Technical Information Administrator  
 Stacey Bresee, Administrative Services Coordinator

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by Duaine Anderson, which motion passed unanimously, the minutes of the December 19, 2023, meeting were approved as distributed.

NO PUBLIC COMMENTS

2024 CBHP BOARD

District Appointees to Board:

The respective District appointees to the Columbia Basin Hydropower Board are as follows:

EAST DISTRICT	QUINCY DISTRICT	SOUTH DISTRICT
Duaine Anderson Don Osborne Reid Baker (Alt) Kevin Lyle (Alt) Kevin Lyle (Alt)	Mike LaPlant Phil Stadelman John Rylaarsdam (Alt) Ko Weyns (Alt)	Richard Conrad J.J. Danz Maurice Balcom (Alt) Charles Lyall (Alt)

Committee Appointments:

The Power Steering Advisory Committee and the Quincy Chute & P.E.C. Headworks Projects Advisory Committee appointments from the respective Districts, Cities, and Grant County PUD were discussed and confirmed. No approval needed.

Secretary-Manager Fales requested confirmation of the CBHP Committee appointments. President LaPlant appointed the following members to serve on respective committees for 2024:

**BUDGET AND FINANCE:**

East District – Duaine Anderson, Kevin Lyle (Alt), Reid Baker (Alt)  
 Quincy District – Phil Stadelman  
 South District – J.J. Danz, Richard Conrad (Alt), John O’Callaghan (Alt)  
 Tacoma Power – Michael Hill  
 Seattle City Light – Josh Walter  
 CBHP – Darvin Fales, Jacob Taylor, Larry Thomas  
 Attorney – Anna Franz

**PERSONNEL:**

East District – Duaine Anderson  
 Quincy District – Mike LaPlant  
 South District – Richard Conrad  
 Tacoma Power – Michael Hill  
 Seattle City Light – Josh Walter  
 CBHP – Darvin Fales

**PROJECT DEVELOPMENT:**

East District – Craig Simpson, Don Osborne, Duaine Anderson (Alt)  
 Quincy District – Roger Sonnichsen, John Rylaarsdam  
 South District – John O’Callaghan, Richard Conrad

On motion by J.J. Danz, seconded by Don Osborne, which motion passed unanimously, the committee appointments were approved.

ORGANIZATION OF 2024 CBHP BOARDElection of Officers

On motion by Phil Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the election of Mike LaPlant for President was approved.

On motion by Don Osborne, seconded by Richard Conrad, which motion passed unanimously, the election of Duaine Anderson for Vice-President was approved.

Appointment of Staff

On motion by Richard Conrad, seconded by Duaine Anderson, which motion passed unanimously, the appointment of Darvin Fales as Secretary-Manager, the

appointment of Jacob Taylor as Treasurer, and the appointment of Anna Franz as Attorney was approved.

Issuance of Oaths of Office:

An Oath of Office will be issued to each appointed Board Member and Officer.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Resolutions:

On motion by Phil Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the following resolutions were approved:

- 1) Resolution 2024-01 of CBHP Adopting 2024 Budget for Project Reserved Works Activities was approved subject to the approval of the three Districts. A copy of said resolution is hereby incorporated by reference.
- 2) Resolution 2024-02 of CBHP Adopting 2024 Budget for Quincy Chute & P.E.C. Headworks Power Plants was approved subject to the approval of the three Districts. A copy of said resolution is hereby incorporated by reference.

Transformer Bid Status:

Secretary-Manager Fales reported that the bid opening has been rescheduled to 3:00 PM on February 6, 2024. On motion by Phil Stadelman, seconded by Duaine Anderson, the Board of Directors meeting was continued to 9:00 AM on February 13, 2024, for consideration of the bids.

Travel Authorization:

On motion by J.J. Danz, seconded by Duaine Anderson, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

- 1) Tri-State Meeting, February 2, 2024, Portland, OR, no fee – D. Fales
- 2) NWA, February 6-8, 2024, Seattle, WA, \$690 fee – D. Fales, L. Thomas
- 3) Family Farm Alliance, February 22-23, 2024, Reno, NV, \$590 fee – D. Fales
- 4) NHA Water Power Week, March 13-15, 2024, WA, D.C., \$975 fee – D. Fales

TREASURER REPORTS

The December 31, 2023, Balance Sheet (unaudited) and the December 31, 2023, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Phil Stadelman, seconded by Richard Conrad, which motion passed unanimously, the Current Expense Voucher (O&M) dated January 18, 2024, in the amount of \$360,409.16 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of December 12, 2023, to January 8, 2024, that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report and the Banks Lake Pumped Storage Project Funding Analysis distributed in the Board packets.

Larry Thomas reported by power point presentation the Green Energy Today, January, 4, 2024, site visit.

Secretary-Manager Fales gave a brief update of project development activities.

OTHER BUSINESS

Columbia River Treaty – Secretary-Manager Fales gave a brief update.

USBR – not in attendance.

Cities – nothing to report.

Avista – not in attendance.

Districts – Roger Sonnichsen and John O'Callaghan stated that winter maintenance continues. Craig Simpson commented about an interim division rates discussion with Reclamation's Regional Director.

DATES OF NEXT BOARD MEETINGS – February 13 and 27, 2024PERSONNEL COMMITTEE MEETING – 8:15 AM, February 27, 2024EXECUTIVE SESSION

At 11:00 AM President LaPlant called for a 60-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(c) regarding sale of CBHP property, RCW 42.30.1109(1)(i) regarding potential litigation, and RCW 42.30.110(1)(b) potential purchase of property.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 12:00 PM.

  
Secretary



V - President

**RESOLUTION NO. 2024-01  
OF COLUMBIA BASIN HYDROPOWER  
ADOPTING 2024 BUDGET FOR PROJECT RESERVED WORKS ACTIVITIES**

**WHEREAS**, the East, Quincy and South Columbia Basin irrigation districts are jointly responsible for the payment of certain of the costs of operating and maintaining the Project Reserved Works, all as set forth in the Districts' respective Repayment Contracts with the United States of America dated December 18, 1968; and

**WHEREAS**, by Agreement executed by the said Districts and Columbia Basin Hydropower (CBHP), the said Districts transferred to CBHP the responsibility of performing certain functions of the Districts related to the operation and maintenance of the Project Reserved Works; and

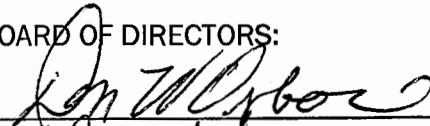
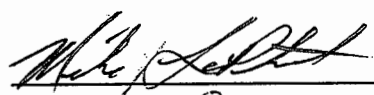
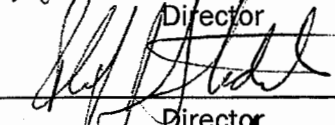

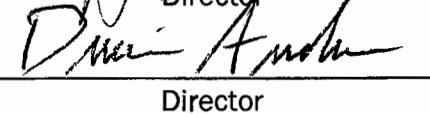

**WHEREAS**, it is advisable for CBHP to adopt a budget setting forth the estimated costs pertaining to the functions of the Project Reserved Works to be performed by CBHP on behalf of the East, South and Quincy-Columbia Basin irrigation districts for presentation to the said Districts for their review and approval;

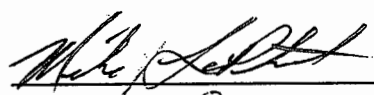


**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

That the proposed 2024 budget estimates for the Project Reserved Works Activities be performed by CBHP as set forth in the attached proposed budget, which is hereby incorporated by reference, is hereby adopted subject to the approval of the Board of Directors of the East, Quincy and South Columbia Basin irrigation districts.

**ADOPTED** this 18<sup>th</sup> day of January, 2024.

BOARD OF DIRECTORS:

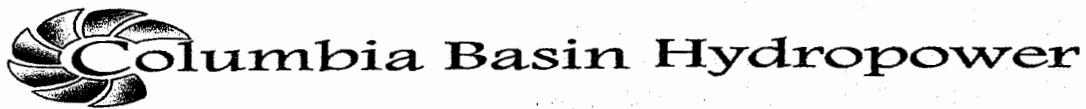
 _____ Director	 _____ Director
 _____ Director	 _____ Director
 _____ Director	 _____ Director

 _____ Director
 _____ Director
 _____ Director

ATTEST:

  
\_\_\_\_\_  
Secretary





## Reserved Works 2024 Budget

EXPENSES BUDGETED THROUGH:	December 31, 2024
<i>Staff time and payroll costs</i>	\$ 20,000
<i>Travel</i>	\$ 2,500
<i>Conference Registration and Membership Fees</i>	\$ 7,000
<i>Audit Costs</i>	\$ 5,000
<i>Legal and Legislative</i>	\$ 45,000
<i>Miscellaneous Expenses</i>	\$ 500
<i>Power Generation Expenses</i>	\$ 1,588,000
<b>TOTAL 2024 BUDGET RESERVED WORKS</b>	<b>\$ 1,668,000</b>

2024 Reserved Works Budget Allocation		
District	Reserved Works Rate	Amount
<i>East District</i>	0.28841	\$ 481,068
<i>Quincy District</i>	0.39583	\$ 660,244
<i>South District</i>	0.31576	\$ 526,668

### Prior Year Expenses

2019	\$	21,105.00	
2020	\$	13,306.00	
2021	\$	7,926.63	
2022	\$	323,586.68	
2023	\$	1,370,000	EST

**RESOLUTION NO. 2024-02  
OF COLUMBIA BASIN HYDROPOWER  
ADOPTING 2024 BUDGET FOR QUINCY CHUTE  
AND P.E.C. HEADWORKS POWER PLANTS**

**WHEREAS**, the Quincy Chute and P.E.C. Headworks Power Plants are owned by the East, Quincy and South Columbia Basin irrigation districts; and

**WHEREAS**, by Agreement dated the 10th day of December, 1987, the said three Districts transferred to Columbia Basin Hydropower (CBHP) the responsibility of administering certain functions of the Districts with respect to their ownership of the said plants; and

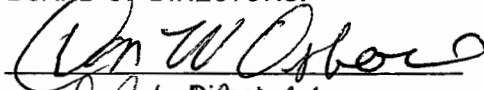
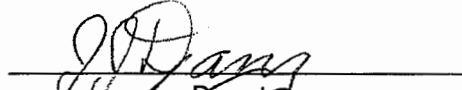
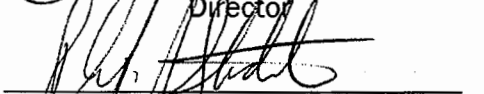

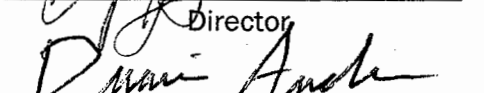
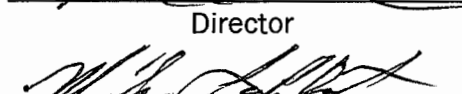
**WHEREAS**, it is necessary for CBHP to adopt a budget representing the costs pertaining to administering said power plants incurred by CBHP during the year 2024 for presentation to the East, Quincy and South Columbia Basin irrigation districts for their review and approval;

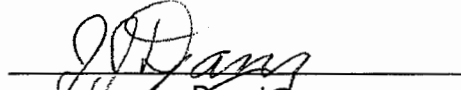


**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

That the proposed 2024 Budget for the Quincy Chute and P.E.C. Headworks Power Plants as set forth on the attached sheet entitled "CBHP 2024 Budget for Quincy Chute and P.E.C. Headworks Power Plants", which is hereby incorporated by reference as if fully set forth herein, is hereby adopted, subject to the approval of the East, Quincy and South Columbia Basin irrigation districts.

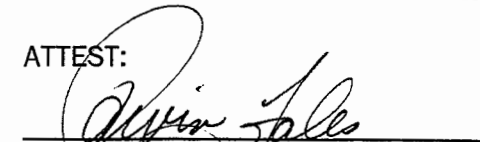
**ADOPTED** this 18<sup>th</sup> day of January, 2024.

BOARD OF DIRECTORS:

 _____ Director	 _____ Director
 _____ Director	 _____ Director
 _____ Director	 _____ Director

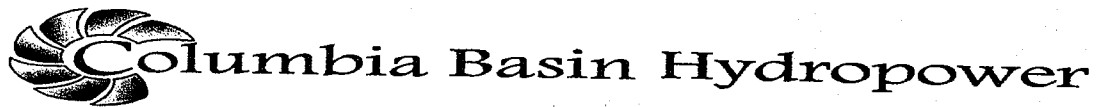
 _____ Director
 _____ Director
 _____ Director

ATTEST:

  
\_\_\_\_\_  
Secretary







**Quincy Chute/  
P.E.C. Headworks 2024 Budget**

EXPENSES BUDGETED THROUGH: December 31, 2024

**QUINCY CHUTE 2024 BUDGET**

<i>Staff Time and Payroll Costs</i>	\$	12,000
<i>Travel</i>	\$	500
<i>Legal</i>	\$	2,000
<i>Miscellaneous Expenses</i>	\$	250
<b>TOTAL 2024 BUDGET QUINCY CHUTE</b>	<b>\$</b>	<b>14,750</b>

**P.E.C. HEADWORKS 2024 BUDGET**

<i>Staff Time and Payroll Costs</i>	\$	4,500
<i>Travel</i>	\$	250
<i>Legal</i>	\$	450
<i>Miscellaneous Expenses</i>	\$	50
<b>TOTAL 2020 BUDGET PEC HEADWORKS</b>	<b>\$</b>	<b>5,250</b>

**TOTAL 2024 BUDGET QUINCY CHUTE & P.E.C. HEADWORKS**      **\$**      **20,000**

**2024 QC P.E.C. Budget Allocation Breakdown**

District	Reserved Works	
	Rate	Amount
<i>East District</i>	0.28841	\$ 5,768
<i>Quincy District</i>	0.39583	\$ 7,917
<i>South District</i>	0.31576	\$ 6,315

**Prior Year Expenses**

2018	\$	21,075.00
2019	\$	8,877.50
2020	\$	3,937.00
2021		\$5,402.82
2022		\$13,499.94
2023		\$500.00 EST

**MINUTES OF THE CONTINUED BOARD MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

February 13, 2024

Ephrata, Washington

The continued meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:08 AM on February 13, 2024. Those in attendance were:

Directors (called in)

Duaine Anderson, ECBID  
Kevin Lyle, ECBID  
Mike LaPlant, QCBID  
John Rylaarsdam, QCBID  
Richard Conrad, SCBID

Others (called in)

Craig Simpson, ECBID  
Larry Martin, SCBID

Staff (present)

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney  
Larry Thomas, Asst. Mgr./Hydro Supr.  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Stacey Bresee, Admin. Services Coord.

TRANSFORMER BID STATUS

Motion by Richard Conrad, seconded by Duaine Anderson, to declare all bidders non-responsive and reject all bids was approved.

Motion by John Rylaarsdam, seconded by Richard Conrad, to readvertise for transformers and waive the bid bond requirements was approved.

OTHER

Secretary-Manager Fales reported on the Main Canal Power Plant flooding incident. A full report will be presented at the next regular board meeting.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 9:22 AM.

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
V - President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

February 27, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice-President Duaine Anderson at 9:30 AM on February 27, 2024. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID (*called in*)  
Phil Stadelman, QCBID  
J.J. Danz, SCBID  
Richard Conrad, SCBID

Others (*present*)

Douglas Cramer, QCBID  
John Rylaarsdam, QCBID  
Ko Weyns, QCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Sara Millard, USBR  
Amy Rodman, USBR

Staff

Darvin Fales, Secretary-Manager  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Anna Franz, Attorney  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, Technical Information Administrator  
Stacey Bresee, Administrative Services Coordinator

Others (*called in*)

Norm Semanko, QCBID  
Maury Balcom, SCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
Kellie Pierson-Geddes, SCBID  
Mike Hill, TP  
Chris Drake, Avista

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz, seconded by Don Osborne, which motion passed unanimously, the minutes of the January 18, 2024, and the minutes of February 6, 2024, meetings were approved as distributed.

NO PUBLIC COMMENTS

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Personnel Committee Recommendations:

The Personnel Committee recommended that the Board approve the Treasurer's salary increases to \$163,500 and adjust the non-bargaining salary scale with a 3.5% increase effective March 3, 2024, with a revisit of the salary scale at the August meeting and any increase to be determined effective September 1, 2024. Personnel Committee did not make a recommendation on any other salary scale employee salaries but will discuss the matter in an executive session.

A motion was made by Richard Conrad, seconded by Phil Stadelman, to approve the Personnel Committee's recommendations: Motion passed unanimously.

## No Quinicy Chute & PEC Headworks Advisory Committee Recommendations

### Contracts:

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, the following contract changes were approved:

- 1) Contract 12356-13-17 with H2E
  - a. Supplemental Agreement No. 2
  - b. Task Order No. 17, Change Order No. 1

### Travel Authorization:

On motion by Don Osborne, seconded by Phil Stadelman, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

- 1) Voith Hydro Workshop, April 23-25, 2024, New York, PA, Fee is \$500 –  
Derek Wolf

### Tri-State Tour:

Due to the Tri-State Tour on June 25, 2024, a recommendation to the board to reschedule the June Board meeting to June 18, 2024, was discussed.

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the change of June's Board Meeting to June 18, 2024, was approved.

### AARUC Letter:

The 2022 AARUC True up letter dated February 14, 2024, was included in the packet for the Board's information and discussion.

## TREASURER REPORTS

The January 31, 2024, Balance Sheet (unaudited) and the January 31, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

### Approval of Voucher:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated February 27, 2024, in the amount of \$638,107.51 was approved.

## STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of January 9 to February 15, 2024, that was included in the Board packets for review and comments.

Assistant Manager Thomas presented a power-point presentation detailing the cause of and clean-up efforts to have Main Canal Plant ready for generation mid-March.

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, the ratification of the contract with Clean Harbors through the State DES bid was approved for Main Canal Plant clean up.

### 2023 OWNER'S DAM SAFETY PROGRAM REPORT

Larry Thomas presented the 2023 Owner's Dam Safety Program Report that was included in the Board packets for review and comments.

### PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report and the Banks Lake Pumped Storage Project Funding Analysis distributed in the Board packets. All unexpended monies have been returned to Conifer.

### OTHER BUSINESS

Columbia River Treaty – Secretary-Manager Fales gave a brief update.

USBR – Sara Millard will ask Todd Knittle about recent email regarding the 2024 operations at Dry Falls Dam.

Cities – nothing to report.

Avista – nothing to report.

Districts – John O'Callaghan stated that last section of wing wall at PEC Headworks outlet will be completed this week. Last week's Scootney Substation fault issue from the 34.5 kV line is being researched.

### DATE OF NEXT BOARD MEETING – March 26, 2024

### EXECUTIVE SESSION

At 11:30 AM Vice-President Anderson called for a 25-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(c) sale of CBHP property.

### AUTHORIZATION

On motion by J.J. Danz, seconded by Richard Conrad, which motion passed unanimously, Secretary-Manager Fales was authorized to enter into agreements with potential investors to access Banks Lake Project information and allow access to consultants on cost-coverage basis.

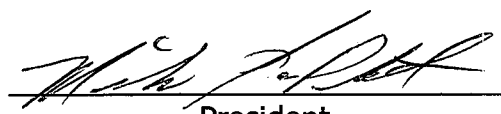
### EXECUTIVE SESSION RESTARTED

At 12:00 PM Vice-President Anderson called for a 30-minute executive session to consider personnel issues.

ADJOURNMENT

There being no further business to come before the Board, Vice-President Anderson adjourned the meeting at 12:30 PM.

  
Secretary

  
President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

March 26, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on March 26, 2024. Those in attendance were:

Directors

Kevin Lyle, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID  
Phil Stadelman, QCBID  
J.J. Danz, SCBID  
Richard Conrad, SCBID

Others (present)

Craig Simpson, ECBID  
Norm Semanko, QCBID  
Roger Sonnichsen, QCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
John O'Callaghan, SCBID  
Kellie Pierson-Geddes, SCBID

Staff

Darvin Fales, Secretary-Manager  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Anna Franz, Attorney  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, Technical Information Administrator  
Stacey Bresee, Administrative Services Coordinator

Others (called in)

Maury Balcom, SCBID  
Sara Millard, USBR  
Ben Miller, USBR  
Mike Hill, TP  
Chris Drake, Avista

CONSIDERATION OF MEETING MINUTES

On motion by Richard Conrad, seconded by J.J. Danz, which motion passed unanimously, the minutes of the February 27, 2024, meetings were approved after correction is made as mentioned by Richard Conrad.

NO PUBLIC COMMENTS

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

No Power Steering Committee Recommendations

Travel Authorization:

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

- 1) Tri-State Meeting & Tour, June 25-26, 2024, Burley, ID (no fee) – D. Fales, J. Taylor, L. Thomas

Insurance Update/Questions – Ron Snyder of Marsh McLennan Agency:

Secretary-Manager Fales stated that Ron Snyder was not able to attend the Board meeting but will meet with the managers at the scheduled lunch meeting later today.

TREASURER REPORTS

The February 29, 2024, Balance Sheet (unaudited) and the February 29, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated March 26, 2024, in the amount of \$817,626.71 was approved.

Treasurer Taylor mentioned that the 2023 Budget to Actual true-ups for both the Cities O&M payments and the District's O&M payments for the RDS and EBC plants have been completed. CBHP's actual expenses were under budget for 2023 and both the Districts and the Cities would be receiving credits against 2024 O&M expense billings. He also mentioned that CLA completed the 2022 financial statement audit and CBHP received a clean audit report.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of February 16 to March 18, 2024, that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report distributed in the Board packets.

OTHER BUSINESS

Columbia River Treaty – Secretary-Manager Fales gave an update on CRT.

USBR – nothing to report.

Cities – nothing to report.

Avista – Chris Drake gave a brief update on the WREGIS/REC status.

Districts – Manager Sonnichsen reported on the main canal repair and thanked the East District for their assistance (team effort!). Manager O'Callaghan reported on the ditch break and repair on the PEC. Manager Simpson thanked Quincy District and USBR for their quick repair to the main canal and gave brief updates regarding some upcoming projects.

DATE OF NEXT BOARD MEETING – April 23, 2024



OTHER

Secretary-Manager Fales stated that the Union contract will expire July 31, 2024, so negotiations will be scheduled soon.

EXECUTIVE SESSION

At 10:25 AM President LaPlant called for a 25-minute executive session to begin after a 15-minute break to consider under RCW 42.30.110(1)(c) sale of CBHP property.

OTHER

On motion by Richard Conrad, seconded by Kevin Lyle, which motion passed unanimously, authorization to Secretary-Manager Fales to enter into BLPSP Due Diligence Funding Agreements with up to two potential investors providing all costs are bore by the investor was approved.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:10 AM.



Secretary



President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

April 23, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on April 23, 2024. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID  
Phil Stadelman, QCBID  
J.J. Danz, SCBID  
Charles Lyall, SCBID

Others (present)

Craig Simpson, ECBID  
Douglas Cramer, QCBID  
John Rylaarsdam, QCBID  
Norm Semanko, QCBID  
Roger Sonnichsen, QCBID  
John O'Callaghan, SCBID  
Marc Maynard, USBR  
Amy Rodman, USBR

Staff

Darvin Fales, Secretary-Manager  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Anna Franz, Attorney  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Betty Craig, Technical Information Administrator  
Stacey Bresee, Administrative Services Coordinator

Others (called in)

Mariam Garcia, ECBID  
Maury Balcom, SCBID  
Eric Dixon, SCBID  
Larry Martin, SCBID  
Kellie Pierson-Geddes, SCBID  
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, the minutes of the March 26, 2024, meetings were approved.

NO PUBLIC COMMENTS

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Power Production Reports – March 2024:

Generation Summary, Accumulated Kilowatt Hours, and Energy & Incentive reports were distributed. Total March generation was 106% of 2020-2023 average.

Treasurer Taylor reviewed the 2022 True-up Report as requested at the March Board meeting.

Contract:

On motion by Phil Stadelman, seconded by Don Osborne, which motion passed unanimously, the H2E Contract 12356-13-17 Task Order No. 19 was approved.

Travel Authorization:

On motion by J.J. Danz, seconded by Duaine Anderson, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

- 1) 2024 Doble Protection Seminar, June 10-14, 2024, Atlantic Beach, FL (no fee) – B. Skidmore
- 2) IEEE Power and Energy Society General Meeting, July 22–26, 2024, Seattle, WA, fee is \$775 – R. Stoaks,
- 3) IEEE Power and Energy Society General Meeting, July 23–25, 2024, Seattle, WA, fee is \$715 – J. Taylor
- 4) NWRWA Western Water Seminar, July 23-25, 2024, Kennewick, WA (no fee) – D. Fales, J. Taylor
- 5) RDS MCC Factory Acceptance Testing and Training, 3 days, Dates TBD (July/August), Portland, OR – B. Skidmore, T. Ogle, R. Stoaks

Insurance Policy Renewal:

Property Insurance Renewal was reviewed and discussed. On motion by Charles Lyall, seconded by Don Osborne, which motion passed unanimously, the insurance renewal was approved.

Transformer Bid Update:

Secretary-Manager Fales and Electrical Engineer Stoaks gave a brief update of the transformer bid. Many bidders requested a submittal extension. May 16, 2024, is now the bid opening date.

Other:

Due to the WSWRA Meeting on June 18, 2024, a recommendation was made to reschedule the June Board meeting to June 17, 2024.

On motion by J.J. Danz, seconded by Charles Lyall, which motion passed unanimously, the change of June's Board Meeting to June 17, 2024, was approved.

TREASURER REPORTS

The March 31, 2024, Balance Sheet (unaudited) and the March 31, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Duaine Anderson, seconded by Phil Stadelman, which motion passed unanimously, the Current Expense Voucher (O&M) dated April 23, 2024, in the amount of \$786,359.20 was approved.

First Quarter Deposit Report:

Treasurer Taylor reviewed the First Quarter Deposit Report of January-March 2024 that was included in the Board packets.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of March 19 to April 16, 2024, that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report distributed in the Board packets. One correction was made to the report on page one: label should read professional services and not legal services.

Secretary-Manager Fales briefly discussed the services of Reed Consulting.

OTHER BUSINESS

Columbia River Treaty – Secretary-Manager Fales and Manager O’Callaghan gave an update on CRT.

USBR – nothing to report.

Cities – Mike Hill appreciates the generation notifications that have been sent.

Avista – not in attendance.

Districts – Manager Sonnichsen mentioned seeps and over topping incidents. Manager Simpson discussed two recent radial gate cable failures and introduced the new Executive Assistant who was attending the meeting by Zoom.

DATE OF NEXT BOARD MEETING – May 28, 2024

EXECUTIVE SESSION

At 11:00 AM President LaPlant called for a 45-minute executive session to begin after a 10-minute break to consider under RCW 42.30.110(1)(c) regarding sale of CBHP property and RCW 42.30. 110(1)(b) potential purchase of property.

OTHER

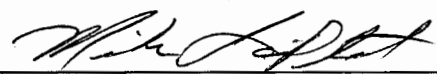
On motion by J.J. Danz, seconded by Charles Lyall, which motion passed unanimously, authorization for Secretary-Manager Fales to enter into Due Diligence Funding Agreement including elimination of staff time reimbursement and include a date deadline with Rye Development.

Secretary-Manager Fales was asked when Union negotiations would begin. President LaPlant encouraged Districts to have one representative attend the meetings. Those who volunteered are Duaine Anderson (ECBID), Phil Stadelman (QCBID), and J.J. Danz (SCBID).

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 12:00 PM.

  
Secretary

  
President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

May 28, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on May 28, 2024. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID  
Phil Stadelman, QCBID  
J.J. Danz, SCBID  
Charles Lyall, SCBID

Staff

Darvin Fales, Secretary-Manager  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Anna Franz, Attorney  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, Technical Information Administrator  
Stacey Bresee, Administrative Services Coordinator

Others (present)

Craig Simpson, ECBID  
Norm Semanko, QCBID  
Roger Sonnichsen, QCBID  
Maury Balcom, SCBID  
John O'Callaghan, SCBID

Others (called in)

Kevin Lyle, ECBID  
Douglas Cramer, QCBID  
John Rylaarsdam, QCBID  
Eric Dixon, SCBID  
Larry Martin, SCBID  
Kellie Pierson-Geddes, SCBID  
Chris Drake, Avista  
Erik Steimle, Rye Dev.  
Mike Hill, TP  
Sara Millard, USBR  
Jeff Kaiser, public  
Renata Rollins, GC Star

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by Charles Lyall, which motion passed unanimously, the minutes of the April 27, 2024, meetings were approved.

NO PUBLIC COMMENTS

Erik Steimle of Rye Development gave brief comments on the Banks Lake Pumped Storage Project.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Power Production Reports – April 2024:

Generation Summary, Accumulated Kilowatt Hours, and Energy & Incentive reports were distributed. Total April generation was 113% of 2020-2023 average.

Resolution:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Resolution 2024-03 Appreciation for Public Service was approved. A copy of said resolution is hereby incorporated by reference.

Travel Authorization:

On motion by Duaine Anderson, seconded by J.J. Danz, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

- 1) NWPPA Accounting & Finance Conference, June 25-26, 2024, Spokane, WA, \$1410 – J. Taylor
- 2) WFOA Annual Conference, September 17-20, 2024, Yakima, WA, \$470 – J. Taylor
- 3) CyberStrike STORMCLOUD: Hands on Cybersecurity Training for Renewable Energy – Tutorial at the IEEE PES Conference, July 21, 2024, Seattle WA, \$295 – R. Stoaks

Transformer Bid Update:

Discussion was tabled until after the executive session.

TREASURER REPORTS

The April 30, 2024, Balance Sheet (unaudited) and the April 30, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Phil Stadelman, seconded by Charles Lyall, which motion passed unanimously, the Current Expense Voucher (O&M) dated May 28, 2024, in the amount of \$1,593,098.41 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of April 16 to May 20, 2024, that was included in the Board packets for review and comments.

The Directors and staff discussed causes of the flooding problem and potential further redundant systems to avoid this happening again.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report distributed in the Board packets.

Secretary-Manager Fales briefly discussed BPA's Environmental Study Agreement and will discuss further during Executive Session.

### OTHER BUSINESS

Columbia River Treaty – Secretary-Manager Fales gave a brief update on CRT.

USBR – nothing to report.

Cities – nothing to report.

Avista – nothing to report.

Districts – Manager Simpson discussed recent meeting updates and the 86.4 delivery system construction. Manager O'Callaghan mentioned a recent canal leak.

DATE OF NEXT BOARD MEETING – June 17, 2024

### EXECUTIVE SESSION

At 10:50 AM President LaPlant called for a 60-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(c) regarding sale of CBHP property and RCW 42.30.110(1)(i) regarding potential litigation. The executive session was extended to 12:00 PM.


### OTHER

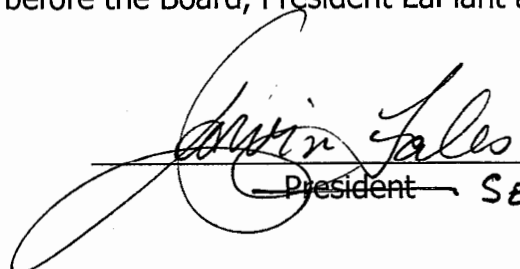
On motion by Phil Stadelman, seconded by Duaine Anderson, which motion passed unanimously, to declare all transformer bids non-responsive and direct staff to solicit quotes under the authority of RCW 87.03.435.

On motion by Duaine Anderson, seconded by J.J. Danz, to authorize Manager Fales to sign the BPA Environmental Study Agreement. In favor: Director Anderson and Director Danz. Opposed: Director Lyall, Director Osborne, and Director Stadelman. Motion Failed.

### ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 12:02 PM.

  
 \_\_\_\_\_  
 Secretary ~~SECRETARY~~ **PRESIDENT**

  
 \_\_\_\_\_  
~~President~~ **SECRETARY**





# Columbia Basin Hydropower

107 D Street NW  
Ephrata, WA 98823

Bus: (509) 754-2227  
Fax: (509) 754-2425  
cbhydropower.org

## RESOLUTION NO. 2024-03 RESOLUTION OF APPRECIATION FOR PUBLIC SERVICE COLUMBIA BASIN HYDROPOWER (CBHP)

**WHEREAS**, Richard Conrad being duly appointed to the Board of Directors of the South Columbia Basin Irrigation District in 1997; and

**WHEREAS**, Richard served as Alternate Director from 1997 to 2003 and Director from 2003 to May of 2024 on the CBHP Board (formerly known as Grand Coulee Project Hydroelectric Authority); and

**WHEREAS**, the Board of Directors and employees of CBHP desire to recognize and honor these years of dedicated service by Richard to the water users of the Columbia Basin Project (CBP); and

**WHEREAS**, Richard has worked closely and competently with the people and organizations associated with CBHP including CBHP managers and staff, CBHP Board of Directors, Irrigation District managers and staff, attorneys, U.S. Bureau of Reclamation, Seattle City Light, Tacoma Power, Grant County PUD, Avista, and other state and federal agencies; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors, on behalf of CBHP, the East, Quincy and South Columbia Basin Irrigation Districts, and on behalf of the CBHP staff, express their appreciation for Richard Conrad's public service to CBHP and the Districts; and

**BE IT FURTHER RESOLVED**, that the Board hereby congratulates Richard Conrad on his retirement decision and wish him the best in whatever avenue he pursues.

**APPROVED BY THE BOARD** of CBHP in open meeting on the 28<sup>th</sup> day of May, 2024.

BOARD OF DIRECTORS:

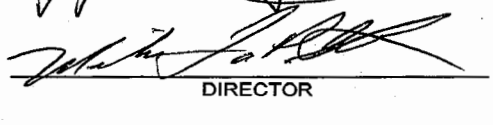
  
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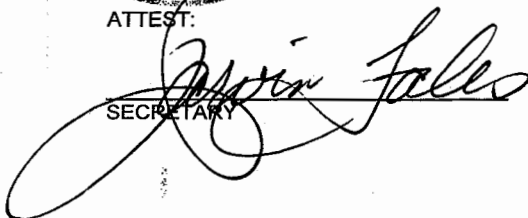
  
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DIRECTOR

  
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DIRECTOR



ATTEST:

SECRETARY

  
\_\_\_\_\_  
SECRETARY